

Los Angeles Orange County Regional Consortium College Resource Leadership Council Business Meeting

Minutes: September 16, 2021

9:00 a.m.-10:15 a.m.

Zoom Video-Call Details

LAOCRC is inviting you to a scheduled Zoom meeting.

Topic: October 2021 CRCL Business Meeting

Time: Oct 21, 2021 09:00 AM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/98963757384>

Or iPhone one-tap (US Toll): +16699006833,98963757384# or +12532158782,98963757384#

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Meeting ID: 989 6375 7384

International numbers available: <https://cccconfer.zoom.us/j/98963757384>

Or an H.323/SIP room system:

H.323: 162.255.37.11 (US West) or 162.255.36.11 (US East)

Meeting ID: 989 6375 7384

SIP: 98963757384@zoomcrc.com

Voting Members present:

- Nick Real Cerritos Community College
- Merry Kim, Coastline Community College
- Lynell Wiggins (Alternate), Compton College
- Kathleen Reiland, Cypress College
- Kendra Madrid, East Los Angeles College
- Virginia Rapp, El Camino College
- Carlos Ayon (Alternate), Fullerton College
- Freddy Saucedo, Glendale Community College
- Dorsie Brooks (Alternate), Golden West College
- Debbie Vanschoelandt, Irvine Valley College
- Gene Carbonaro, Long Beach City College
- Armando Rivera-Figueroa, Los Angeles City College
- Mercy Yanez, Los Angeles Harbor College
- Marla Uliana, Los Angeles Mission College
- Mon Khat, Los Angeles Pierce College
- Lawrence Bradford, Los Angeles Southwest College
- Marcia Wilson, Los Angeles Trade-Tech College
- Jennifer Galbraith, Mt. San Antonio College
- Lisa Knuppel, Orange Coast College
- Salvatrice Cummo, Pasadena City College
- Mike Slavich, Rio Hondo College
- John Jaramillo, Saddleback College
- Kimberly Mathews (Alternate), Santa Ana College
- Sasha King (Alternate), Santa Monica College
- Allison Tom-Miura (Alternate), West Los Angeles College

Voting Members absent:

- Victoria Dominguez, Citrus College
- Elizabeth Arteaga, Santiago Canyon College

I. Call to Order – Meeting called to order at 9:01 a.m. by Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC

II. CRLC Member Roll Call – Ms. Marbella Ruiz, Administrative Secretary, called roll – a Quorum of Voting Members was verified.

III. Minutes from the September 16, 2021 CRLC Business Meeting were Approved

- a. Motion:** Mon Khat, Los Angeles Pierce College; **Second:** Mercy Yanez, Los Angeles Harbor College;
APPROVED

IV. Informational Items

- a. [Program Data Requests](#)**

Program Title	Top Code	College	Contact
1. Accounting (AS)	0502	Citrus College	Victoria Dominguez vdominguez@citruscollege.edu

2. Business with Accounting Emphasis (AS)	0502	Citrus College	Victoria Dominguez vdominguez@citruscollege.edu
3. CPA Exam Preparation I	0502	Citrus College	Victoria Dominguez vdominguez@citruscollege.edu
4. CPA Exam Preparation II	0502	Citrus College	Victoria Dominguez vdominguez@citruscollege.edu
5. CPA Licensure Accounting Study and Ethics	0502	Citrus College	Victoria Dominguez vdominguez@citruscollege.edu
6. Biotechnology AS Degree	0430	El Camino College	Amy Grant agrant@elcamino.edu
7. Biotechnology Laboratory Assistant Certificate of Achievement	0430	El Camino College	Amy Grant agrant@elcamino.edu
8. Biotechnology Technician Certificate of Achievement	0430	El Camino College	Amy Grant agrant@elcamino.edu
9. Networking Skills Certificate	0708.10	Fullerton College	Gary Graves ggraves@fullcoll.edu
10. Healthcare Administration Certificate/AS Degree	1202	Glendale Community College	Sonali Perera sperera@glendale.edu
11. Electrical Trainee	0952.20	Irvine Valley College	Massimo Mitolo mmitolo@ivc.edu
12. Energy Solar Photovoltaic Systems Technician Certificate of Achievement	0952.20	Irvine Valley College	Massimo Mitolo mmitolo@ivc.edu
13. Information Technology Fundamentals Certificate of Achievement	0708.00	Irvine Valley College	Michael Salviani msalviani@ivc.edu
14. Agriculture Biotechnology - Biotech Certificate of Achievement	TBA	LA Pierce College	Mon Khat khatm@piercollege.edu
15. Agriculture Biotechnology - Biotech AS degree	TBA	LA Pierce College	Mon Khat khatm@piercollege.edu
16. Non-Profit Management Level I & II	0506	LA Southwest College	Allison Moore mooreap@lasc.edu
17. Barbering Fundamentals (AS Degree & Certificate of Achievement)	3007	Long Beach City College	Anthony Pagan apagan@lbcc.edu
18. Telecommuting Fundamentals Certificate of Achievement	0514	Long Beach City College	Miriam Lynch mlynch@lbcc.edu
19. Post Production for Film and Television	0604.2	Mt. San Antonio College	Stillman Kelly skelly12@mtsac.edu
20. Occupational Health and Safety Certificate of Achievement	1299	Pasadena City College	Sebrenia Law salaw@pasadena.edu
21. Occupational Health and Safety Occupational Skills Certificate	1299	Pasadena City College	Sebrenia Law salaw@pasadena.edu

22. Certificate of Completion in Artificial Intelligence	0799.00	Santa Ana College	Jason Sim sim_jason@sac.edu
23. Leadership Certificate	0506.00	Santa Ana College	Gabriel Shweiri Shweiri_gabriel@sac.edu
24. User Experience Design Essentials (Certificate of Achievement)	1030	Santa Monica College	Nicole Chan chan_nicole@smc.edu
25. Web Design Essentials (Certificate of Achievement)	1030	Santa Monica College	Nicole Chan chan_nicole@smc.edu
26. Fundamentals of Athletic Training and Sports Medicine Assistant Certificate of Achievement	1228	West Los Angeles College	Carlos Sermeneno Sermenc@wlac.edu
Existing Low-Unit, Local Certificates For State Chaptering			
1. Cyber Security Practitioner	0708.00	LA Mission College	Milan Samplewala samplem@lamission.edu
2. Programming Skills Certificate	0707.10	LA Mission College	Milan Samplewala samplem@lamission.edu
3. Ceramics Certificate of Achievement	1002.3	Pasadena City College	

- **Informational Items discussion:** Mr. Jaramillo indicated that the low unit certificate from Pasadena City College has a top code that is not CTE. Dr. Salvatrice Cummo mentioned that it was requested for knowledge purposes only. Mr. Jaramillo shared that the best choice would be Commercial Art. Dr. Marcia Wilson asked if the Electrical Trainee program data request from Irvine Valley College is an Electrician program. Ms. Debbie Vanschoelandt shared that it is part their program. Dr. Wilson asked if the Occupational Health and Safety Certificate of Achievement and Skills Certificate programs are just OSHA certifications or if there will be more classes. Dr. Cummo will reach out to Dr. Wilson to answer her question. Dr. Wilson added that her question is due to the fact that although it is important to have OSHA, it does not necessarily lead to employment.

b. Re-institution of Orange Coast College programs; Motion: Mercy Yanez, Los Angeles Harbor College; **Second:** Mike Slavich, Rio Hondo College; **APPROVED**

1. Orange Coast College is requesting re-recommendation for existing degree and certificates due to a documentation loss from the Chancellor's Office when they upgraded their COCI system.

Program Title	Top Code	College
1. Apparel Construction A.S. Degree	1303.30	Orange Coast College
2. Apparel Construction Certificate of Achievement	1303.30	Orange Coast College

3. Aviation Science A.S. Degree	3020.00	Orange Coast College
4. Aviation Science Certificate of Achievement	3020.00	Orange Coast College
5. Dance Instructor A.S. Degree	1008.10	Orange Coast College
6. Dance Instructor Certificate of Achievement	1008.10	Orange Coast College
7. Dental Assisting - Registered - A.S. Degree	1240.10	Orange Coast College
8. Dental Assisting - Registered - Certificate of Achievement	1240.10	Orange Coast College
9. Fashion Design A.S. Degree	1303.10	Orange Coast College
10. Fashion Design Certificate of Achievement	1303.10	Orange Coast College
11. Film & Television A.S. Degree	0612.20	Orange Coast College
12. Film & Television Certificate of Achievement	0612.20	Orange Coast College
13. General Marketing A.S. Degree	0509.00	Orange Coast College
14. General Marketing Certificate of Achievement	0509.00	Orange Coast College
15. Interior Design Professional Certificate of Achievement	1302.00	Orange Coast College
16. Medical Assisting - CCMA Eligible Program, Associate of Science Degree	1208.00	Orange Coast College
17. Medical Assisting - CCMA Eligible Program, Certificate of Achievement	1208.00	Orange Coast College
18. Polysomnographic Technology Associate of Science Degree	1211.00	Orange Coast College
19. Professional Mariner Associate of Science Degree	0959.00	Orange Coast College
20. Professional Mariner Certificate of Achievement	0959.00	Orange Coast College
21. Respiratory Care Associate of Science Degree	1210.00	Orange Coast College

V. Action Items

Dr. Marcia Wilson, CRLC Chair and Dean Resource
Associate Chair, LAOCRC

- a. Program Recommendation; **Motion:** Mon Khat, Los Angeles Pierce College; **Second:** Kendra Madrid, East Los Angeles College; **Recommended:** APPROVED

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Wages	Educ. Attain.	
1. Automated Building Controls	094610	Cypress College	Kathleen Reiland kreiland@cypresscollege.edu	ES	✓		✓	
2. Digital Photography	101200	Glendale Community College	Freddy Saucedo fsaucedo@glendale.edu	ES	✓		✓	
3. Digital Photography Technician	101200	Glendale Community College	Freddy Saucedo fsaucedo@glendale.edu	ES	✓		✓	
4. Drone Photography	101200	Glendale Community College	Freddy Saucedo fsaucedo@glendale.edu	ES	✓		✓	
5. Photographic Lighting	101200	Glendale Community College	Freddy Saucedo fsaucedo@glendale.edu	ES	✓		✓	
6. Traditional Photography	101200	Glendale Community College	Freddy Saucedo fsaucedo@glendale.edu	ES	✓		✓	
7. Nutrition And Food Skills Certificate Of Achievement	130600	Los Angeles Mission College	Marla Uliana ulianamr@lamission.edu	ES	✓		✓	
8. Small Business Accounting	050200	Los Angeles Pierce College	Mon Khat khatm@piercecollege.edu	EA	✓	✓	✓	
9. Payroll Accounting	050200	Los Angeles Pierce College	Mon Khat khatm@piercecollege.edu	EA	✓	✓	✓	
10. Associate Of Science, Cloud Computing	070200	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	✓	✓		
11. Associate In Science, Information Technology Cybersecurity	070800	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	EA	✓	✓	✓	
12. Certificate Of Achievement , Computer Hardware Technician	070800	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	EA	✓	✓	✓	
13. Certificate Of Achievement, Digital And Social Media	051400	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	EA	✓	✓	✓	✓

14. Certificate Of Achievement, Microsoft Essentials	051400	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	EA	✓	✓	✓	
15. Surveying Engineering Technology	092400	Mt. San Antonio College	Jennifer Galbraith jgalbraith@mtsac.edu	EA	✓	✓	✓	
16. Micro-Structure Design Technology	020100	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu	ES		✓	✓	
17. Building Construction Inspection	095700	Pasadena City College	Salvatrice Cummo scummo@pasadena.edu	ES	✓	✓		
18. Building Construction Project Management	095700	Pasadena City College	Salvatrice Cummo scummo@pasadena.edu	ES	✓	✓		
19. Los Angeles City Structural Welding License Certificate	095650	Pasadena City College	Salvatrice Cummo scummo@pasadena.edu	EA	✓	✓	✓	
20. Sustainable Building Construction	095700	Pasadena City College	Salvatrice Cummo scummo@pasadena.edu	EA	✓	✓	✓	✓
21. After School Program Assistant	080200	Santa Ana College	Larisa Sergeyeva Sergeyeva_larisa@sac.edu	ES	✓		✓	
22. After School Program Associate Teacher	080200	Santa Ana College	Larisa Sergeyeva Sergeyeva_larisa@sac.edu	ES	✓		✓	
23. Developmentally Appropriate Discipline & Behavior Guidance For Young Children	130500	Santa Ana College	Larisa Sergeyeva Sergeyeva_larisa@sac.edu	ES	✓		✓	
24. Early Childcare Administration And Leadership	130580	Santa Ana College	Larisa Sergeyeva Sergeyeva_larisa@sac.edu	ES	✓		✓	
25. Early Childhood Assistant Teacher	130500	Santa Ana College	Larisa Sergeyeva Sergeyeva_larisa@sac.edu	ES	✓		✓	
26. Human Resources Management Certificate	050600	Santa Ana College	Larisa Sergeyeva Sergeyeva_larisa@sac.edu	EA	✓	✓	✓	
27. STEAM (Science, Technology, Engineering, Arts, Math) Certificate For Early Childhood Educators	130500	Santa Ana College	Larisa Sergeyeva Sergeyeva_larisa@sac.edu	ES	✓		✓	
28. Support For Students With Special Needs	080900	Santa Ana College	Larisa Sergeyeva Sergeyeva_larisa@sac.edu	ES	✓		✓	
29. Trauma Informed Practices In Education	130500	Santa Ana College	Larisa Sergeyeva Sergeyeva_larisa@sac.edu	ES	✓		✓	

30. Business Information Worker - Data Analytics Applications	070210	Santa Monica College	Patricia Ramos Ramos_patricia@smc.edu	EA	✓	✓	✓	
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<p>Key: EA = Endorsed: All Criteria Met ES = Endorsed: Some Criteria Met NE = Not Endorsed PA = Pre-Approved</p>	<p>NOTE: A check mark (✓) denotes that specific LMI Criteria was met. *Emerging denotes there are gaps in the traditional labor market information.</p>
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- **Action Items:** Ms. Knuppel asked what the difference between Digital Photography and Digital Photography Technician. Mr. Freddy Saucedo indicated that Technician is the Technician Program, designed as a low unit certificate program and it is for the entry level type occupation within the photography industry, building towards the Digital Photography. Moreover, it is a hands on assisting other photographers in order to create a ladder project where it would build upon each other.

b. [Modified Programs](#); Motion: Mike Slavich, Rio Hondo College; **Second:** Marla Uliana, Los Angeles Mission College; **Recommended:** APPROVED

1. [Engineering Technology Skill Award](#), Glendale Community College
 - Removing two classes and adding three classes for a total of four courses (10 Units)
 - New focus on robotics and 3D printing with design component
 - Intro to Engineering Technology course provides technical training with career overview
 - High School articulations exist for two of the four courses
2. [Engineering Technology - CAD & Design Drafting](#), Glendale Community College
 - Focus on two of the most popular Computer Aided Design software; AutoCAD and SOLIDWORKS
 - Comprehensive CAD training with engineering career overview given in Intro to Engineering course
 - This certificate serves both engineering transfer students who want extra training in design, as well as students who want to be CAD Technicians
 - High School articulation in place for one of the courses.
 - One course has mirrored course status with ESL Division at Glendale College
3. [Associate In Science, Computer Aided Design – Mechanical](#), Long Beach City College
 - Rationale: Due to the reduction in unit values of selected courses, the A.S. degree was not compliant with State requirements. It has been

modified to ensure that the major required 18 units and that content meets industry standards.

4. [Associate In Science, Database Management](#), Long Beach City College
 - Rationale: Adding two classes and removing three class
5. [Certificate of Achievement, Advanced Photography Digital Media](#), Long Beach City College
 - Rationale: Adding two classes and removing three class
6. [Certificate Of Achievement, Computer Aided Design-Mechanical, Core Skills](#), Long Beach City College
7. Rationale: Due to the reduction in unit values of selected courses, the Certificate program would become ineligible for financial aid in Fall 2021. It has been modified to ensure compliance and meet current industry standards.
8. [Certificate Of Achievement, Database Management](#), Long Beach City College
 - Rationale: Adding two classes and removing three class
9. [Surveying Technology](#), Mt. San Antonio College
 - The addition of Trigonometry (MATH 150) as a course requisite
 - Revised program goals and objectives
 - Program type is now a Certificate of Achievement
10. [Entrepreneurship And Innovation](#), Santa Ana College
 - *Most of the changes to the program have been made due to changes in course offerings. Here are the core changes:
 - Elimination of 1 and 2 unit Entrepreneurship ENTR courses 101, 102,103,104,106,107,108,109
 - Addition of courses ENTR 120, 121, 122, 123, 124, 125
 - Moved BUS 170 to required status
 - *Created elective pathway options with the addition of
 - Marketing option MKTG 113, 116, 127,
 - Management option MGMT 120
 - International option BUS 125, 118
11. [Associate Of Science In Graphic Design](#), Santa Monica College
 - High level overview of the changes:
 - The program map changed entirely with 5 new courses being offered, 7 underwent substantial changes
 - The program has been redesigned to accommodate an associate's degree in no more than 2 years, while not requiring more than 15 units per

Semester

- Concentration paths have been removed from the program
- The program has been updated to align with the Pathways initiative undertaken by SMC
- The content of the program has been updated in close collaboration with the industry professionals serving on the Advisory Board to betterprepare the students to the current workforce demands
- The content of the program has been updated to reflect the contemporary practices and toolsets used in the industry
- The content of the program has been updated to reflect the outcomes of the new research in the field
- The content has been updated to better reflect the requirements for the transfer students who what to continue their education
- Web Design 1 and 2 and Motion Graphics 1 have been removed from the requirements and are offered now as electives

12. [Certificate Of Achievement In Graphic Design](#), Santa Monica College

- High level overview of the changes:
- The program map changed entirely with 5 new courses being offered, 7 underwent substantial changes
- The program has been redesigned to accommodate an associate’s degree in no more than 2 years, while not requiring more than 15 units persemester
- Concentration paths have been removed from the program
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- The content has been updated to better reflect the requirements for the transfer students who what to continue their education
- Web Design 1 and 2 and Motion Graphics 1 have been removed from the requirements and are offered now as electives
 - **Modified Programs:** Mr. Jaramillo pointed out that there are a number of eight unit certificates, and added that with the student center funding formula, colleges might want to re-think of converting them to nine units of CTE as opposed to eight. Mr. Slavich responded that it would be possible if curriculum can be justified.

c. [Pre-Approved Program](#); **Motion:** Mercy Yanez, Los Angeles Harbor College; **Second:** John Jaramillo, Saddleback College; **Recommended:**
APPROVED

1. [Cloud Computing](#), Los Angeles Mission College

VI. Update, Discussion, and/or Action Item

a.

VII. Updates

c. Districts

- i. Cerritos
- ii. Citrus New voting member, Ms. Victoria Dominguez
- iii. Coastline currently have an open position for VP position, accepting applications and the deadline is October 8th at 11:59pm.
- iv. Compton Currently in the process of a VP of Student Services search process as well as VP of Human Resources which opens on October 4th. Starting the 1st cohort of Bio Manufacturing in spring 2022. Also, they just got their CNA program up and running.
- v. Cypress As of November 1st everyone will be required to be vaccinated. Cypress experienced a loss of enrollments because they went through and purged everyone who were suspects of being guilty of financial aid fraud.
- vi. East Los Angeles
- vii. El Camino 20% on campus and moving to 80% by winter. New president started and is off to a great start.
- viii. Fullerton
- ix. Glendale
- x. Golden West
- xi. Irvine Valley
- xii. Long Beach VPAA officially started. President Biden and Governor Newsom will be visiting the campus. CTE trades are up 19% and experienced the 50% growth in their culinary program.
- xiii. Los Angeles City
- xiv. Los Angeles Harbor there was a major re-organization, as of July 1st there has been a new Dean at Adult Education and non-credit. In the process of hiring a Dean of Student Services.
- xv. Los Angeles Mission New interim President, Dr. Armeda Ornelas, and in the process of a major re-organization of the College which should be finalized in the next few weeks.
- xvi. Los Angeles Pierce back on campus 30% and about 70% by spring.
- xvii. Los Angeles Southwest Rick Hodge is no longer with LASW, and now Dean Laura Perez is interim in the position until the position opens and will be the alternate voting member.
- xviii. Los Angeles Trade-Technical Many labs and classes back on campus. They will be posting the VP position in charge of grant and pathway innovations and Dr. Wilson will advise when it becomes available.
- xix. Los Angeles Valley Doug Marriot took a position in Napa, and the Interim Dean position will be available if anyone is interested. Ms. Nalepa also asked if in order to be an alternate voting member, the person has to be a dean. Dr. Wilson mentioned it does not need to be a dean, but a person who is well steeped in the CTE world.
- xx. Mt. SAC 63% of classes are back on campus. Introducing the new Provost of the school of continuing at Mt. SAC, Dr. Madelyn Arballo.

The Non-credit continuing education program applied for Federal Department of Ed, called re-think education grant, and out of almost 300 applicants nationwide, Mt. SAC was one of six California finalists. Mt. SAC was selected as the runner up for the pre-apprenticeship health programs.

- xxi. Orange Coast
- xxii. Pasadena City Welcoming Dr. Dodarian, Dean of CTE and alternate voting member.
- xxiii. Rio Hondo
- xxiv. Saddleback
- xxv. Santa Ana There is still a search open for their President, it will be open one more week.
- xxvi. Santa Monica
- xxvii. Santiago Canyon
- xxviii. West Los Angeles New VP of Academic Affairs, Jeffrey Archibald who joined from Pasadena City College. Also hiring an interim Dean of Academic Affairs and the permanent position should be posted by December or January.

VIII. Adjourn

The next CRLC Meeting will be on **October 21, 2021, from 9:00 A.M. – 10:15 A.M.**