

Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Full Discussion Minutes: September 18, 2025

Orange Coast College

2701 Fairview Road
Costa Mesa, CA 92626

9:00 – 10:00 AM - Building: Conference Center

Voting Members present:

- Andrea Gallyon, Coastline College (*Alternate*)
- Rick Hodge, Cypress College
- Ken Starkman, Fullerton College
- Dorsie Brooks, Golden West College
- Kim Tang, North Orange Continuing Ed
- Lisa Knuppel, Orange Coast College
- John Jaramillo, Saddleback College
- Denise Foley, Santiago Canyon College
- Matthew Morin, Santa Ana College

Voting Members Absent:

- Debbie Vanschoelandt, Irvine Valley College

- I. ***Call to Order – Meeting called to order at 9:11 a.m. by Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC***
- II. ***CRLC Member Roll Call – Ms. Maria Lepe, Interim OCRC Director, Special Programs, conducted the roll call, and quorum for voting members was confirmed.***
- III. ***August 2025 CRLC Business Meeting Full Discussion Minutes were Approved***
 - a. ***Motion:*** Denise Foley, Santiago Canyon College; ***Second:*** Dorsie Brooks, Golden West College; **APPROVED**
- IV. **Informational Items**
 - a. **[Program Data Requests](#)**

Program Title	Top Code	CIP Code	College	Contact
1. Urban Farming	0109.00	01.0601	Fullerton College	Guy Dadson gdadson@fullcoll.edu
2. Data Analytics, Associate Degree	0707.00	30.7101	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
3. Data Analytics, Certificate of Achievement	0707.10	11.0301	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
4. Paramedic, Associate Degree	1251.00	51.0904	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
5. Paramedic, Certificate of Achievement	1251.00	51.0904	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
6. Survey in Technical Theater	1006.00	50.0502	Santa Ana College	Chris Cannon cannon_chris@sac.edu
7. Cybersecurity	0708.10	11.1003	Santiago Canyon College	Steven Deeley deeley_steven@scccollege.edu
Noncredit Vocational Program				
1. Phlebotomy, Certificate of Completion	1205.10	51.1009	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
Proposed Baccalaureate Degree Program				
1. Medical Laboratory Technician <i>**Program name may change</i>	1205.00	51.1004	Saddleback College	Tram Vo-Kumamoto tvokumamoto@saddleback.edu

During the review of the Medical Laboratory Technician Baccalaureate proposal, members raised concerns regarding the program title. It was noted that the term “technician” typically applies to two-year degrees, whereas “technologist” or “scientist” is more appropriate for four-year degree programs. COE confirmed that they had previously provided similar feedback and expect a title change to be reflected in upcoming materials. Saddleback College is currently reviewing naming options, including “technologist” and “scientist,” to better align with industry standards and differentiate the program. Final title determination will occur before the final report is issued, likely in the next month. The advisory group will play a key role in shaping the final decision.

V. Action Items

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

- a. Program Recommendation: **Motion:** Lisa Knuppel, Orange Coast College; **Second:** Denise Foley, Santiago Canyon College
Recommended: YES

Program Title	Program Award Type	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging
						Supply Gap	Wages	Educ. Attain.	

									*
1. Cybersecurity Essentials Certificate	Certificate	070810	Cypress College	Rick Hodge rhodge@cypresscollege.edu	EA	✓	✓	✓	
2. Food Science Associate in Science Degree	AS Degree	130600	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	

- b. [Proposed Baccalaureate Degree Program](#); **Motion: Second:** *Denise Foley, Santiago Canyon College*; **Second:** *Andrea Gallyon, Coastline College*

Recommended: YES

Program Title	Top Code	College	Contact
1. Bachelor of Science in Artificial Intelligence for Cyber Operations	0708.00	Coastline College	Tobi West twest20@coastline.edu
2. Bachelor of Science in Data Breach Operations	0708.00	Coastline College	Tobi West twest20@coastline.edu
3. Fire and Emergency Services Leadership	2133.00	Santa Ana College	Jennifer Meloni Meloni_Jennifer@sac.edu
4. Applied Water and Wastewater Technology	0958.00	Santiago Canyon College	Denise Foley foley_denise@sccollege.edu

There was clarification that under the Chancellor's Office's updated process, the region provides a recommendation, not an approval, as part of the state application. The regional review focuses mainly on labor market information, while duplication analysis with CSU and UC is handled at the state level. Some members expressed concerns about the potential for overproduction, noting that one college submitted two similar cyber programs with the same TOP and CIP codes. There was also discussion about CSU and UC increasing their activity in launching AI-related bachelor's degrees, highlighting the importance of strong employer engagement and timely submissions. Colleges planning to submit by the January 15 deadline were asked to notify COE as soon as possible because of the workload and the significance of labor market data in the application scoring.

VI. Update, Discussion, and/or Action Item

- a. *BDP Duo Approach: Coastline College to discuss BDPs with same TOP Code regarding duplication in a future meeting. Request for a separate meeting to discuss BDP process.*

VII. Action Item

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

September 18, 2025, CRLC Business Meeting Action Item Minutes were APPROVED.

Action Items minute approval meeting opened at 10:06 a.m.

- ***Motion to approve September 18, 2025, action item minutes: Dorsie Brooks, Golden West College; Second: Denise Foley, Santiago Canyon College.***
APPROVED

VIII. College Updates

- a. Coastline: Andrea provided a brief update on upcoming regional workforce project events. An AI convening will take place on October 4, with college students, upper-level high school students, and educators as the intended audience. A flyer has been shared with the group, and members were encouraged to reach out with any questions. In addition, the quarterly AI project meeting is scheduled for tomorrow to share updates from partner colleges, and colleges funded under the project were asked to ensure a representative attend.
- b. Cypress: An upcoming event focused on Career, Job Readiness, and AI Impact is being planned for late October at the Marriott in Irvine. The primary audience will include ROP students, along with community college faculty, staff, and administrators. The event will highlight Orange County industry partnerships, aiming to connect students with internship and employment opportunities through boot camps that build relevant skills. Industry partners will be invited to share the skills they look for when hiring. A planning committee has been formed, and details will be shared with colleges as planning progresses. All colleges will be invited to participate.
- c. Golden West: Dorsie shared that a new initiative is underway focused on community college to community college baccalaureate articulation using \$325,000 in available funding. Santa Ana College will lead the effort, which aims to create a structured work group and provide resources for faculty to strengthen transfer pathways into existing community college bachelor's programs. The initial focus will be on Occupational Health, Automotive Technology (both at Santa Ana), and Dental Hygiene, exploring how associate degree pathways can better align and support student transitions. This work will also help lay the groundwork for future legislative efforts to ensure the student-centered funding formula recognizes and rewards these transfer pathways.
- d. Fullerton: Fullerton College shared updates on upcoming events for Manufacturing Month in October. Manufacturing Day will take place on October 10 and will involve several high schools and possibly middle schools. On October 24, the college will host a Metrology Event sponsored by Hexagon, featuring breakout sessions on measurement technology and its applications, including AI. The event will conclude with a social gathering at Madero. Fullerton highlighted how metrology, the science of measurement, is integrated across multiple programs including civil engineering, crime scene investigation, and manufacturing. These applications demonstrate the technology's importance across various industries. Exhibits will also showcase how this technology is being applied throughout the curriculum.
- e. NOCE: Kim Tang from North Orange Continuing Education shared that she has stepped into the Associate Dean role as of July 1, following Tina McClurkin's return to her full-time faculty position. She officially introduced herself and expressed her enthusiasm for working more closely with the group and becoming more involved in the program recommendation process.
- f. Orange Coast: Orange Coast College shared two key updates related to the Bridge to the Workforce program. First, the program officially launches today with an open house at the Career Center in Watson Hall, starting at 11 a.m. Project leads and interested partners are invited to attend, network, and learn more about the center's services. Second, the college will host its first Career Showcase event on October 9, featuring employer panels, career exploration activities, and recruitment opportunities. The event is co-sponsored by the Orange County Workforce Development Board and District 5 County Supervisor Katrina Foley. Flyers are available, and all colleges are encouraged to participate.

IX. Adjourn

The next **Orange County CRLC Meeting** will be on **October 16, 2025**, from 9:00 A.M. – 10:00 A.M.