

Los Angeles Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Minutes: December 12, 2019

8:30 a.m.-9:45 a.m.

Zoom Video-Call Details

LAOCRC is inviting you to a scheduled Zoom meeting.

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/152517209>
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Meeting ID: 152 517 209

International numbers available: <https://cccconfer.zoom.us/j/152517209>

Voting Members present:

- Nick Real, Cerritos Community College
- Michael Wangler, Citrus College
- Nancy Jones, Coastline Community College
- Kathleen Reiland, Cypress College
- Kendra Madrid, East Los Angeles College
- Ken Starkman, Fullerton College
- Freddy Saucedo (Alternate), Glendale Community College
- Dorsie Brooks (Alternate), Golden West College
- Gene Carbonaro, Long Beach City College
- Priscilla Lopez, Los Angeles Harbor College
- Marla Uliana, Los Angeles Mission College
- Mon Khat, Los Angeles Pierce College
- Marcia Wilson, Los Angeles Trade-Tech College
- Laurie Nalepa, Los Angeles Valley College
- Madelyn Arballo (Alternate), Mt. San Antonio College
- Julie Kiotas (Alternate), Pasadena City College
- Anthony Teng, Saddleback College
- Larisa Sergeyeva, Santa Ana College
- Frank Dawson (Alternate), Santa Monica College
- Carmen Dones, West L.A. College

Voting Members absent:

- Paul Flor, Compton College
- Virginia Rapp, El Camino College
- Debbie Vanschoelandt, Irvine Valley College
- Armando Rivera-Figueroa, Los Angeles City College
- Lawrence Bradford, Los Angeles City College
- Lisa Knuppel, Orange Coast College
- Mike Slavich, Rio Hondo College
- Elizabeth Arteaga, Santiago Canyon College

I. **Meeting called to order at 8:38 a.m. by Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC**

II. **Roll Call by Lupe Aramburo, LAOCRC Administrative Secretary**

III. **Minutes from the November 21, 2019 CRLC Business Meeting were Approved**

- a. **Motion:** Mon Khat, Los Angeles Pierce College; **Second:** Kendra Madrid, East Los Angeles College;
Approved

Correction: Dr. Jessie Crete noted a correction needs to be made on the COE name under updates, “b.” where Jacob Poore and Juan Madrigal presented. Currently reads, COE LAOCRC; however, it should read COE Orange County and COE Los Angeles.

IV. Informational Items

a. [Program Data Requests](#)

Program Title	Top Code	College
1. Advanced Automotive Collision Repair	0949.00	Cerritos College
2. Automotive Collision Management	0949.00	Cerritos College
3. Automotive Multi Coat and Custom Paint	0949.00	Cerritos College
4. Educational Studies: STEM: Math Concentration	0802.00	Coastline College
5. Educational Studies: STEM: Science Concentration (Certificate of Achievement)	0802.00	Coastline College
6. Building Automation Controls	0946.10	Cypress College
7. Esthetician	3007.00	El Camino College
8. Associates of Science in Interactive Media Arts	0614.20	Irvine Valley College
9. Certificate of Achievement, Interactive Media Arts	0614.20	Irvine Valley College
10. Stage Management Certificate of Achievement	1006.00	Irvine Valley College
11. Business Essentials	05	Los Angeles Valley College
12. Speech-Language Pathology Assistant	1220.00	Mt. San Antonio College
13. Accounting Data Analytics	0502.00	Orange Coast College
14. Certified Dietary Manager	1306.20	Orange Coast College
15. Business Analytics	05	Pasadena City College
16. Advanced Electronic Music	1005.00	Rio Hondo College
17. Advanced Songwriting and Arranging	1005.00	Rio Hondo College
18. Advanced Sound Design	1005.00	Rio Hondo College
19. Biotechnology	0430.00	Rio Hondo College
20. Finance	0504.00	Rio Hondo College
21. Introductory Electronic Music	1005.00	Rio Hondo College
22. Introductory Songwriting and Arranging	1005.00	Rio Hondo College
23. Introductory Sound Design	1005.00	Rio Hondo College
24. Live Sound Engineer	1005.00	Rio Hondo College
25. Music and Integrated Technology	1005.00	Rio Hondo College
26. Music Production	1005.00	Rio Hondo College
27. Recording Engineer	1005.00	Rio Hondo College
28. Complementary and Alternative Health for Fitness and Wellness Professionals	0835.20	Saddleback College
29. Holistic Health	0835.20	Saddleback College
30. Secondary Education (Pre-Professional)	0802.00	Santiago Canyon College

Existing low-unit, local certificate for state chaptering		
1. Art Services Certificate of Specialization	1009.00	Orange Coast College
2. Avionics Certification of Specialization	0950.40	Orange Coast College
3. Financial Accounting Competency Certificate of	0502.00	Orange Coast College
4. Fine Woodworking Certificate of Specialization	0952.50	Orange Coast College
5. Flight Operations Specialist	3020.10	Orange Coast College
6. Governmental Accounting Competency Certificate of	0502.00	Orange Coast College
7. Network Administration - Windows Certificate of	0708.10	Orange Coast College
8. Network Professional Certificate of Achievement	0708.00	Orange Coast College
9. Nutrition and Dietetics Technician Associate of	1306.60	Orange Coast College
10. Nutrition and Fitness Education Certificate of	1306.00	Orange Coast College
11. Nutrition Education Certificate of Achievement	1306.00	Orange Coast College
12. Wine Steward	0104	Pasadena City College

- i. Dr. Marcia Wilson reminded the group to make sure the programs are being reviewed. She added that if anyone has similar programs, or would like to be helpful to the colleges that are developing the programs, or to see ways to make sure that if there is alignment, to reach out to those colleges. There is also an expectation from the colleges developing the programs to reach out.
- ii. Dr. Marcia Wilson mentioned that there are two modified programs:
 - a. IT Desktop and Server Operations, Santa Ana College
 - b. IT Support Specialist, Santa Ana College
- iii. Dr. Marcia Wilson continued by asking if the modifications for short-term certificates or locally approved certificates that are now going to be full certificates, or if there will be any other types of modifications.
- iv. Kimberly Matthews answered by stating that they are certificates of proficiency. They are local certificates that are now going to become certificates of achievements. She added that they were included on the June Agenda for informational items, as the request went out to COE.
- v. Marbella Ruiz confirmed that the request for program data was sent out to COE, and it was an error to list the programs as modified. The faculty who originally submitted the programs, selected "Substantial Change" instead of "New Program"; however, Lupe Aramburo, sent out a revised agenda with the corrections reflecting these programs eligible for recommendation.

I. Action Items

Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCCRC

- i. Dr. Marcia Wilson asked for clarification in regards to the programs that were added to the list of eligible programs for recommendation - programs listed from 10-12.
- ii. Marbella Ruiz clarified that per the previous discussion, Lupe Aramburo, sent out the revised December Agenda reflecting the corrections, where programs listed from 10-12 were added from Santa Ana College.
- iii. Kathleen Reiland abstained on the Nutrition and Foods Skills Certificate. She added an advisory, that Cypress has the hotel restaurant culinary program, and advised Mr. Ken Starkman that Fullerton's "Nutrition and Foods Specialist" program looks okay; however, it seems to be moving towards culinary, which is a program that Cypress College would not like to compete in.
- iv. Nancy Jones voted "No" on the three programs Santa Ana College submitted, IT Desktop and Server Operations; IT Support Specialist; and, IT Network and Security Operations. She

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 Adriene "Alex" Davis, Assistant Vice Chancellor of Economic & Workforce Development

also noted that her concern is with the classes in Santa Ana College. There is no issue with the programs themselves; however there has not been any collaboration, though close proximity to Coastline Community College. It is important that faculty at both colleges have a discussion, and that has yet to take place.

- v. Kimberly Matthews apologized to Nancy Jones, and advised that she will reconnect with Santa Ana College faculty, and have them connect with Coastline Community College faculty.
- vi. Nancy Jones responded that she is not opposed, but there needs to be a discussion so that there is no duplication.
- vii. Dr. Marcia Wilson indicated that because the original motion was to recommend the programs, the four items in question will be pulled for discussion to note the abstention and the “No” vote.
- viii. Carmen Dones mentioned that a vote had already been made.
- ix. Dr. Marcia Wilson responded that if proceeding with the original vote, the abstention and “No” vote apply to all of the programs. The items should have been pulled for discussion in order to stand alone with an abstention and/or vote.
- x. Kendra Madrid mentioned that the programs eligible for recommendation are listed on the agenda prior to the meeting for review, and added that it would have been best to have contacted the college with programs in question, prior to the meeting.
- xi. Nancy Jones responded with stating that she had previously asked that Santa Ana College faculty reach out to Coastline Community College; however, that has yet to happen.
- xii. Larisa Sergeyeva, stated that she cannot speak on behalf of the cyber security since that is in the business department; however for culinary, there is new faculty and mentioned that she is the new Dean and they are more than happy to collaborate and sit with Nancy Jones to discuss.
- xiii. Nancy Jones clarified that she does not have a problem with culinary as Coastline Community College does not have culinary.

a. Program Recommendation; Motion to approve 1, 2, 4-9: Kathleen Reiland, Cypress College; Second: Carmen Dones, West Los Angeles College; APPROVED

- 1. [General Motors Advanced](#), Cerritos College
- 2. [General Motors Essentials](#), Cerritos College
- 4. [AS Fitness Specialist](#), Glendale Community College
- 5. [Computed Tomography](#), Mt. San Antonio College
- 6. [Geotech](#), Mt. San Antonio College
- 7. [Fitness And Sport Management](#), Rio Hondo College
- 8. [Homeland Security Planning And Administration](#), Rio Hondo College
- 9. [Music And Integrated Technology](#), Rio Hondo College

b. Program Recommendation; Motion to approve Nutrition and Foods Skills Certificate: Kendra Madrid, East Los Angeles College; Second: Anthony Teng, Saddleback College; APPROVED

Abstention: Kathleen Reiland, Cypress College

- i. Kathleen Reiland noted to be careful not to move into culinary.
- ii. Ken Starkman responded he will make sure that if there are students that are interested in going into culinary, he will send them to Cypress College.

3. [Nutrition and Foods Skills Certificate](#), Fullerton College

c. [Program Recommendation; Motion to approve Nutrition and Foods Skills Certificate: Kendra Madrid, East Los Angeles College; Second: Carmen Dones, West Los Angeles College; APPROVED](#)

No: Nancy Jones, Coastline Community College

- i. Nancy Jones asked to reference the reasons she shared earlier that Santa Ana College has not collaborated, considering they are a nearby college to Coastline Community College.
10. [IT Desktop and Server Operations](#), Santa Ana College
11. [IT Support Specialist](#), Santa Ana College
12. [IT Network And Security Operations](#), Santa Ana College

ii. [Update, Discussion, and/or Action Items](#)

a.

[Updates](#)

Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC

a. Districts

- i. Cerritos
- ii. Citrus
- iii. Coastline
- iv. Compton
- v. Cypress – Kathleen Reiland: Had their district Perkins V meeting, Robin went in and trained everyone. It was a huge meeting with industry people and those identified in the legislation. There were about 70 people, and received feedback at the end, and are going forward now.
 - Dr. Marcia Wilson asked if the group of that size was helpful, or if she would have preferred that it would have been smaller. Also, she asked if it was helpful to her as a dean.
 - Kathleen Reiland stated that there are different levels of expertise in the group. There are faculty who have worked with Perkins V and those who have not, then there are special services and industry people, and everyone brings a different level of understanding. Jessie Crete from COE attended, and presented the findings of Orange County, which was well received information. On the other hand, she added that she would not want to hold multiple small meetings.
- vi. East Los Angeles
- vii. El Camino
- viii. Fullerton
- ix. Glendale
- x. Golden West – Dorsie Brooks had no updates specific to Golden west; however, she shared that some faculty is out in Sacramento, who attended the Perkins V Meeting. She added that it was mentioned that they are desperate for public comment, especially if anyone would like the three year rule to go away, public comments need to be made in order for them to revisit that. The link was shared on the chat during the zoom call.
- xi. Irvine Valley

- xii. Long Beach
- xiii. Los Angeles City
- xiv. Los Angeles Harbor
- xv. Los Angeles Mission
- xvi. Los Angeles Pierce
- xvii. Los Angeles Southwest
- xviii. Los Angeles Trade-Technical – Dr. Marcia Wilson announced that they are in the process of hiring the new President, and early in the year 2020 they will have an announcement.
- xix. Los Angeles Valley
- xx. Mt. SAC
- xxi. Orange Coast
- xxii. Pasadena City
- xxiii. Rio Hondo
- xxiv. Saddleback
- xxv. Santa Ana
- xxvi. Santa Monica
- xxvii. Santiago Canyon
- xxviii. West Los Angeles

b. Other

iv. Adjourn

The next CRLC Meeting will be at Sheraton Cerritos on **January 16, 2020** from 8:30 A.M. - 9:45 A.M.