

# Orange County Regional Consortium College Resource Leadership Council Business Meeting

## Approved Full Discussion Minutes: January 16, 2025

### Zoom Video-Call Details

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: Jan 2025 OCRC Program Recommendation Meeting

Time: Jan 16, 2025 9:00 AM Pacific Time (US and Canada)

### Join Zoom Meeting

<https://rscdd-edu.zoom.us/j/81690869151>

**Meeting ID: 816 9086 9151**

One tap mobile

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Find your local number: <https://rscdd-edu.zoom.us/j/81690869151>

### Voting Members present:

- Rick Hodge, Cypress College
- Ken Starkman, Fullerton College
- Debbie Vanschoelandt, Irvine Valley College
- Lisa Knuppel, Orange Coast College
- John Jaramillo, Saddleback College
- Anthony Pagan, Santa Ana College

### Voting Members absent:

- Nate Harrison, Coastline Community College
- Dorsie Brooks, Golden West College

- Tina McClurkin, North Orange Continuing Ed
- Denise Foley, Santiago Canyon College

***I. Call to Order – Meeting called to order at 9:06 a.m. by Mr. John Jaramillo, CRLC Co-Chair and Dean Resource Associate, OCRC***

***II. CRLC Member Roll Call – Ms. Maria Lepe, Interim OCRC Director, Special Programs, conducted the roll call, and quorum for voting members was confirmed.***

***III. December 2024 CRLC Business Meeting Full Discussion Minutes were Approved***

***a. Motion: Ken Starkman, Fullerton College; Second: Anthony Pagan, Santa Ana College; APPROVED***

***IV. Informational Items***

***a. [Program Data Requests](#)***

Program Title	Top Code	College	Contact
1. Intelligent Systems Programming Certificate (such to change)	0707.10	Fullerton College	Gary Graves <a href="mailto:ggraves@fullcoll.edu">ggraves@fullcoll.edu</a>

***V. Update, Discussion, and/or Action Item***

***Mr. John Jaramillo, CRLC Co-Chair and Dean Resource Associate,***

***OCRC***

- John Jaramillo shared that Saddleback College was recently contacted by the Chancellor’s office for a Methods of Administration (MOA) review, which is similar to a mini audit. He explained that this review, typically more common in K-12 institutions, ensures compliance with regulations like ADA access, non-discrimination, equal opportunity, and Title IX. The review involves checking that all public-facing documents, websites, and resources meet these standards. While the process can be time-consuming, Jaramillo emphasized that it’s more about ensuring compliance rather than seeking to penalize institutions. He mentioned that the review often falls to CTE personnel, but most of the work is handled by the Admissions and Records office. Jaramillo reassured that receiving an MOA review notice isn’t something to fear but rather something to complete. He also noted that those familiar with K-12 reviews would likely find this process more familiar.
- Jesse Crete provided an update on the status of the LMA reports, thanking everyone for their patience. The team has now returned to a 4-week turnaround time, having published a record 2,627 reports in the last 4 weeks, despite one week being closed. Jesse acknowledged the team's hard work and noted that there are currently 15 requests for this month, matching last January's total, with more requests, including for baccalaureate degrees, already coming in. The team will be taking a short break before continuing their work.

**VI. Action Item****Mr. John Jaramillo, CRLC Co-Chair and Dean Resource Associate, OCRC****January 16, 2025, CRLC Business Meeting Action Item Minutes were APPROVED.**

- **Motion to approve January 16, 2025, action item minutes:** Ken Starkman, Fullerton College; **Second:** Anthony Pagan, Santa Ana College ;**APPROVED**

**VII. College Updates**

1. Cypress: Rick Hodge provided an update about planning an AI event featuring all colleges in Orange County, which will be discussed in a meeting with Michael. The goal is to secure additional funding from the California Community College Foundation to support the event.
2. Fullerton: Ken Starkman provided an update on several topics. He shared that he and Carlos Ayon met with Anna Carlin to discuss a regional proposal for the Cyber Security Equitable Pathways Regional Project. The proposal involves hosting a summit in Orange County in March with all local cybersecurity schools and partners from the California Centers of Academic Excellence. They are considering the regional office's involvement in organizing the event, which would be a one-day meeting at a hotel with lunch. Additionally, Ken mentioned that his college is hiring 15 new faculty members, including positions in his division, construction, and administration of justice. He also noted a faculty opening for a basic electricity and electronics class for the winter term, which begins on February 3rd.
3. Orange Coast: Lisa Knuppel shared that for CTE Month in February, they are launching a series of events focused on women in nontraditional careers. The events will feature guest speakers and aim to address goals related to Perkins funding.
4. Saddleback: John Jaramillo provided two updates. First, Saddleback College has an open full-time, tenure-track position in Automotive Technology. He encouraged anyone with qualified adjuncts to apply soon, as interviews will be conducted earlier in the Spring. Secondly, Saddleback was awarded funding from the Samueli Foundation to support Work-Based Learning opportunities for students. This funding, treated like a grant, will replace previous LEAP funding, allowing for enhancements in student worker salaries and expanding Work-Based Learning opportunities in STEM-related fields. The college will receive \$1 million annually for the next three years, with potential additional funding if milestones are met. The project will be managed by the Economic and Workforce Development Department with support from Career Services.
5. Santa Ana: Anthony Pagán shared details about two upcoming community events. The first, *SAC Means Business*, will be held on February 8th from 10 AM to 2 PM. It will offer workshops on business startup strategies, financial literacy, access to funding, legal guidance (including immigration and business law), and opportunities for undocumented entrepreneurs. Additionally, in collaboration with Santa Ana College's Undocu-Scholars Program, the Community Legal Information Resource and Referral Clinic is hosting a series of workshops focused on family preparedness. The workshops aim to help immigrant families create proactive plans for immigration emergencies. Materials and workshops are available in multiple languages, including Spanish, Vietnamese, Chinese, and Tagalog, with interpreter services provided.

**VIII. Adjourn**

The next **Orange County CRLC Meeting** will be on **February 20, 2025** from 9:00 A.M. – 10:00 A.M.  
*Please note, we will be holding all meetings via conference call.*