

Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Full Discussion Minutes: March 16, 2023

9:00 a.m.- 10:00 a.m.

Zoom Video-Call Details

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: March 2023 Program Recommendation /Collaborative Meeting

Time: Mar 16, 2023 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89236410136>

Meeting ID: 892 3641 0136

One tap mobile

+16694449171,,89236410136# US

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Find your local number: <https://us06web.zoom.us/j/kcFNN6B7GD>

Join by Skype for Business

<https://us06web.zoom.us/skype/89236410136>

Voting Members present:

- Shelly Blair, Coastline Community College
- Margaret Fernandez, Cypress College
- Grant Linsell (Alternate), Fullerton College
- Dorsie Brooks, Golden West College
- Debbie Vanschoelandt, Irvine Valley College
- Lisa Knuppel, Orange Coast College
- John Jaramillo, Saddleback College
- Elizabeth Arteaga, Santiago Canyon
- Matt Valerius (Alternate), Santa Ana, College

Voting Members absent:

- Raine Hambly, North Orange Continuing Education

- I. **Call to Order – Meeting called to order at 9:03 a.m. by Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC**
- II. **CRLC Member Roll Call – Ms. Marbella Ruiz, Administrative Secretary, called roll – a Quorum of Voting Members was verified.**
- III. **Minutes from the February 2023 CRLC Business Meeting (full discussion) were Approved**
 - a. **Motion:** Dorsie Brooks, Golden West College; **Second:** Shelly Blair, Coastline Community College: **APPROVED**
- IV. **Informational Items**

a. **Program Data Requests**

| Program Title | Top Code | College | Contact |
|---------------------------------|----------|-------------------|--|
| 1. Animation Generalist | 0614.40 | Fullerton College | Frank Guthrie fguthrie@fullcoll.edu |
| 2. Museum Graphics Certificate | 1099.00 | Fullerton College | Carol Henke chenke@fullcoll.edu |
| 3. Automotive Technology | 0948.00 | Cypress College | Margaret Fernandez mfernandez@cypresscollege.edu |
| 4. Scenic Design Certificate | 1006.00 | Cypress College | Margaret Fernandez mfernandez@cypresscollege.edu |
| 5. Stage Management Certificate | 1006.00 | Cypress College | Margaret Fernandez mfernandez@cypresscollege.edu |

No discussion

V. Action Items

Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC

VI.

- a. **Program Recommendation; Motion:** Dorsie Brooks, Golden West College; **Second:** Shelly Blair, Coastline Community College;
Recommended: Approved

| Program Title | TOP Code | College | Contact | Type of LMI Endorsement | LMI Criteria | | | Emerging* |
|--|----------|-----------------------|--|-------------------------|--------------|-------|---------------|-----------|
| | | | | | Supply Gap | Wages | Educ. Attain. | |
| 1. Legal Videographer Certificate | 051430 | Cypress College | Kathleen Reiland kreiland@cypresscollege.edu | EA | ✓ | ✓ | ✓ | |
| 2. Game and Interactive Media Arts Design, Production Management | 061420 | Irvine Valley College | Debbie Vanschoelandt dvanschoelandt@ivc.edu | EA | ✓ | ✓ | ✓ | ✓ |
| 3. Game Design and Interactive Media Arts | 061420 | Irvine Valley College | Debbie Vanschoelandt dvanschoelandt@ivc.edu | EA | ✓ | ✓ | ✓ | ✓ |

| | |
|---|--|
| <p>Key: EA = Endorsed: All Criteria Met ES = Endorsed: Some Criteria Met NE = Not Endorsed PA = Pre-Approved</p> | <p>NOTE: A check mark (✓) denotes that specific LMI Criteria was met. *Emerging denotes there are gaps in the traditional labor market information.</p> |
|---|--|

- **Discussion:** Dr. Shelley Blair inquired about the Legal Videographer Certificate program and what it entails. Ms. Margaret Fernandez stated that she does not know much about the program because it came through a different division. Ms. Fernandez will contact faculty and gather additional information to share with this group. Ms. Dorsie Brooks added that she was also interested in the program and discovered online that it is videoing courtroom procedures and depositions, and that there are a lot of law classes. It is, in fact, a very robust certificate. Dr. Jesse Crete added that, in terms of LMI, Cypress College made it in under the wire at the 12-month mark. So we did it in March of last year, and the occupations were court reporters and simultaneous captioners with the 27309 soft and 0514.3 top codes.

VII. Update, Discussion, and/or Action Item

Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC

- *OCRC Oversight Committee:*

Dr. Adriene "Alex" Davis, Executive Director of OCRC

Discussion: Dr. Davis informed the CRLC members that she had convened the oversight committee, and there was some confusion about the intent to apply; some of the questions were; is this intent to apply for the purposes of saying yes or no, whether a project can go forward, or just for informational purposes? There was no agreement reached, but it was recommended that each project that was submitted proceed with full application. Dr. David mentioned that Mr. John Jaramillo raised an excellent point: when you submit an intent to apply or notice of intent, you do not receive a yes or no response from the agency. It's just to let them know you intend to submit a full application. Dr. Davis stated that this group really needs to get this process together and not keep disrupting it, because the information in the full application is all that is required at the Regional Consortium level to say that the projects have passed the litmus test. Dr. Davis also reminded the group that the Governance Council provided us with some guidance and framework for what they expect from the project, such as data-driven, equity-focused, and strong workforce guidelines, which are the seven guiding principles and eligibility criteria. Also, Dr. Davis stressed the importance of the timeline, saying that she has given this group the opportunity to begin developing projects in the fall, and that you should complete the application right away and begin developing the projects involved, because we will not receive our final allocations until the following fall, which is late August or early September. Please keep in mind that participation agreements will not be distributed until the Chancellor's Office has certified the plans in NOVA. Our ultimate goal is to give you more time and allow you to all plan your compression. The deadline to submit applications is May 5th 2023.

Mr. John Jaramillo stated that the review committee members are still concerned about the impact of the funds. Please be more specific in NOVA about the impact and outcomes of what you're doing. How many students will get a job, finish a program, or enroll in a program, whatever phase you're doing of the more and better of CTE from an SWP standpoint? They want to see your projections and, at the very least, a reasonable explanation of how you arrived at those expectations. Dr. Shelly Blair stated that there is a disconnect between what the Senior Executive Leadership expects and what is happening on the ground as a result of some of the comments listed on Coastline's intent to apply. In order to answer some of these questions, Dr. Blair asked Dr. Davis what happened to the presentations opportunity. Dr. Davis responded that she is disappointed that the region did not have time to modify your projects, because the last time you presented to the oversight Committee, you were able to go back and modify based on the feedback. Unfortunately, that will not be the case this time. You'll simply submit, and then they'll rate the application. We must stop disrupting the process because it is confusing to all parties involved. Lastly, Dr. Davis shared 2021-2023 SWP Foundation and Regional Projects Funding, Scope, and Metrics.

Ms. Margaret Fernandez stated that knowing when the oversight committee is meeting would be extremely beneficial so that they could meet with their representative and ensure they have some background because that does help with the gap. Dr. Davis stated that is a fantastic comment and that she will create a calendar with all of the relevant meetings pertaining to a strong workforce.

VIII. Updates

c. Districts

1. **Coastline** – *Presenting at CCCAOE on competency based education. Regional projects continue to move forward.*
2. **Cypress** – *Moving forward with President search, finalist have been selected. Preparing for commencement.*
3. **Fullerton**
4. **Golden West** – *Coast District has had an increase in the fraudulent enrollments.*
5. **Irvine Valley**
6. **North Orange Continuing Education**
7. **Orange Coast**
8. **Saddleback** – *The ATEP groundbreaking ceremony was a positive event. Construction is expected to take 18 to 22 months. The following three programs will be transferred to this new location: (Advanced transportation, culinary and hospitality).*
9. **Santa Ana** - *We are collaborating with many of our high school partners to develop new dual enrollment, pathways, and career education focused fields that we have not previously been able to offer. Including illegal studies, automotive technology, criminal justice, and fire technology. Our high school partners are showing a lot of interest in developing CTE-related pathways and dual enrollment.*
10. **Santiago Canyon** – *We are currently looking for an academic affairs Vice President. Enrollment has increased by more than 10%. As SCC expands its Career Education programs, the new president's goal is to transform it into a mid-sized college.*

IX. Action Item

Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC

Minutes March 16, 2023 CRLC Business Meeting (Action Items) were Approved

- **Motion to approve all action items minutes:** *Shelly Blair, Coastline Community College; Second: Matt Valerius, Santa Ana, College; APPROVED*