

# Los Angeles Orange County Regional Consortium College Resource Leadership Council Business Meeting

## Approved Minutes: April 16, 2020

8:30 a.m.-9:45 a.m.

### Zoom Video-Call Details

LAOCRC is inviting you to a scheduled Zoom meeting.

Topic: April 16, 2020 CRLC Business Meeting

Time: Apr 16, 2020 08:30 AM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/484232562>

Or iPhone one-tap (US Toll): +16699006833,484232562#

Or +13462487799,484232562#

Or Telephone: Dial:

+1 669 900 6833 (US Toll)

+1 646 876 9923 (US Toll)

**Meeting ID: 484 232 562**

International numbers available: <https://cccconfer.zoom.us/j/484232562>

Or Skype for Business (Lync):

SIP:484232562@lync.zoom.us

### Voting Members present:

- Nick Real, Cerritos Community College
- Michael Wangler, Citrus College
- Nancy Jones, Coastline Community College
- Lynell Wiggins (Alternate), Compton College
- Kathleen Reiland, Cypress College
- Kendra Madrid, East Los Angeles College
- Virginia Rapp, El Camino College
- Christopher Whiteside, Golden West College
- Ken Starkman, Fullerton College
- Jan Swinton, Glendale Community College
- Debbie Vanschoelandt, Irvine Valley College
- Gene Carbonaro, Long Beach City College
- Armando Rivera-Figueroa, Los Angeles City College
- Priscilla Lopez, Los Angeles Harbor College
- Marla Uliana, Los Angeles Mission College
- Mon Khat, Los Angeles Pierce College
- Marcia Wilson, Los Angeles Trade-Tech College
- Laurie Nalepa, Los Angeles Valley College
- Jennifer Galbraith, Mt. San Antonio College
- Lisa Knuppel, Orange Coast College
- Salvatrice Cummo, Pasadena City College
- Mike Slavich, Rio Hondo College
- Anthony Teng, Saddleback College
- Kimberly Mathews (Alternate), Santa Ana College
- Patricia Ramos, Santa Monica College
- Elizabeth Arteaga, Santiago Canyon College
- Carmen Dones, West L.A. College

### Voting Members absent:

- Lawrence Bradford, Los Angeles Pierce College

## I. Call to order – Meeting called to order at 8:33 a.m. by Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC

**II. CRLC Member Roll Call – Lupe Aramburo, LAOCRC Administrative Secretary, called roll – a Quorum of Voting Members was verified.**

**III. Minutes from the March 19, 2020 CRLC Business Meeting were Approved**

- a. **Motion:** Kendra Madrid, East Los Angeles College; **Second:** Ken Starkman, Fullerton College; **Approved**

**IV. Informational Items**

a. **Program Data Requests**

Program Title	Top Code	College
1. Homeland – Administration of Justice	2105	El Camino College
2. Transitional Kindergarten Certificate	1305	Glendale Community College
3. Certificate of Achievement: Applied Design: 3D Materials and Processes	1099	Long Beach City College
4. Certificate of Achievement, Cyber Security	708	Long Beach City College
5. AS Degree: Fashion Merchandising	1303.2	Long Beach City College
6. Electrical Engineering Technician	934	Los Angeles City College
7. Unmanned Aerial Vehicle Technology	950	Los Angeles City College
8. Payroll Accounting Certificate	502	Los Angeles Pierce College
9. Small Business Accounting Certificate	502	Los Angeles Pierce College
10. Teaching Assistant Certificate	802	Los Angeles Pierce College
11. Cloud Use and Management Support Specialist	0707	Los Angeles Valley College
12. Artificial Intelligence for Business	0702	Mt. San Antonio College
13. Yoga Teacher Training Program RYT 200 hrs	835.2	Pasadena City College

- Program Data Requests on Agenda – Ms. Marla Uliana asked if number 10, Teaching Assistant Certificate by Los Angeles Pierce College, is for elementary or pre-school. Mr. Mon Khat responded, it is not for child development. Ms. Laurie Nalepa clarified number 11, Cloud Use and Management Support Specialist, Los Angeles Valley College, is on the list because they wanted the information for program review. Mr. Mike Slavich asked about number 7, Unmanned Aerial Vehicle Technology, Los Angeles City College, what exactly is it and what is the intention? Dr. Armando Rivera-Figueroa responded that it is drone technology, they are simulating a program from East Los Angeles College; it is engineering related where the students learn how to pilot, the hardware, and will be doing applications on how to use the drone for photo, cinema, etc. Ms. Lisa Knuppel asked what the scope of the program is and how many units. Dr. Rivera-Figueroa responded that it is about 18-19 units for a certificate of achievement, specifically for applications. Ms. Knuppel stated that it is a program they will look into as the Orange County has a regional drone technology project; she is interested in knowing what similar programs are moving forward and what they entail.

**b. Amended Minutes – March 2020**

*Dr. Gustavo Chamorro, Orange County Director,  
 LAOCRC*

*Jesse Crete, Director COE Orange County, LAOCRC*

1) Business Economics Certificate - Fullerton College

- i. Motion to rescind Program Recommendation of Business Economics Certificate, Fullerton College – Fullerton will resubmit at a later time: Lisa Knuppel, Orange Coast College; 2<sup>nd</sup>: Lawrence Bradford, Los Angeles Southwest College; APPROVED

- March Minutes – Dr. Gustavo Chamorro indicated item “b” on the amended agenda for March, Business Economics Certificate by Fullerton College. He mentioned that this program was recommended in March, although it was listed non-endorsed on the COE report. There was a meeting between Mr. Ken Starkman, Mr. Carlos Ayon, Dr. Chamorro, and Ms. Jesse Crete; two items were discussed: 1) An oversupply; and, 2) Educational attainment, as most jobs require a 4-year degree. Fullerton College agreed to revisit the certificate and see if it can be skills-based, where it can prepare a student to continue their education moving forward, and with a 4-year degree get a job. The certificate itself as it is now, will not prepare the student to get a job. Fullerton College would like to request that the program recommendation made in March, be changed to a conditional recommendation, where they would work with COE to make it a skills-based certificate. Jesse added that she has a meeting with Mr. Gary Graves to discuss this certificate; once COE is able to switch the certificate to make sure the LMI lines up with the intent of the program, then it would be reasonable for COE to endorse it. Dr. Chamorro asked for the voting members to consider voting on the change, and to engage in a more in-depth discussion, on what it means when there is a “non-endorsed” LMI from COE.

ii. Q&A / Discussion

- Q: Dr. Wilson asked what it means to say it is a skills-based certificate in this context. She added that when LATTC submits a local certificate (skills-based), it does not go to the state.
- A: Mr. Mike Slavich responded by stating that it does not go neither to the state nor to student transcripts. He added that the minutes should be amended. Ms. Jennifer Galbraith pointed out that there will be more skills-based certificates coming in, considering the state lowered the threshold for those lower level certificates. Mr. Slavich clarified that the state lowered a CoA to 8 units, so colleges can still offer a CoA that is approved and has LMI. That is different from a skills-based certificate, as it can have any number of units the district chooses to make it; however, it is not sanctioned by the state, does not have a control number, and will not appear on the transcripts. Nonetheless, the 8 unit CoA can still go through an approval process with the voting members and appear on the transcripts. Ms. Jesse Crete added to Ms. Galbraith’s statement by mentioning that there have been multiple lower unit certificates of achievement that have been processed through LAOCRC since the Fall, exactly as explained, lower unit existing certificates that are getting put through as new programs; however, this specific program, Business Economics Certificate is not one of those as it is not an existing program, it is new. It is a lower unit certificate providing basic skills, where often they are combined with something else. Ms. Galbraith responded with stating that it would be a misnomer for the students because although the state will recognize it, that will not benefit students jobwise as economics is a four-year degree. Mr. Carlos Ayon then responded and mentioned that Fullerton is intending to see how a student would go in with some pre-existing track and some education through an AA, then earn their certificate to supplement a portfolio. The purpose would be to show that they can be in the field and have a foundation for an entry level position.
- Q: Ms. Kendra Madrid asked why this program is a topic of discussion again when it was already approved last month.
- A: Dr. Wilson clarified that the “non-endorsed” LMI was overseen, and that is why it is being reconsidered. Mr. Slavich added that the district should have looked at it prior to moving it forward to the voting members. Dr. Chamorro advised that moving forward the LAOCRC will be identifying the programs that show “non-endorsement”. The intent is that those programs do not make it to the agenda, but if they do, that there is a notation before the group votes on them. Ms. Lisa Knuppel provided that although it might have been recommended erroneously, they cannot put it forward. Mr. Starkman suggested there should be an amendment to the March approval of Fullerton’s program, to be removed and reworked.

c. **Computer Game Programming Certificate, Fullerton College**

- 1) Per Fullerton College, Computer Game Programming Certificate was removed from the Program Modification list
- 2) Changing from Program Modification to Existing Low-Unit, Local Certificate for State Chaptering
  - i. Motion to approve Computer Game Programming Certificate, Fullerton College: Kendra Madrid, East Los Angeles College; 2<sup>nd</sup>: Ken Starkman, Fullerton College; APPROVED
- Dr. Chamorro pointed out the amendment made on the March minutes, item “c”, for Computer Game Programming Certificate by Fullerton College. This program was to be listed as a low unit certificate, submitted to the Chancellor’s Office. It was on the March agenda as a program modification; it is now being submitted as a low unit certificate, for which data was already requested on February 28<sup>th</sup>. Dr. Marcia Wilson asked for clarification on whether it is a new program and a low unit certificate, and Dr. Chamorro confirmed. Dr. Karen Childers pointed out the year on item 3 of the minutes that needs to be corrected to reflect March 19, 2020 and not 2019.

**d. Non-Endorsed COE Reports**

- Ms. Jesse Crete mentioned that when endorsing the LMI they look at 5 pieces: 1) Demand/annual openings; 2) Supply, for both Community College and Non-community College; 3) Awards; and, 4) Living Wage and Educational attainment, to ensure it aligns and drives students to jobs that will earn them the living wage. She added that at one point the Governance Council did not want non-endorsed programs to move forward; however, Orange County and Los Angeles COE pushed back, as they are aware that there are many jobs that will start at below living wage, and in both Orange County and Los Angeles those would be rather high wages. Moreover, COE wanted to show that those programs were progressive; as a result, when endorsing a program they include a paragraph based off the data where it is being endorsed, including either a positive or a cautious endorsement – both considered endorsed. At the same time, there are concerns that are being called out for the colleges to possibly amend or mitigate them as the program and curriculum are developed. So, there will either be a positive endorsement, cautious endorsement, or a non-endorsement, based off the four criteria discussed. Mr. Starkman is uncertain that COE is recognizing the need for skills-based certificates. He agrees with Mr. Slavich in that some students may have bachelor’s degrees who are working in industry, and the industry may not necessarily be looking for more people but rather asking for more skills. Ms. Crete responded that they can see more of those coming in, conversion from the lower unit certificates as well as new programs. COE’s PR’s look different, they are more skills-based and what skills are needed into those areas, but understands that they are not the same for colleges.

i. Q&A / Discussion

- Q: Ms. Dorsie Brooks asked, if it is the state standard.
- A: Jesse Crete responded yes, and added that it is the way COE does it throughout the state. The main components were discussed and the details that go into the four buckets might be different as they are expanded in some areas.
- Q: Dr. Wilson asked how the COE endorsement process affect the body, in terms of how it impacts their recommendation. What do they do with that information?
- A: Ms. Lisa Knuppel responded with stating that the old system changed; the body is now dependent upon COE’s LMI recommendation, or non-recommendation. She added that if as a body they would like to pursue that it is otherwise, they may have to try getting the Executive Board or those who made that decision revisit it, to the point that the COE report is only one element. Ms. Jennifer Galbraith clarified that although COE may non-endorse a program, the college still has the opportunity to bring in additional information and the group still has the ability to recommend it; however, there is uncertainty in how to move forward if that was the case. Ms. Lisa Knuppel agrees with Ms. Jennifer Galbraith’s clarification. Ms. Jesse Crete mentioned that it is exactly what both Orange County and Los Angeles do, they spoke at a meeting with regional chairs and are making sure they continue to be proactive. Ms. Lisa Knuppel added that

there are discussions and examinations that need to be done prior to taking anything forward to the body for approval. Dr. Chamorro proposed that the small group reconvenes to have a discussion on what happens with a non-endorsement. The question of whether a non-endorsement means that the college cannot move the program forward, arose. Dr. Karen Childers asked if anyone can drop off or get on the workgroup. Currently, Ms. Lisa Knuppel, Ms. Jennifer Galbraith, Mr. Mike Slavich, Dr. Patricia Ramos, Mr. Anthony Teng, Ms. Dorsie Brooks, Dr. Kathleen Reiland are in the small group. Dr. Armando Rivera-Figueroa, Ms. Merry Kim, Ms. Elizabeth Arteaga, and Dr. Nick Real would like to be added to the small group. Dr. Patricia Ramos suggested voting members ensure that the direction they are moving in, is within context of the current PCAH. She added that it is not simply a matter of what the body believes to be acceptable evidence, but rather that, COE's recommendation is there for guidance and should be used as a basis. Ms. Lisa Knuppel agrees with Dr. Ramos.

- Q: Ms. Jan Swinton asked if the COE non-endorsed programs can be separated on the agenda for discussion, in the event that there is a good reason to consider the programs. Mr. Anthony Teng and Dr. Kathleen Reiland agree with Ms. Jan Swinton's suggestion.
- A: Dr. Chamorro suggested it can be part of the discussion with the small group.

**V. Action Items**

*Dr. Marcia Wilson, CRLC Chair and Dean Resource  
 Associate Chair, LAOCRC*

**a. Program Recommendation; Motion: Mon Khat, Los Angeles Pierce College; Second: Kendra Madrid, East Los Angeles College; APPROVED**

1. [Automotive Drivetrain and Air Conditioning Technician](#), Cerritos College
2. [Automotive Electrical and Engine Performance Technician](#), Cerritos College
3. [Automotive Heavy Line and Chassis Technician](#), Cerritos College
4. [Child Development Administration](#), Los Angeles Mission College
5. [Associate of Science/Certificate of Achievement – Laser Technology](#), Pasadena City College
6. [Certificate of Achievement – Laser Technology](#), Pasadena City College
7. [Heavy Equipment Maintenance Technician](#), Rio Hondo College
8. [Enrolled Agent](#), Santa Ana College
9. [Tax Preparer](#), Santa Ana College

**b. Pre-Approved**

1. [Cloud Computing](#), Los Angeles City College

**c. Special Consideration Item for Recommendation**

1. [Cosmetology – Associate of Science](#), Saddleback College

- 1) Special Consideration item discussion – Dr. Chamorro indicated that the program was submitted shortly after the deadline, which is why it is being introduced to the group for consideration. He added that due to COVID-19, many schedules were affected. Mr. Anthony Teng stated that the program data request was filed two months ago; although LMI was provided from COE on time to submit the program application, COVID-19 hit, causing the deadline to be missed by a couple days. He would like to ask the group to consider this program. If the program does not get approved, it will go until the fall for local consideration and delay it for over a year and a half to get into their catalog, given summer is approaching. Dr. Davis pointed out that Cosmetology was submitted with an unassigned priority sector; if the program moves

forward, it will have to be corrected to Business and Entrepreneurship.

- i. Motion to approve Cosmetology – Associate of Science, Saddleback College: Mike Slavich, Rio Hondo College; Second: Nancy Jones, Coastline Community College; APPROVED

## VI. Update, Discussion, and/or Action Items

### a. Reporting dates

*Dr. Marcia Wilson, CRLC Chair and Dean Resource  
Associate Chair, LAOCRC*

- 1) Reporting dates update – Dr. Marcia Wilson indicated that the DRA wanted to clarify the dates on the final invoice, with December 31<sup>st</sup> deadline for the 2017-2018 Strong Workforce Regional Projects. Invoices submitted in January were provisional as they had the encumbrances and items that were committed, yet not paid. Subsequently, items that were finalized after receiving goods, verified services, and completed contracts, were to be submitted; therefore, April 30<sup>th</sup> is the deadline to submit final invoices. Furthermore, there were questions about delays in closing contracts due to COVID-19. Dr. Adriene Davis recommended that any college who experienced issues, contact Ms. Sarah Santoyo and Ms. Alejandra Landa to discuss.

#### i. Q&A / Discussion

- Q: Ms. Galbraith asked if it would be the same with 2018/2019 funds that have a spending deadline of December 2020.
- A: Dr. Davis responded that deadlines have not been extended. She recommended that project leads reach out to Ms. Sarah Santoyo and Ms. Alejandra Landa, as the flexibility of the deadlines are not in her purview. Ms. Galbraith asked that the Governance Council or CEO's speak with the state in hopes of having the deadlines extended. Dr. Davis confirmed that she will discuss with Dr. Francisco Rodriguez and added that for the local share, many budgets are not closed out in NOVA. She just received notification from Long Beach City College that their 2016-2017 budget was just closed and requested that everyone works with those responsible for the invoicing of the local share, to close out the budgets in NOVA. As of now, it is reflecting that 2016-2017 local budgets are unspent. Ms. Lucia Robles added that for LACCD Colleges, they are working with the State Chancellor's Office to close the local program, year 2016-2017.
- Q: Ms. Jan Swinton asked if Dr. Davis and Ms. Sarah Santoyo can figure out how project leads can revise budgets in an efficient manner – in reference to 2018-2019 budgets.
- A: Dr. Davis responded yes, Ms. Santoyo advised that it could be done in an efficient manner, where not every college needed to modify their budgets. She will ask Ms. Santoyo to write that process. This will help identify alternate activities that can replace those that cannot be done at the moment.
- Q: Ms. Nancy Jones asked if Dr. Davis can send out a list of those that need to close out the SWFL FL for 2016-2017.
- A: Dr. Davis responded yes, she will get one out. Dr. Davis also provided 2020-2021 SWP Regional Project Proposal Process Updated deadlines and will resend it to the group – everything in red is what changed. June 5, 2020 is the deadline to submit college proposals to the lead, June 19, 2020 to submit to the college president, and the proposal remains on campus until July 3, 2020. Any changes that need to be made up until July 3, 2020 should be accepted.

## VII. Updates

*Dr. Marcia Wilson, CRLC Chair and Dean Resource  
Associate Chair, LAOCRC*

### a. Districts

#### i. Cerritos

POWERED BY



LAOCRC is supported by the CA Community College Chancellor's Office and Carl D. Perkins IV grant #13-150-003.  
Adriene "Alex" Davis, Assistant Vice Chancellor of Economic & Workforce Development  
Gustavo Chamorro, OC Director  
Karen Childers, LA Director  
Revised: 9/5/2019

- ii. Citrus
- iii. Coastline – Currently working a great deal on Cyber Patriot, Capture the Flags, a Girl Scout event, etc. This gives them an opportunity to be innovative with ways of continuing to reach out to K-12 and their students, by holding virtual activities and not just taking them on campus. Students are enjoying it and are requesting to have more; this is something for other campuses to consider.
- iv. Compton
- v. Cypress – They are thinking about issuing in-progress (IPs) for about 10% of their courses that could not do the labs or the clinical. These will be issued out to everyone when they are looking for their grades, instead of incompletes since those are issued when individuals have issues. Students will have the opportunity when going back on campus, to complete that component and the college will pay the instructor to go back. They are still working on the process and ask if anyone has comments that would be helpful, to come forward.
  - Citrus college is doing something very similar, intending to issue IPs. Currently, faculty union and the district are negotiating whether they are paying faculty when able to go back to campus.
- vi. East Los Angeles
- vii. El Camino
- viii. Fullerton – They will be issuing IP’s as well to try and make up the skills and competencies at a later time.
- ix. Glendale – Asked for faculty to share some of the simulations or virtual resources they are utilizing to teach classes that are more hands on.
  - Dr. Kathleen Reiland and Ms. Dorsie Brooks agree with Ms. Jan Swinton’s statement.
  - Dr. Kathleen Reiland asked if the Regional Directors could help facilitate this.
- x. Golden West – Cosmetology program was authorized to go virtual for the lab portion of the course. He suggested Glendale contacts them.
- xi. Irvine Valley
- xii. Long Beach
- xiii. Los Angeles City
- xiv. Los Angeles Harbor
- xv. Los Angeles Mission – Requested a list of voting members with contact information.
- xvi. Los Angeles Pierce
- xvii. Los Angeles Southwest
- xviii. Los Angeles Trade-Technical – Shared that they have a process to address the emotional and mental health needs for students, and they are doing weekly group support sessions. One group is general and the other is specifically for parenting students, both via Zoom. They are also offering mental health counseling.
- xix. Los Angeles Valley
- xx. Mt. SAC – Introduced the new Director for the Los Angeles Center of Excellence, Mr. Luke Meyer.
- xxi. Orange Coast
- xxii. Pasadena City
- xxiii. Rio Hondo – Looking to open labs on July 1<sup>st</sup> to get students hands-on to finish their curriculum.
- xxiv. Saddleback – Working on IPs for class wide in progress, and incomplete for individuals. Mr. Anthony Teng mentioned that in reference to instructors getting paid to extend out, contractually they are being paid for the class for part time faculty.
  - Ms. Jennifer Galbraith responded, Mt SAC is paying all instructors for all of their courses, even if they were suspended. It is a requirement for the CARES funds that all employees or contractors are paid.
- xxv. Santa Ana
- xxvi. Santa Monica – Reminder to Los Angeles colleges that the Center for Competitive Workforce (CCW) will be having their advisory meeting, Monday, April 20<sup>th</sup>, 2020 at 12pm.
- xxvii. Santiago Canyon

- xxviii.** West Los Angeles – Would like to connect with anyone who has an aviation program, to figure out how they are working with the FAA; they are not allowing new classes to start under these conditions, and other programs that have external accrediting requirements like dental programs. Furthermore, they would like to know what colleges are doing to support these programs.

**b. Announcements**

*i.* CCCAOE Update

*Lynell Wiggins, Director of Adult Education & Workforce Development, Compton College, Regional Vice President for LA/OC, CCCAOE*

1) CCCAOE announcements – Mr. Lynell Wiggins announced that CCCAOE is having to change the dates for the leadership academy. Previous dates of June 2-15, 2020 are being moved to hopefully, August 31, 2020 – September 3, 2020, but will still be held in Sacramento. Regarding the fall conference, they are looking at all the components considering COVID-19. Also, there was a conversation around advocacy. The Executive Board member, Blaine Smith has been involved in advocacy for the organization and received a letter stating, “In light of rising unemployment rates, historical trends indicate that Californians will turn the Community Colleges and improve their career prospects.” The letter was sent to CCCAOE to join in advocacy efforts with other organizations, and the statement is directly connected to CTE; moreover, the investment would help colleges provide support, equipment, or retention grants for students as they transition to learning in an online environment, specifically noncredit for technical education. Mr. Lynell Wiggins asked that if anyone has anything specific CCCAOE needs to add on behalf of career education, to forward them to his email and he can send them to be added to the docket. In addition, Chancellor Oakley and Vice Chancellor David O’Brien will be holding a virtual town hall on April 22, 2020, anyone who would like to participate is welcome. Furthermore, Mr. Lynell Wiggins discussed the need for the region to specify the goals in relation to CTE. He added that an email went out to Ms. Sheneui Weber at the Chancellor’s Office, asking if it is acceptable to continue holding simulation labs related to essential workers due to the nature of their work, and whether the Governor’s Office considers students to be essential workers. The response was not clear, and further clarification was requested. It was elucidated that students are able to attend the course to complete clinical rotations, if they are enrolled in a program covered under the critical infrastructure sectors specified in essential personnel guidance. Dr. Davis believes there needs to be further clarification from Ms. Sheneui Weber, to list all of the disciplines and programs that are essential. Dr. Armando Rivera-Figueroa added that the question of who is liable for these decisions, also needs to be addressed. Mr. Lynell Wiggins will pass the message on, that the region prefers for someone to review the Executive Order including all the professions associated with it, and do a crosswalk to the CTE program so that there is a clear understanding of which programs will be acceptable to return to campus. Dr. Julie Kiotas asked if anyone has students on campus taking classes right now, if so, which disciplines. She shared that at Pasadena City College, in order for faculty go to campus they must get approval from the VPI and police chief first. Many responded no; however, Ms. Jan Swinton mentioned that certain entities require in person. She added that for instance, Fire Marshal has block tests that can only be administered in person by a state certified individual, which tends to be instructors from the college’s fire academies.

- 2) Executive report – Dr. Davis shared that there are a couple of work groups in existence, one is the Marketing Work Group and the other is being developed with a working title of Regional CTE Modality Work Group. Regarding the Marketing Work Group, CEO’s are expecting consistency and alignment between Los Angeles and Orange County as far as the messaging and deliverance of marketing content. In addition, the Regional CTE Modality Work Group is being led by Ms. Lou Anne Bynum, Superintendent President at Long Beach City College and Dr. Dana Maloney. Also, CEO’s are looking to request that all leads and collaborative partners imbed the regions modalities, systems, and framework to help build capacity for remote learning. Moreover, they would like to understand how a student inquiry turns into an application and enrollment at the colleges. Dr. Davis will upload the docket from the Governance Council. Additionally, in reference to the unspent funds, LAOCRC and Rancho had operations budget taken to help fund 2017-2018 and 2018-2019 projects; however, once projects were fully funded, there was a reduction from the state and the office suffered the loss. As a result, the Governance Council approved that LAOCRC

and Rancho receive the funding back, which will be \$520,000 back into the budget. Currently, provisional invoices reflect Los Angeles is 95% spent, leaving about a \$963,000 balance; Orange County is 97% spent, leaving about a \$319,000 balance for 2017-2018. Once final invoices are submitted on April 30, 2020, numbers will be calculated for a final balance. As far as 2018-2019, Los Angeles has spent 12% and Orange County 23%, as of December 2018. Regarding the 2019-2020 projects that were approved and funded, Marketing received \$3,038,301, of the \$3.4 million requested. For Orange County, there are about \$485,000 that need to be applied; once that is determined, a motion of recommendation will move forward to the Governance Council for ratification. Furthermore, Ms. Marla Uliana mentioned that the Chancellor's Office sent notification that categorical programs were going to be allowed to extend their budgets into next year; however, previously an email had been received stating that Perkins would not be extended. She asked if the region could ask for clarification. Dr. Davis confirmed that the office will ask for clarification on behalf of the region.

## VIII. Adjourn

The next CRLC Meeting will be a Conference Call on **May 21, 2020** from 8:30 A.M. - 9:45 A.M.