

Guest Speaker Fact Sheet

Guest Speakers

Using guest speakers to support learning is a structured Career Awareness activity in which students listen to a presentation to learn about the speaker's career, business or organization and industry, and ask questions to help them consider whether they might like to pursue a career in the industry.

Designed to meet specific learning outcomes, guest speaker presentations are educationally rich, are tied to the curriculum, and help students connect what they're learning in school with the workplace. Presentations are usually conducted in the classroom, but in some cases, guest speakers may "visit" a classroom electronically via Skype or some other technology.

Guest Speaker presentations are designed to ...

- ✓ Provide exposure to potential careers and jobs.
- ✓ Provide a realistic picture of the business, its role in the community and the career paths and occupations of its workforce.
- ✓ Help students make the connection between the classroom and the workplace.
- ✓ Inform career planning.

Guest Speaker presentations are structured to ...

- ✓ Allow students to listen, receive information and ask questions.
- ✓ Enable students to begin identifying areas of career interest.
- ✓ Build knowledge about the education and training needed for a particular job, career path and entry into the industry.

Guest Speaker presentations are supported by ...

- ✓ Classroom preparation, including research on the industry and participating businesses.
- ✓ Employer orientation and support.
- ✓ Opportunities to reflect upon the experience verbally and in writing.

Guest Speaker presentations are connected to ...

- ✓ Individual career development/training plans.
- ✓ Future work-based learning activities.
- ✓ The student's next steps.

Guest speaker presentations are one activity in the continuum of authentic work-based experiences provided to all students engaged in career-related programs or course of study in the Los Angeles/Orange County Regional Consortium.

Guest Speaker Support Materials

Checklists, Tip Sheets and Fact Sheets ...

- ✓ Coordinator Guest Speaker Checklist
- ✓ Student Guest Speaker Checklist
- ✓ Faculty Guest Speaker Tip Sheet
- ✓ Employer Guest Speaker Tip Sheet
- ✓ Employer Guest Speaker Fact Sheet

Implementation Tools ...

- ✓ Guest Speaker Research Activity
- ✓ Guest Speaker Student Reflection Worksheet