

# Los Angeles Orange County Regional Consortium College Resource Leadership Council Business Meeting

## Approved Minutes: November 19, 2020

8:30 a.m.-9:45 a.m.

### Zoom Video-Call Details

LAOCRC is inviting you to a scheduled Zoom meeting.

Topic: November 2020 Program Recommendation (CRLC Business Meeting)

Time: Nov 19, 2020 08:30 AM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/91026043962>

Or iPhone one-tap (US Toll): +16699006833,91026043962# or +12532158782,91026043962# Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 910 2604 3962

International numbers available: <https://cccconfer.zoom.us/j/91026043962>

Or Skype for Business (Lync):

[SIP:91026043962@lync.zoom.us](https://cccconfer.zoom.us/j/91026043962)

### Voting Members present:

- Michael Wangler, Citrus College
- Nick Real, Cerritos Community College
- Merry Kim, Coastline Community College
- Paul Flor, Compton College
- Kathleen Reiland, Cypress College
- Erika Mayorga (Alternate), East Los Angeles College
- Carlos Ayon (Alternate), Fullerton College
- Jan Swinton, Glendale Community College
- Marla Uliana, Los Angeles Mission College
- Mon Khat, Los Angeles Pierce College
- Rick Hodge (Alternate) – Los Angeles Southwest College
- Marcia Wilson, Los Angeles Trade-Tech College
- Jennifer Galbraith, Mt. San Antonio College
- Lisa Knuppel, Orange Coast College
- Salvatrice Cummo, Pasadena City College

- Dorsie Brooks (Alternate), Golden West College
- Debbie Vanschoelandt, Irvine Valley College
- Gene Carbonaro, Long Beach City College
- Armando Rivera-Figueroa, Los Angeles City College
- Mercy Yanez, Los Angeles Harbor College

- Mike Slavich, Rio Hondo College
- Anthony Teng, Saddleback College
- Kimberly Mathews (Alternate), Santa Ana College
- Sasha King (Alternate), Santa Monica College
- Elizabeth Arteaga, Santiago Canyon College
- Carmen Dones, West Los Angeles College

**Voting Members absent:**

- Virginia Rapp, El Camino College
- Lawrence Bradford, Los Angeles Southwest College
- Laurie Nalepa, Los Angeles Valley College

**I. Call to order** – Meeting called to order at 8:31 a.m. by Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCCRC

**II. CRLC Member Roll Call** – Lupe Aramburo, Administrative Secretary, called roll – a Quorum of Voting Members was verified.

**III. Minutes from the October 15, 2020 CRLC Business Meeting were Approved**

- October 15, 2020 Minutes: Mr. Nick Real was present on the October 15<sup>th</sup> business meeting, confirmed by multiple voting members. Mr. Real will be added to the minutes.

**a. Motion:** Jennifer Galbraith, Mt. San Antonio College; **Second:** Priscilla Lopez, Los Angeles Harbor College  
**APPROVED**

**IV. Informational Items**

**a. Program Data Requests**

Program Title	Top Code	College	Contact
1. Income Tax I (Income Tax Assistant) Certificate of Achievement	502.1	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>
2. Income Tax II (Income Tax Preparer) Certificate of Achievement	502.1	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>
3. Media Arts	0614.00	Citrus College	Patrick Scmiedt <a href="mailto:pchmiedt@citruscollege.edu">pchmiedt@citruscollege.edu</a>
4. Payroll Accounting Certificate of Achievement	502	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>
5. Amazon Web Services Associate Certificate	0505.00	Coastline Community College	Merry Kim <a href="mailto:mkim170@coastline.edu">mkim170@coastline.edu</a>
6. Business Information Worker	0514.00	Cypress College	Peter Molnar <a href="mailto:pmolnar@cypresscollege.edu">pmolnar@cypresscollege.edu</a>

7. Workplace Communications	0505.00; 0506.00	El Camino College	Virginia Rapp <a href="mailto:vrapp@elcamino.edu">vrapp@elcamino.edu</a>
8. Custody Assistant, Certificate of Achievement	2105.1	East Los Angeles College	Sharon Johnson <a href="mailto:johnsosa@elac.edu">johnsosa@elac.edu</a>
9. Aging Studies Certificate	1309.00	Fullerton College	Kelly Nelson-Wright <a href="mailto:knelsonwright@fullcoll.edu">knelsonwright@fullcoll.edu</a>
10. Automation Fundamentals Certificate	0935.00	Fullerton College	George Bonnard <a href="mailto:gbonnard@fullcoll.edu">gbonnard@fullcoll.edu</a>
11. Automotive Service Advisor Certificate	0948.00	Fullerton College	Charles Zepeda <a href="mailto:czepeda@fullcoll.edu">czepeda@fullcoll.edu</a>
12. Autonomous Systems Certificate	0935.00	Fullerton College	Jay Seidel <a href="mailto:jseidel@fullcoll.edu">jseidel@fullcoll.edu</a>
13. Drone Journalism Certificate	0602.00	Fullerton College	Jay Seidel <a href="mailto:jseidel@fullcoll.edu">jseidel@fullcoll.edu</a>
14. Engineering Technology	0924.00	Fullerton College	Ken Starkman <a href="mailto:kstarkman@fullcoll.edu">kstarkman@fullcoll.edu</a>
15. Entrepreneurship Skills Certificate	0506.40	Fullerton College	Gary Graves <a href="mailto:ggraves@fullcoll.edu">ggraves@fullcoll.edu</a>
16. Multimedia Journalism Certificate	0602.00	Fullerton College	Jay Seidel <a href="mailto:jseidel@fullcoll.edu">jseidel@fullcoll.edu</a>
17. Unmanned Aerial Systems Piloting Certificate	0956.70	Fullerton College	Jay Seidel <a href="mailto:jseidel@fullcoll.edu">jseidel@fullcoll.edu</a>
18. Cosmetology to Barbering Crossover Certificate of Achievement	3007.00	Golden West College	Dorsie Brooks <a href="mailto:Dbrooks28@gwc.cccd.edu">Dbrooks28@gwc.cccd.edu</a>
19. DJ Performance and Production	1005	Los Angeles City College	Christine Park <a href="mailto:parkcj@laccd.edu">parkcj@laccd.edu</a>
20. Digital Interior Design	1302	Los Angeles Mission College	James Lemmon <a href="mailto:lemmonjp@lamission.edu">lemmonjp@lamission.edu</a>
21. Nutrition and Food Skills Certificate	1306	Los Angeles Mission College	Sheri Barke <a href="mailto:barkes@laccd.edu">barkes@laccd.edu</a>
22. AA - Fashion Design	1303.1	Long Beach City College	Chantel Bryant <a href="mailto:cbryant@lbcc.edu">cbryant@lbcc.edu</a>
23. AA - Radio/Television Sports Broadcasting	604.2	Long Beach City College	Robert Hersh <a href="mailto:rhersh@lbcc.edu">rhersh@lbcc.edu</a>
24. AS - Fashion Merchandising	1303.2	Long Beach City College	Chantel Bryant <a href="mailto:cbryant@lbcc.edu">cbryant@lbcc.edu</a>
25. Chemical Engineering Technology	924	Mt. San Antonio College	Eugene Mahmoud <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>
26. Chemical Engineering Technology Level 1	924	Mt. San Antonio College	Eugene Mahmoud <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>

27. Chemical Engineering Technology Level 2	924	Mt. San Antonio College	Eugene Mahmoudd <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>
28. Civil Engineering Technology	924	Mt. San Antonio College	Eugene Mahmoudd <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>
29. Civil Engineering Technology 2	924	Mt. San Antonio College	Eugene Mahmoudd <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>
30. Civil Engineering Technology Level 1	924	Mt. San Antonio College	Eugene Mahmoudd <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>
31. Electrical Engineering Technology Level 1	924	Mt. San Antonio College	Eugene Mahmoudd <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>
32. Electrical Engineering Technology Level 2	924	Mt. San Antonio College	Eugene Mahmoudd <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>
33. Electronics Technology Level I	934	Mt. San Antonio College	Joe Denny <a href="mailto:Jdenny1@mtsac.edu">Jdenny1@mtsac.edu</a>
34. Fashion Design Fundamentals	1303.1	Mt. San Antonio College	Maria Davis <a href="mailto:mdavis@mtsac.edu">mdavis@mtsac.edu</a>
35. Mechanical Engineering Technology Level 1	945	Mt. San Antonio College	Eugene Mahmoudd <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>
36. Mechanical Engineering Technology Level 2	945	Mt. San Antonio College	Eugene Mahmoudd <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>
37. Software Engineering Technology Level 1	924	Mt. San Antonio College	Eugene Mahmoudd <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>
38. Software Engineering Technology Level 2	924	Mt. San Antonio College	Eugene Mahmoudd <a href="mailto:emahmoud@mtsac.edu">emahmoud@mtsac.edu</a>
39. Food and Beverage Management	1307.10	Orange Coast College	Alexandra Yates <a href="mailto:ayates@occ.cccd.edu">ayates@occ.cccd.edu</a>
40. Business Networking and Sales	0509.40	Pasadena City College	Kimberly Shediak <a href="mailto:kshediak@pasadena.edu">kshediak@pasadena.edu</a>
41. Finance	0504.00	Pasadena City College	Kimberly Shediak <a href="mailto:kshediak@pasadena.edu">kshediak@pasadena.edu</a>
42. Finance Skills	0504.00	Pasadena City College	Kimberly Shediak <a href="mailto:kshediak@pasadena.edu">kshediak@pasadena.edu</a>
43. Human Resource Management	0506.30	Pasadena City College	Kimberly Shediak <a href="mailto:kshediak@pasadena.edu">kshediak@pasadena.edu</a>
44. 3D Fashion Illustration	1303.00	Santa Ana College	Kyla Benson <a href="mailto:Benson_kyla@sac.edu">Benson_kyla@sac.edu</a>
45. Preschool Associate Teacher Certificate of Achievement	1305.40	West Los Angeles College	Dolores Gallegos <a href="mailto:gallegd@wlaac.edu">gallegd@wlaac.edu</a>

1. Court Reporting Associate in Science Degree	0514.30	Cypress College	Marbelly Jairam <a href="mailto:mjairam@cypresscollege.edu">mjairam@cypresscollege.edu</a>
2. Associate in Science Degree Law Office Administration	0514.10	Cypress College	Marbelly Jairam <a href="mailto:mjairam@cypresscollege.edu">mjairam@cypresscollege.edu</a>
3. Legal Transcription Certificate	0514.30	Cypress College	Marbelly Jairam <a href="mailto:mjairam@cypresscollege.edu">mjairam@cypresscollege.edu</a>
4. Legal Videography Certificate	0514.10	Cypress College	Marbelly Jairam <a href="mailto:mjairam@cypresscollege.edu">mjairam@cypresscollege.edu</a>
5. Legal Careers Certificate	1402.00	Cypress College	Marbelly Jairam <a href="mailto:mjairam@cypresscollege.edu">mjairam@cypresscollege.edu</a>
6. Automotive Chassis Specialist Certificate	0948.00	Fullerton College	Charles Zepeda <a href="mailto:czepeda@fullcoll.edu">czepeda@fullcoll.edu</a>
7. CNC Operator Certificate	0956	Fullerton College	Ken Starkman <a href="mailto:kstarkman@fullcoll.edu">kstarkman@fullcoll.edu</a>
8. Entrepreneurship I - Small Business Startup Essentials	0506.40	Golden West College	Bern Baumgartner <a href="mailto:bbaumgartner@gwc.cccd.edu">bbaumgartner@gwc.cccd.edu</a>
9. Entrepreneurship II- Small Business Ownership and Expansion	0506.49	Golden West College	Dorsie Brooks <a href="mailto:dbrooks28@gwc.cccd.edu">dbrooks28@gwc.cccd.edu</a>
10. IRS Enrolled Agent Certificate of Achievement	0502.10	Golden West College	Dorsie Brooks <a href="mailto:dbrooks28@gwc.cccd.edu">dbrooks28@gwc.cccd.edu</a>
11. Basic Administrative Office Assistant	514	Los Angeles City College	Dan Wanner <a href="mailto:Wannerda@lacitycollege.edu">Wannerda@lacitycollege.edu</a>
12. C++ Programming	707.1	Los Angeles City College	Dan Wanner <a href="mailto:Wannerda@lacitycollege.edu">Wannerda@lacitycollege.edu</a>
13. JAVA Programming	707.1	Los Angeles City College	Dan Wanner <a href="mailto:Wannerda@lacitycollege.edu">Wannerda@lacitycollege.edu</a>
14. Welding Technology – Pipe Welding, Certificate of Proficiency (Transcripted)	0956.50	Santa Ana College	Zachary Diamond <a href="mailto:Diamond_zachary@sac.edu">Diamond_zachary@sac.edu</a>

- Informational Items:** Ms. Jennifer Galbraith asked about the multiple program data requests without top codes. Ms. Merry Kim from Coastline Community College indicated that there were originally 40 programs submitted, but were intending to submit 5 at a time. Dr. Jesse Crete added that there might have been a misunderstanding, since she received the 40 requests, she would have to either keep them all or delete those that were not going to be processed. In addition, if they are removed, each program would need to be resubmitted. Ms. Merry Kim confirmed to remove all “no top” programs from Coastline Community College – items removed. Mr. Michael Wangler also addressed the program with “no top” for Citrus College; he mentioned, it was submitted that way, but has received the report back from COE and identified the top code – top code added. This program will be an action item early next year (2021). Dr. Marcia Wilson asked when the field finds out what top code is chosen. Dr. Jesse Crete mentioned that COE is not able to generate a report unless they receive a top code; it goes to the field when the college submits the program via the CTE website. Dr. Marcia Wilson responded that once a program application is submitted via the CTE website, it is ready to go out for recommendation; she suggested that it is provided prior to that, so that faculty can connect with the college if needed, earlier in the process. Dr. Jesse Crete stated that there is no process currently to provide the top codes prior to having the programs submitted via the CTE website. Dr. Adriene Davis asked if the originators of the programs are looking at the assigned and unassigned top code list when creating the applications; in addition, she mentioned, there used to be a top code that one could use when there was not an existing one. Ms. Merry Kim clarified that Coastline does have top codes for their programs; however, on the application, inputting

the top code is an option, not a requirement. Dr. Adriene Davis shared the assigned and unassigned top code list for everyone to utilize. Dr. Jesse Crete clarified that COE is not able to pull supply information unless there is a top code and occupation, and explained how waiting until there is a top code would delay the process of the program appearing on the agenda, potentially another month. Moreover, she will reach out to the Statewide Director to see what can be done. In the meantime, if a top code is not included, COE will amend the language to say that, “per today’s vote, until the top code is included, the program will not go on the agenda.”

- o Recommendation that all program data requests need to include the top code approved by the submitting college, before they will be added to the agenda notifications; **Motion:** Lisa Knuppel, Orange Coast College; **Second:** Kathleen Reiland, Cypress College; **APPROVED**

**II. Action Items**

- a. **Program Recommendation; Motion:** Jennifer Galbraith, Mt. San Antonio College; **Second:** Mike Slavich, Rio Hondo College; **APPROVED.**

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Wages	Educ. Attain.	
1. <a href="#">Biomanufacturing</a>	043000	Compton College	Paul Flor <a href="mailto:pflor@compton.edu">pflor@compton.edu</a>	ES	✓		✓	✓
2. <a href="#">Biotechnology Laboratory Assistant</a>	043000	Compton College	Paul Flor <a href="mailto:Pflor@compton.edu">Pflor@compton.edu</a>	ES	✓		✓	✓
3. <a href="#">Administration of Local Anesthesia, Nitrous Oxide-Oxygen Analgesia and Periodontal Soft Tissue Curettage Certificate</a>	124020	Cypress College	Kathleen Reiland <a href="mailto:Kreiland@cypresscollege.edu">Kreiland@cypresscollege.edu</a>	EA	✓	✓	✓	
4. <a href="#">Data Analytics Certificate</a>	070720	Cypress College	Kathleen Reiland <a href="mailto:Kreiland@cypresscollege.edu">Kreiland@cypresscollege.edu</a>	ES	✓	✓		✓
5. <a href="#">Dental Hygiene Pit and Fissure Sealant Certificate</a>	124020	Cypress College	Kathleen Reiland <a href="mailto:Kreiland@cypresscollege.edu">Kreiland@cypresscollege.edu</a>	EA	✓	✓	✓	
6. <a href="#">DevSecOps (Development, Security, and Operations) Certificate</a>	070810	Cypress College	Kathleen Reiland <a href="mailto:Kreiland@cypresscollege.edu">Kreiland@cypresscollege.edu</a>	EA	✓	✓	✓	
7. <a href="#">Radiation Safety Certificate</a>	124020	Cypress College	Kathleen Reiland <a href="mailto:Kreiland@cypresscollege.edu">Kreiland@cypresscollege.edu</a>	EA	✓	✓	✓	
8. <a href="#">Ultrasonic Scaling and Coronal Polishing Certificate</a>	124020	Cypress College	Kathleen Reiland <a href="mailto:Kreiland@cypresscollege.edu">Kreiland@cypresscollege.edu</a>	EA	✓	✓	✓	
9. <a href="#">Forensic Crime Scene Investigation, AS Degree</a>	210500	East Los Angeles College	Kendra Madrid <a href="mailto:madridk@elac.edu">madridk@elac.edu</a>	EA	✓	✓	✓	
10. <a href="#">Automatic Transmission Specialist Certificate</a>	094800	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>	ES	✓		✓	
11. <a href="#">Automotive Engine Performance Specialist Certificate</a>	094800	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>	ES	✓		✓	

12. <a href="#">Automotive Fabrication Specialist Certificate</a>	094800	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>	ES	✓		✓	
13. <a href="#">Automotive Maintenance Skills Certificate</a>	094800	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>	ES	✓		✓	
14. <a href="#">Automotive Management Certificate</a>	094800	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>	ES	✓		✓	
15. <a href="#">Biotechnology Lab Assistant Skills Certificate</a> *Originally requested as “Biotechnology Research and Development Lab Technician” on November 2019.	043000	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>	ES	✓		✓	✓
16. <a href="#">Conversational Programming Certificate</a>	095600	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>	EA	✓	✓		
17. <a href="#">Cyber Security Associate in Science</a>	070200	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>	EA	✓	✓	✓	
18. <a href="#">International Business Management Certificate</a>	050800	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>	ES	✓	✓		
19. <a href="#">Metrology Mini Skills Certificate</a>	095600	Fullerton College	Gene Carbonaro <a href="mailto:kstarkman@fullcoll.edu">kstarkman@fullcoll.edu</a>	ES	✓		✓	✓
20. <a href="#">Cinematography</a>	061220	Los Angeles City College	Armando Rivera <a href="mailto:riveraa2@lacitycollege.edu">riveraa2@lacitycollege.edu</a>	ES	✓	✓		
21. <a href="#">Cinema Director</a>	061220	Los Angeles City College	Armando Rivera <a href="mailto:riveraa2@lacitycollege.edu">riveraa2@lacitycollege.edu</a>	ES	✓	✓		
22. <a href="#">Cinema Post Production</a>	061220	Los Angeles City College	Armando Rivera <a href="mailto:riveraa2@lacitycollege.edu">riveraa2@lacitycollege.edu</a>	ES	✓	✓		
23. <a href="#">Cinema Producing</a>	061220	Los Angeles City College	Armando Rivera <a href="mailto:riveraa2@lacitycollege.edu">riveraa2@lacitycollege.edu</a>	ES	✓	✓		
24. <a href="#">Associate in Science, Fashion Merchandising</a>	130320	Long Beach City College	Gene Carbonaro <a href="mailto:gcarbonaro@lbcc.edu">gcarbonaro@lbcc.edu</a>	ES	✓		✓	
25. <a href="#">Associate in Arts, Radio/Television Sports Broadcasting</a>	060420	Long Beach City College	Gene Carbonaro <a href="mailto:gcarbonaro@lbcc.edu">gcarbonaro@lbcc.edu</a>	ES	✓	✓		
26. <a href="#">Electrical Engineering Technology</a>	092400	Mt. San Antonio College	Jennifer Galbraith <a href="mailto:jgalbraith@mtsac.edu">jgalbraith@mtsac.edu</a>	EA	✓	✓	✓	
27. <a href="#">Engineering Technology Fundamentals</a>	092400	Mt. San Antonio College	Jennifer Galbraith <a href="mailto:jgalbraith@mtsac.edu">jgalbraith@mtsac.edu</a>	EA	✓	✓	✓	

28. <a href="#">Fashion Retailing Fundamentals Online Certificate</a>	130320	Mt. San Antonio College	Jennifer Galbraith <a href="mailto:jgalbraith@mtsac.edu">jgalbraith@mtsac.edu</a>	ES	✓			
29. <a href="#">Mechanical Engineering Technology</a>	094500	Mt. San Antonio College	Jennifer Galbraith <a href="mailto:jgalbraith@mtsac.edu">jgalbraith@mtsac.edu</a>	ES	✓		✓	
30. <a href="#">Software Engineering Technology</a>	092400	Mt. San Antonio College	Jennifer Galbraith <a href="mailto:jgalbraith@mtsac.edu">jgalbraith@mtsac.edu</a>	EA	✓	✓	✓	
31. <a href="#">Biotechnology Lab Assistant</a>	043000	Santa Ana College	Larisa Sergeyeva <a href="mailto:sergeyeva_larisa@sac.edu">sergeyeva_larisa@sac.edu</a>	EA	✓	✓	✓	✓
32. <a href="#">Data Science</a>	050900	Santa Monica College	Patricia Ramos <a href="mailto:ramos_patricia@smc.edu">ramos_patricia@smc.edu</a>	EA	✓	✓	✓	

**Key:**

EA = Endorsed: All Criteria Met  
 ES = Endorsed: Some Criteria Met  
 NE = Not Endorsed  
 PA = Pre-Approved

**NOTE:** A check mark (✓) denotes that specific LMI Criteria was met.

\*Emerging denotes there are gaps in the traditional labor market information.

**II. Update, Discussion, and/or Action Item**

**a. Pre-approved programs**

- **Pre-approved programs:** Mr. Mike Slavich mentioned that the ITTP has met the initial need of the pre-approved recommendation process, and let colleges one-on-one as needed in those two areas. Cloud Computing – existing approval still stands. In addition, a basic summary of the November 16<sup>th</sup> conversation, to provide a simple background for new individuals to reference on the LAOCRC website to create an overarching process. Currently, Dr. Chamorro, Dr. Audrey Childers, Mr. Luke Meyer, and Dr. Jesse Crete are working on it and will take it back to the subcommittee for final review before it goes to the field for approval. Dr. Gustavo Chamorro added that the BIW and ITTP technician pathway pre-approval has been around for about 4 or 5 years – most who wanted to submit this program have already done so; however, it has been re-visited since a couple colleges were interested. There was not an expiration date set and believed the pre-approval to be valid for two years, considering that the shelf life for LMI in the past was two years. Due to this, it was decided that if there were additional colleges interested, the group will consider those on a one-on-one basis. However, LMI and advisory minutes for the Cloud Computing certificate are more recent. Dr. Audrey Childers, Mr. Luke Meyer, and Dr. Jesse Crete, they will come up with a process, then review it with the subcommittee before it is brought to the field.

**b. Retirement Announcement:** Mrs. Jan Swinton’s retirement was announced.

**III. Updates**

**a. Districts**

- Cerritos
- Citrus



- iii. Coastline
- iv. Compton – Friday they will be holding a CTE advisory meeting focused on the building of work experience education program through CTE.
- v. Cypress
- vi. East Los Angeles
- vii. El Camino
- viii. Fullerton
- ix. Glendale – Discussed non-continuous funding for CCW and how important the advisory committees and industry councils are. Dr. Davis informed that regional directors are still invited to those council meetings and assured those conversations have not been abandoned.
  - x. Golden West
  - xi. Irvine Valley
  - xii. Long Beach
  - xiii. Los Angeles City
  - xiv. Los Angeles Harbor – President Dr. Ali is retiring effective December 31<sup>st</sup>.
  - xv. Los Angeles Mission – Interim Dean of Enrollment Management position open for 1 year.
  - xvi. Los Angeles Pierce
  - xvii. Los Angeles Southwest – They will be launching a Virtual Entrepreneurship Networking Alliance the first week of December. This is an opportunity for entrepreneur students, faculty, and those who aspire to be entrepreneurs to be able to network and share. It will be via zoom. The information will go out to the region.
  - xviii. Los Angeles Trade-Technical – LACCD did not renew the contract with the LA Sheriff’s Department to police our campuses anymore.
  - xix. Los Angeles Valley
    - xx. Mt. SAC – VPI position is open. CCW hosted a few council meetings this month, on November 6<sup>th</sup> for Automotive Technology with 7 industry representatives and faculty from 10 colleges. In addition on November 13<sup>th</sup>, there was an animation regional advisory meeting with 9 representatives including some from DreamWorks and Netflix, as well as faculty from over 10 colleges.
  - xxi. Orange Coast
  - xxii. Pasadena City – VPI is retiring and are in the process of hiring a new one. There is a collaboration with Cal State LA for business students to transfer seamlessly and do their coursework on the PCC campus, Friday night, Saturday, or completely online. It is a two year cohort collaboration with Cal State LA.
  - xxiii. Rio Hondo – Working on closing the local and regional funding from 18/19 that closes this December.
  - xxiv. Saddleback – Orange County is back to purple due to the pandemic, and only essential workers are remaining on campus, all others will be remote.
  - xxv. Santa Ana
  - xxvi. Santa Monica – Colleges may hear from the Hub Innovation project that was not funded.
  - xxvii. Santiago Canyon - The College is receiving an award tonight at the Orange Unified School District Board meeting for dual enrollment efforts and the career coaches on the high school level. Despite the pandemic, career coaches have been able to work with high school students remotely and they have been doing a great job keeping the students register for classes and helping them.
  - xxviii. West Los Angeles

**IV. Adjourn**

**The next CRLC Meeting will be a Conference Call on December 10, 2020 from 8:30 A.M. – 9:45 A.M.**