

Los Angeles Orange County Regional Consortia Voting Member Business Meeting

Approved Minutes February 16th, 2017

Sheraton Cerritos- 12725 Towne Center Dr., Cerritos, CA 90703

Voting Members present:

- Rick Miranda, Cerritos CCD
- Nick Real, Cerritos CCD
- Marti DeYoung, Citrus CCD
- Jim Lancaster, Citrus CCD
- Nancy Jones, Coast CCD
- Lisa Knuppel, Coast CCD
- Rodney Murray, Compton CCD
- Abiodun Osanyinpeju, Compton CCD
- Randal Davis, El Camino CCD
- Virginia Rapp, El Camino CCD
- Jan Swinton, Glendale CCD
- Melissa Infusino, Long Beach City CCD
- Mollie Smith, Long Beach City CCD
- Madelyn Arballo, Mt. San Antonio CCD
- Jemma Blake-Judd, Mt. San Antonio CCD
- Douglas Benoit, North Orange County CCD
- Steve Donley, North Orange County CCD
- Rocco Cifone, Pasadena Area CCD
- Bart Hoffman, Rancho Santiago CCD
- Von Lawson, Rancho Santiago CCD
- Bruce Noble, Rio Hondo CCD
- Mike Slavich, Rio Hondo CCD
- Patricia Ramos, Santa Monica CCD
- Corine Doughty, South Orange County CCD
- Anthony Teng, South Orange County CCD

Voting Members absent:

- Michael Ritterbrown, Glendale CCD
- Alex A. Davis, Los Angeles CCD
- Monte Perez, Los Angeles CCD
- Barbara Freund, Pasadena Area CCD
- Frank Dawson, Santa Monica CCD

I. **Welcome and call to order** Jim Lancaster, *LAOCRC Special Project Lead, Program Approval*

II. **Voting Member Roll Call** Maria Madrigal, *LAOCRC Administrative Secretary*

III. **Selection of Interim Voting Member Chair**

- a. *The Interim Voting Member Chair must be one of the 30 voting members and will preside over the Voting Member business meetings and approve the Voting Member business meeting agenda prior to posting/dissemination. This appointment will remain until LAOCRC bylaws are written, ratified, and a chair, or other position, is named and selected according to bylaw procedure.*

i. Nomination: Jim Lancaster

1. Motion: Patricia Ramos, Santa Monica CCD; Second: Tony Teng, South Orange County CCD;
APPROVED

IV. **Selection of Interim Voting Member Vice-Chair**

- a. *The Interim Voting Member Vice-Chair must be one of the 30 voting members. In the absence of the Interim Voting Member Chair, the Interim Voting Member Vice-Chair will preside over the Voting Member business meetings and approve the Voting Member business meeting agenda prior to posting/dissemination. This appointment will remain until LAOCRC bylaws are written, ratified, and a chair, or other position, is named and selected according to bylaw procedure.*

i. Nomination: Von Lawson

1. Motion: Patricia Ramos, Santa Monica CCD; Second: Tony Teng, South Orange County CCD;
 APPROVED

V. **Approval January 19th, 2017 minutes**

- a. Approved as submitted.

VI. **Information/ Presentations & Discussion**

- a. **[Streamlining and Aligning Regional Consortia Program Recommendation Processes](#)** and **[LAOCRC Program Recommendation Chart- Draft](#)**

- i. Jim Lancaster discussed the LAOCRC model for regional Program Recommendation that would align with the new CCCCO criteria.
 - o NOIs would be part of the COE request for LMI analysis; they would not have the colleges with similar programs listed, SOC codes would have to be entered and a small narrative submitted in order to best equip the COE to analyze LMI for the proposed program's targeted occupations.
 - o The LAOCRC voting members will vote to recommend programs. Colleges/Districts will approve programs.
 - o We need to be switched over to the new system on July 1, 2017.
 - o The draft version of PCAH 6th ed. is being revised again.
- ii. The following comments/concerns were discussed:
 1. Every district/college processes programs differently
 2. How is unnecessary duplication prevented?
 3. CoE will need to hire more staff and is also looking for resources due to their more active role in the new Program Recommendation process with all 28 Community Colleges
 4. Community Colleges are not limited to using only COE; they may use any other source that meets their need
 5. Before recommendation takes place faculty might want to review the curriculum and ensure it meets their needs
 - a. This would be a concern brought forward to the Voting Members Business Meeting
 6. Is there a way faculty can be included in the recommendation process?
 7. Substantial changes will no longer be handled regionally; they will be handled locally
 - a. Stand-alone courses are locally done
 8. How can we collaborate with others in programs before they are sent for [local] approval?
 9. When will alignment of programs take place in order to create a viable program?
 10. How are we preventing "sabotage" of each other's programs?
 - a. How do we prevent stepping on each others toes?
 11. Many recommended that the Voting Member's body maintains the same role that they have had
 - a. Body to operate at the same manner
 12. Voting Member's are recommending and college CIOs are quality control
 - a. We need to engage our CIOs and CTE faculty
 13. State is looking to norm the forms that are used

- b. **[LAOCRC Program Recommendation Application Elements- Draft](#)**

1. Jim outlined and shared recommendations for the new program recommendation application

VII. **Reports (Those with * are expected to report)**

- a. Los Angeles Director*

- i. Richard Verches: They have updated the **[Strong Workforce Program \(SWP\) LA Regional Plan](#)**
 1. Richard express gratitude to everyone who played a role in creating the SWP LA Regional Plan.
 2. You may find the new SWP LA Regional Plan on the LAOCRC under Strong Workforce Program.
 - a. They recently created a submit button for the Regional Projects
 - b. He attended an event at the Riviera Club, hosted by the LA Chamber and the LA Stem Cup

- i. 98% educators: mostly k-12, 3 Los Angeles Region Community Colleges

LAOCRC is supported by the CA Community College Chancellor's Office and Carl D. Perkins IV grant #13-150-003.
 Gustavo Chamorro, OC Director
 Richard Verches, LA Director
 Revised: 3/23/2017

- ii. Partners were present: Tiger Woods Foundation and Northrup Grumman
 - iii. Boeing is hosting an event, but Gustavo Chamorro and Richard Verches could not attend due to conflict of schedules (LAOCRC meeting)
 - iv. LAOCRC team has been working in enhancing the website and sharing more information
 - v. [More & Better CTE Local Forums](#): If anyone is interested please contact Richard Verches, LA Director.
 - vi. Feb 28th in Pomona the LA WIBs and WIOA will be hosting a public forum on the 4 or 5 year Regional Plan they released. If you are interested in attending please contact Richard Verches.
- b. Orange County Director***
- i. Gustavo Chamorro: reviewed budgets for LAOCRC
 - 1. Click [Here](#) to view the budget
 - 2. There are [12 SWP Projects Orange County](#) will be undertaking; we are still discussing allocations in a couple of projects.
 - a. Tony Teng is taking the lead on the Marketing project.
 - i. Orange County will be focusing on the following marketing plans:
 - 1. Business Information Worker (BIW)
 - a. There are 8-9 colleges have the program and engage with Sector Navigator to make a countywide marketing campaign.
 - 2. Counselor Conference
 - a. For the last three years Orange County has hosted a Counselor Conference for k-14 faculty and counselors. More than 400 people have attended last year.
 - 3. County Wide Campaign: The Chancellors' Office has engaged with three firms. By May we should be seeing ads and information targeting CTE statewide. We want to wait how that goes to make sure we are not re-inventing the wheel.
 - 3. After this meeting Orange County will be meeting in Crystal C room to discuss more about the current projects and begin planning for year two.
- c. Dean Resource Associate Chair**
- i. No Report
- d. CCCAOE Regional VP**
- i. Kari Irwin
 - 1. CCCAOE has two positions open: President (due 2/24/2017) and Vice President
 - a. CCCAOE Conference will take place on May 10-12, 2017 at Sacramento. Please [register](#) and book hotel at your earliest convenience.
 - 2. Leadership Academy 2017 Conference will take place on June 13-16, 2017 at Sacramento. Please [register](#) and book hotel at your earliest convenience. Interested parties: CTE & EWD.
 - 3. [More & Better CTE Local Forums](#) will be taking place from April through November 2017.
- e. Strong Workforce Director***
- i. [Strong Workforce Regional Funds: Budget](#)
 - 1. Sarah Santoyo shared the above document outlining Strong Workforce Regional Funds.
- f. Fiscal Agent**
- i. Leadership I-B funds
 - 1. [Fiscal Agent Role and Process For SWP](#)
 - a. Janeth Manjarrez led a presentation outlining the role of the Fiscal Agent and the funding process for SWP via a Master Agreement

g. Districts

- i. Cerritos
- ii. Citrus
- iii. Coast
- iv. Compton
- v. El Camino
- vi. Glendale
- vii. Long Beach
- viii. Los Angeles
- ix. Mt. SAC
- x. North Orange
- xi. Pasadena
- xii. Rancho Santiago
- xiii. Rio Hondo
- xiv. Santa Monica
- xv. South Orange

h. Center of Excellence Director

- i. There is a NEW CoE website. To view, please click [Here](#).

i. Chancellor's Office Update

i. [Workforce & Economic Development Division](#)

1. Robin Harrington went over the above document: Workforce & Economic Development Division.

j. Program Recommendation Lead*

i. Preapproved programs

1. Business Information Worker I- *Cypress College*
2. Business Information Worker I- *El Camino College*

k. Ad-hoc Committees

- i. None at this time

VIII. Action Items

a. Consent

i. Program Notices of Intent/Announcement

1. Athletic Injury Management-CoA, *Cerritos College*
 - a. Additional colleges with similar program: *Cypress College, Glendale Community College, Irvine Valley College, Mt. San Antonio College, Saddleback College, Santa Ana College*
2. Fitness Trainer-CoA, *Cerritos College*
3. Air Conditioning and Refrigeration Management Certificate, *Cypress College*
 - a. Additional colleges with similar program: *Citrus College (Non-Credit), Cypress College, Santa Ana College*
4. Automotive Tesla Prep 1, *Cypress College*
5. Automotive T-TEN Air Conditioning Specialist Certificate, *Cypress College*
6. Automotive T-TEN Brake and Alignment Specialist Certificate, *Cypress College*
7. Automotive T-TEN Electrical Certificate, *Cypress College*
8. Automotive T-TEN Engine and Driveline Specialist Certificate, *Cypress College*
9. Automotive T-TEN Performance and Driveability Specialist Certificate, *Cypress College*
10. Automotive T-TEN Toyota and Lexus Specialist Certificate, *Cypress College*
11. Aviation-AS, *Cypress College*
 - a. Additional colleges with similar program: *Coastline Community College, Glendale College*
12. Business Information Worker Certificate, *Cypress College*

13. Homeland Security, *Cypress College*
 - a. Additional colleges with similar program: *East Los Angeles College, El Camino College, Glendale Community College, Golden West College, Los Angeles Southwest College, Mt. San Antonio College, Pasadena City College, Santa Ana College*
14. Legal Careers Certificate, *Cypress College*
 - a. Additional colleges with similar program: *El Camino College (process), Los Angeles Pierce College, Pasadena City College, Rio Hondo College, Saddleback College, Santa Ana College*
15. Recreation Assistant Certificate, *Cypress College*
 - a. Additional colleges with similar program: *Coastline Community College, Mt. San Antonio College*
16. Theater Arts Production-AA, *Cypress College*
 - a. Additional colleges with similar program: *East Los Angeles College, Los Angeles City College*
17. Tourism-AS, *Cypress College*
 - a. Additional colleges with similar program: *Rio Hondo College*
18. Database Management, *El Camino College*
 - a. Additional colleges with similar program: *Cerritos College, Coastline Community College, Cypress College, East Los Angeles College, Glendale Community College, Irvine Valley College, Orange Coast College, Saddleback College, Santa Ana College*
19. Nutrition and Foods Certificate, *Fullerton College*
 - a. Additional colleges with similar program: *Coastline Community College, Glendale Community College, Los Angeles Pierce College, Los Angeles Trade-Technical College, Santa Ana College*
20. Cinema, Television, Radio Certificate-AS, *Saddleback College*
21. Cinema, Television, Radio Certificate, *Saddleback College*
22. Medical Coding Specialist Certificate, *Saddleback College*
 - a. Additional colleges with similar programs: *Cypress College*
- ii. **Program Recommendation (Motion: Steve Donley, North Orange County CCD; Second: Von Lawson, Rancho Santiago CCD; APPROVED)**
 1. Interactive Media Arts-AS_CoA, *Irvine Valley College*
 2. Mechatronics and Automation Engineering Technology-AS_CoA, *Irvine Valley College*
 3. Music Technology Skill Certificate-CoA, *Los Angeles City College*
 4. Computerized Accounting Systems-CoA, *Rio Hondo College*
- iii. **Other**
 1. None
- b. **Program Recommendation (Motion: Steve Donley, North Orange County CCD; Second: Von Lawson, Rancho Santiago CCD; APPROVED)**
 - i. Engineering Technology-Mechanical Engineering Design Technician, *Cerritos/El Camino College*
- c. **Other**
 - i. None

IX. Adjourn

The Los Angeles Collaborative Meeting will meet @ 11:00 A.M. - 12:30 P.M. in Room Artesia/La Palma
 The Orange County Collaborative Meeting will meet @ 11:00 A.M. – 12:00 P.M. in Room Crystal C
 Next Voting Member Business Meeting will be on March 16th, 2017 at Sheraton Hotel- Cerritos.

Please click [HERE](#) for meeting documents.

WiFi Password: **Sheraton2016**

