

Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Full Discussion Minutes: May15, 2025

Zoom Video-Call Details

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: May 2025 OCRC Program Recommendation Meeting

Time: May 15, 2025 9:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://rscdd-edu.zoom.us/j/84285645240>

Meeting ID: 842 8564 5240

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Find your local number: <https://rscdd-edu.zoom.us/u/kbsWmDSeqc>

Voting Members present:

- Peggy Billbruck, Coastline College
- Rick Hodge, Cypress College
- Ken Starkman, Fullerton College
- Dorsie Brooks, Golden West College
- Debbie Vanschoelandt, Irvine Valley College
- Don Carlson, Orange Coast College (Alternate)
- Tina McClurkin, North Orange Continuing Ed
- John Jaramillo, Saddleback College
- Anthony Pagan, Santa Ana College (Alternate)
- Denise Foley, Santiago Canyon College

I. **Call to Order – Meeting called to order at 9:02 a.m. by Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC**

II. **CRLC Member Roll Call** – Ms. Maria Lepe, Interim OCRC Director, Special Programs, conducted the roll call, and quorum for voting members was confirmed.

III. **April 2025 CRLC Business Meeting Full Discussion Minutes were Approved**

a. **Motion:** John Jaramillo, Saddleback College: **Second:** Ken Starkman, Fullerton College; **APPROVED**

IV. **October 2024 CRLC Business Amended Minutes were Approved**

a. **Motion:** Denise Foley, Santiago Canyon College: **Second:** Ken Starkman, Fullerton College; **APPROVED**

V. **Informational Items**

**Debbie Vanschoelandt joined meeting. (9:15am)*

a. **Program Data Requests**

Program Title	Top Code	College	Contact
1. International Business Skills Certificate	050800	Fullerton College	Gary Graves ggraves@fullcoll.edu
Existing Low-Unit, Local Certificate for State Chaptering			
1. Artificial Intelligence (AI) Certificate	0701.00	Cypress College	Peter Molnar pmolnar@cypresscollege.edu
Proposed Baccalaureate Degree Program			
1. Bachelor of Science in Artificial Intelligence for Cyber Operations	0708.00	Coastline College	Tobi West twest20@coastline.edu
2. Bachelor of Science in Data Breach Operations	0708.00	Coastline College	Tobi West twest20@coastline.edu
3. Fire and Emergency Services Leadership	2133.00	Santa Ana College	Jennifer Meloni Meloni_Jennifer@sac.edu
4. Water and Wastewater Technology	0958.00	Santiago Canyon College	Denise Foley foley_denise@sccollege.edu

Discussion:

- **Coastline College : Bachelor's in Science in Artificial Intelligence for Cyber Operations & Data Breach Operations**

- Tobi West presented two distinct bachelor's degree proposals in Cybersecurity and AI for Cybersecurity. Each program consists of 20 courses plus general education, with feeder pathways from associate degrees in Cybersecurity, AI for Cybersecurity, and Digital Forensics. The programs

received strong support from advisory boards and student interest surveys, including direct interest from the NSA to participate in a national AI-Cybersecurity pilot.

- **Feedback:**
 - Ken Starkman encouraged Coastline to attend the Chancellor's Office baccalaureate meeting in June.
 - John Jaramillo reminded the team that only 40 upper-division units are required and encouraged flexibility using CPL and work-based learning.
 - Anthony Pagán expressed interest in course alignment with business AI certificates.
 - Coastline plans to incorporate CPL once formal guidance is received from the state.
- **Santa Ana College : Bachelor's in Fire and Emergency Services Leadership**
 - Jennifer Meloni introduced SAC's proposed Bachelor of Science in Fire and Emergency Services Leadership. The program builds on four AS degrees, with primary feeders in Public Fire Service and Fire Prevention Officer. The Fire Advisory Board, composed of local fire chiefs and HR personnel, emphasized the demand for bachelor's degrees to support internal promotions to company officer and above.
 - **Feedback:**
 - There was concern about traditional LMI not fully capturing internal fire service job postings; SAC is collecting survey and advisory data to address this gap.
 - John Jaramillo encouraged the team to document articulation opportunities with master's programs at CSU and UC campuses.
 - The program will integrate CPL, particularly for industry certifications and lower-division coursework.
 - Jesse Crete confirmed the LMI will use "Firefighter" as a middle-skill occupation but with contextual justification for the bachelor's degree.
 - Jennifer noted the degree would serve a broad range of fire service personnel, including non-sworn staff such as prevention officers and marine safety staff.
- **Santiago Canyon College : Bachelor's in Water and Wastewater Technology**
 - Denise Foley presented SCC's second baccalaureate application, following their pending Digital Infrastructure degree. This program builds on SCC's four AS degrees in water and wastewater technology and responds to repeated requests from industry partners.
 - **Feedback:**
 - Jesse Crete shared that LMI will focus on the emerging occupation "Water Resource Specialist," under the broader category of Natural Sciences Managers, as traditional LMI does not fully reflect the higher-level positions in this field.
 - The program aims to prepare students for advanced roles in water quality and resource management.
 - A survey is underway to gather additional input from industry partners.
 - There was discussion that the program title may change to "Applied Water and Wastewater Technology" based on faculty and survey feedback.

VI. Action Items

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

- a. **Program Recommendation:** Motion: Don Carlson, Orange Coast College; **Second:** Denise Foley, Santiago Canyon College
Recommendations APPROVED

Program Title	Program Award Type	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
						Supply Gap	Wages	Educ. Attain.	

1. Autonomous Industrial Inspection Certificate	Certificate	095000	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
2. Drone Applications for Marine and Environmental Research Certificate	Certificate	095000	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	EA	✓	✓	✓	
3. Drone Cinematics and Visual Storytelling Certificate	Certificate	061440	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
4. Drone and Precision Agriculture Technician Certificate	Certificate	010100	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
5. Drone Maintenance and Repair Technician Certificate	Certificate	095000	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
6. LiDAR Acquisition Technician Certificate	Certificate	095000	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	EA	✓	✓	✓	
7. Solar Panel Inspection Technician Certificate	Certificate	095000	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	EA	✓	✓	✓	
8. Surgical Technology	AS Degree	121700	Saddleback College	John Jaramillo jjaramillo@saddleback.edu	ES	✓		✓	

VII. Update, Discussion, and/or Action Item*Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCR**a. Summer Workgroup: Call for Program Recommendation Process*

1. Dorsie Brooks, Michael Sacoto, Ken Starkman, Anthony Pagan, Jesse Crete, Peggy Billbruck, Debbie Vanschoelandt, and Maria Lepe
2. Doodle Poll will be sent out in June

*b. California Jobs First RFP**Mr. Michael Sacoto, OCRC Interim Executive Director*

Michael Sacoto provided an update regarding the budget submission process for the grant application. He thanked the colleges for submitting their narratives and initial budgets and clarified that each budget item must include corresponding deliverables and projected completion dates. Michael emphasized that reimbursement will be based on completed deliverables. Therefore, he advised colleges to break down deliverables by quarter or semester to allow for incremental invoicing and avoid delays in fund disbursement. This approach aligns with state requirements, as no match funding is included, and funds are distributed strictly on a reimbursement basis. A sample budget sheet was shared, and colleges were asked to populate their deliverables with associated timelines by the end of the day. He reiterated the importance of submitting invoicing schedules to remain eligible for reimbursement. Michael also shared that out of 180 pre-applications statewide, only 18, including theirs, advanced to the final round. The total funding requested across all projects is approximately \$180 million, with \$120 million currently available from the state. The draft version of the full application will be released the following day. **Action Requested:** Colleges must input deliverable timelines (by term or quarter) into the shared budget sheet by the end of the day.

VIII. College Updates

- a. **Coastline:** No Updates
- b. **Cypress:** Kathleen Rayland and Troy Davis will retire on June 30 after many years of service. The college is actively recruiting for several positions, including an articulation hire, a CTE Director, and a classified role for the culinary program. Rick Hodge also highlighted a successful graduation ceremony honoring African American student groups, including the Legacy Program, Black Student Union, and Aid to Men.
- c. **Fullerton:** Reported on hosting a successful subregional K-12 meeting with around 20 participants. Ken Starkman noted the value of reviewing accomplishments from past years and recommended attending the upcoming ribbon-cutting at the ATEP Center due to its impressive new facilities.
- d. **Golden West:** announced the ribbon-cutting of its new nursing simulation lab, funded through remaining HEERF dollars and other sources. The lab features five hospital simulation rooms and was spearheaded by Associate Dean Dr. Alice Montenegro.
- e. **Irvine Valley:** No Updates
- f. **North Orange Continuing Education:** This would be Tina McClurkin's final meeting, with a new CTE Dean expected to be named by mid-June. Tina also reiterated NOCE's interest in participating in the regional hydrogen project.
- g. **Orange Coast:** No Updates
- h. **Saddleback:** Announced a ribbon-cutting ceremony on August 11 for its new ATEP facility, which will house culinary and automotive programs. John Jaramillo noted plans to host fall meetings at ATEP and shared that the automotive faculty search was unsuccessful and will be reopened. He encouraged Santa Ana College to move forward with its baccalaureate program to support regional workforce needs.
- i. **Santa Ana:** SAC received ACCJC approval for its Paralegal Studies baccalaureate, clearing the path for a Fall 2025 launch. Anthony Pagán also shared student achievements at the NASBYTE Conference and a Microsoft Irvine campus tour, both of which supported professional development and industry engagement.
- j. **Santiago Canyon:** SCC promoted a new AI for Educators summer course and announced a Microsoft AI training session scheduled for June 17. Denise Foley encouraged regional faculty and administrators to participate, as registration is limited to 30 participants.

IX. Action Item

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

May 15, 2025, CRLC Business Meeting Action Item Minutes were APPROVED.

- **Motion to approve May 15, 2025, action item minutes:** Don Carlson, Orange Coast College;
Second: John Jaramillo, Saddleback College; **APPROVED**

VIII. Adjourn

The next **Orange County CRLC Meeting** will be on **June 12, 2025** from 9:00 A.M. – 10:00 A.M.
Please note, we will be holding all meetings via conference call.