

# Orange County Regional Consortium College Resource Leadership Council Business Meeting

## Approved Minutes: December 8, 2022

9:00 a.m.- 10:00 a.m.

### **Zoom Video-Call Details**

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

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### **Voting Members present:**

- Joshua Levenshus, Coastline Community College
- Margaret Fernandez, Cypress College
- Ken Starkman, Fullerton College
- Dorsie Brooks, Golden West College
- Lisa Knuppel, Orange Coast College
- John Jaramillo, Saddleback College
- Elizabeth Arteaga, Santiago Canyon

### **Voting Members absent:**

- Debbie Vanschoelandt, Irvine Valley College
- Larisa Sergeyeva, Santa Ana, College

***I. Call to Order – Meeting called to order at 9:02 a.m. by Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC***

***II. CRLC Member Roll Call – Ms. Maria Lepe, Executive Secretary, verified quorum.***

III. **Minutes from the November 2022 CRLC Business Meeting (full discussion) were Approved**

a. **Motion:** Dorsie Brooks, Golden West College; **Second:** Ken Starkman, Fullerton College: **APPROVED**

IV. **Informational Items**

a. **Program Data Requests**

Program Title	Top Code	College	Contact
1. Automatic Transmission Certificate	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
2. Automotive Chassis Certificate	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
3. Automotive Emission Control Certificate	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
4. Automotive Engine Performance Certificate	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
5. Automotive Fabrication Certificate	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
6. Automotive Light Repair Certificate	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
7. Automotive Maintenance Certificate	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
8. Automotive Manual Drive Train Certificate	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
9. Automotive Service Advisor Certificate	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
10. Automotive Service Management Certificate	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
11. Automotive Technology Associate in Science Degree	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
12. Automotive Technology Certificate	0948.00	Fullerton College	Ken Starkman <a href="mailto:KStarkman@fullcoll.edu">KStarkman@fullcoll.edu</a>
<b>Existing Low-Unit, Local Certificate for State Chaptering</b>			
1. Computer Aided Manufacturing (CAM) Certificate	0956.00	Fullerton College	George Bonnard <a href="mailto:gbonnard@fullcoll.edu">gbonnard@fullcoll.edu</a>
2. Mastercam Certificate	0956.00	Fullerton College	George Bonnard <a href="mailto:gbonnard@fullcoll.edu">gbonnard@fullcoll.edu</a>
<b>Noncredit Vocational Program</b>			
1. Entrepreneurship	0506.40	North Orange Continuing Education	Raine Hambly <a href="mailto:rhambly@noce.edu">rhambly@noce.edu</a>
2. Human Resource Assistant	0506.00	North Orange Continuing Education	Raine Hambly <a href="mailto:rhambly@noce.edu">rhambly@noce.edu</a>

**V. Action Items**

*No program applications were submitted for recommendation for the month of December 2022.*

**VI. Update, Discussion, and/or Action Item**

**a. OCRC Program Recommendation Process Mr. Michael Sacoto, Executive Director OCRC**

a. This item was not discussed.

**b. Governance Council Standing Quarterly Meeting Update**

a. Mr. Michael Sacoto provided an update regarding the quarterly Governance Council meeting. During the Governance Council meeting the CEOs voted to go back to the previous Oversight Committee and in early Spring 2023 the Governance Structure Subcommittee will meet again to look at the governance structure chart and process/bylaws; they will bring forward a recommendation to Governance Council for approval in March 2023.

b. The CRLC agreed to meet after the holidays to discuss the OCRC governance structure and bylaws; they will forward a recommendation to the Governance Structure Subcommittee.

**VII. College Updates**

**1. Coastline:** No Update.

**2. Cypress:** Ms. Fernandez shared that there is an increase in enrollment at Cypress College.

**3. Fullerton:** Fullerton offers more hybrid courses during Spring semester. They are adding hybrid courses (lecture portion) for the Automotive program online. Mr. Ken Starkman is looking for someone to teach in Journalism, which is part of a dual enrollment course they have with a middle school. The course will be between 3-5pm and it is a journalism/media type. Please contact Mr. Ken Starkman if you know of an adjunct instructor interested in teaching this class. Mr. Starkman will send out an email.

**4. Golden West:** No Update.

**5. Irvine Valley:** No update.

**6. North Orange Continuing Education:** No Update.

**7. Orange Coast:** They have seen an uptake in enrollment. They are 80% on campus and about 20% online/hybrid.

**8. Saddleback:** They have seen that onsite is still lower compared to online/hybrid. Their adult education is gearing more towards online. Saddleback is also hiring over 20 full-time faculty. There are many opportunities for faculty in a variety of areas.

**9. Santa Ana:** No Update.

**10. Santiago Canyon:** They are conducting final interviews for the President. Enrollment is increasing.

**VIII. *Meeting was adjourned at 9:42 a.m.***

**The next Orange County CRLC Meeting will be on January 19, 2023 from 9:00 A.M. – 10:00 A.M.**

*Please note, we will be holding all meetings via conference call.*