

Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Full Discussion Minutes: August 21, 2025

Zoom Video-Call Details

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: August 2025 OCRC Program Recommendation Meeting

Time: August 21, 2025 9:00 AM Pacific Time (US and Canada)

Join Zoom Meeting:

<https://rscdd-edu.zoom.us/j/88102622932>

Meeting ID: 881 0262 2932

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Find your local number: <https://rscdd-edu.zoom.us/u/kbsWmDSeqc>

Voting Members present:

- Peggy Billbruck, Coastline College
- Ken Starkman, Fullerton College
- Dorsie Brooks, Golden West College
- Debbie Vanschoelandt, Irvine Valley College
- Lisa Knuppel, Orange Coast College
- John Jaramillo, Saddleback College
- Matthew Morin, Santa Ana College
- Denise Foley, Santiago Canyon College

Voting Members Absent:

- Rick Hodge, Cypress College
- Kim Tang, North Orange Continuing Ed

- I. ***Call to Order – Meeting called to order at 9:02 a.m. by Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC***
- II. ***CRLC Member Roll Call – Ms. Maria Lepe, Interim OCRC Director, Special Programs, conducted the roll call, and quorum for voting members was confirmed.***
- III. ***June 2025 CRLC Business Meeting Full Discussion Minutes were Approved***
- a. ***Motion:*** Matthew Morin, Santa Ana College; ***Second:*** Denise Foley, Santiago Canyon College; **APPROVED**
- ***Abstentions:*** Dorsie Brooks, Golden West College
- IV. **Informational Items**
- a. **Program Data Requests**

Program Title	Top Code	College	Contact
1. Cybersecurity Essentials Certificate	0708.10	Cypress College	Ben Izadi bizadi.cypress@gmail.com
2. Landscape Management Associate in Science Degree	0109.10	Fullerton College	Guy Dadson gdadson@fullcoll.edu
3. Nursery Management Associate in Arts Degree	0109.30	Fullerton College	Guy Dadson gdadson@fullcoll.edu
4. Nutrition and Foods Associate in Arts Degree	1306.00	Fullerton College	Rita Higgins rhiggins@fullcoll.edu
5. Ornamental Horticulture Associate in Science Degree	0109.00	Fullerton College	Guy Dadson gdadson@fullcoll.edu
6. Physical Therapy Assistant	1222.00	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
7. Baking and Pastry Foundation Certificate of Achievement	1306.30	Sana Ana College	Tiffany Heremans heremans_tiffany@sac.edu
8. Banking & Finance AS Degree	0504.00	Sana Ana College	Katie Nguyen nguyen_katie@sac.edu
Proposed Baccalaureate Degree Program			

Artificial Intelligence (AI) for Business	0514.00	Santa Ana College	Dori Dumon dumon_dori@sac.edu
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Fullerton submitted several first-stage program requests, and a correction was noted for Program #7 (Baking & Pastry Foundation Certificate of Achievement) updating the TOP code from 1306.00 (Nutrition Foods and Culinary Arts) to **1306.30 (Culinary Arts)** to better align with CIP and SOC codes; this change will be reflected in the meeting minutes. With the TOP code phase-out underway, Ms. Dorsie Brooks requested that CIP codes be included alongside TOP codes in reports, and the OCRC team confirmed this adjustment will begin with the September list. The group also discussed duplication concerns, with Mr. John Jaramillo emphasizing the importance of considering local duplication in labor market information (LMI) reviews to ensure program supply does not exceed job demand. Dr. Jesse Crete clarified that while CSU/UC duplication is addressed in the application process, the consortium's role is to review and recommend programs to streamline approval. For baccalaureate programs, supply analysis differs since most community colleges do not yet have such offerings, and current data reflects four-year institutions or recently approved programs not yet producing graduates. Members reviewed LMI reports, which should be assessed for educational level appropriateness, living wage outcomes, and supply-demand gaps. As more baccalaureate programs emerge in overlapping fields, supply gaps may narrow, and members were reminded to raise concerns if new proposals could impact existing programs. Informational items will continue to be shared in advance to allow for regional discussion prior to recommendations, and members are encouraged to contact program leads directly with alignment or impact questions.

V. Action Items

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

- a. Program Recommendation:** Motion: John Jaramillo, Saddleback College; **Second:** Denise Foley, Santiago Canyon College
Recommended: YES

Program Title	Program Award Type	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
						Supply Gap	Wages	Educ. Attain.	
1. Food Science Certificate	Certificate	130600	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
2. Landscape Management Associate in Science Degree	AS Degree	010910	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
3. Nursery Management Associate in Arts Degree	AA Degree	010930	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
4. Ornamental Horticulture Associate in Science Degree	AS Degree	010900	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	

VI. Update, Discussion, and/or Action Item

- a. Baccalaureate Degree Program Discussion**

Ms. Dorsie Brooks, Golden West College

- Ms. Dorsie Brooks shared that, in conversations with colleagues and industry partners regarding baccalaureate programs, she identified an advocacy issue related to the student-centered funding formula. Currently, community colleges do not receive the transfer completion metric when students transfer to another community college's baccalaureate program, such as Santa Ana's upcoming automotive program. She emphasized the importance of addressing this gap as baccalaureate offerings expand, noting that transfer recognition would better support student mobility and college funding, particularly in tighter budget years. Mr. John Jaramillo suggested working through CCCAOE, which has successfully advanced similar legislative changes in the past, in collaboration with groups such as the Statewide Academic Senate. Ms. Elizabeth Arteaga confirmed she could elevate the issue to CCCAOE with a formal request. Ms. Brooks committed to sending the request and engaging her college president and district chancellor to build broader support.

VII. College Updates

- a. Coastline:** Submitted 2 baccalaureate programs last week.
- b. Golden West:** Ms. Dorsie Brooks reported that Golden West has been busy with curriculum work over the summer. The college will be recruiting for a permanent Nursing Associate Dean/Director position in the fall, with an interim currently in place. Additionally, new full-time faculty have been added in Automotive and Cosmetology, with the latter already on board. Enrollment trends appear positive, though some challenges with automated bot activity persist.
- c. Saddleback:** Mr. John Jaramillo reported that Saddleback recently opened new culinary and automotive facilities at ATEP in Tustin, highlighting their exceptional quality and design, with future opportunities for visits planned. He noted the retirement of Dean of Health Sciences, Sherry Lowen, and announced that Rebecca Orozco, former Director of Nursing, will step into the role, with a search for a new Nursing Director expected. The college will also recruit for several permanent positions this fall, including lab technicians, management roles for the new facilities, and a re-opened search for an automotive faculty position. Additionally, Saddleback is working with regional partners to host an automotive education conference in October.
- d. Santa Ana College** shared several updates. Mr. Matt Valerius was appointed Dean of Human Services and Technology, with Mr. Refugio Rodriguez stepping in as Associate Dean of Career Education and Dual Enrollment. The college celebrated a ribbon-cutting for its new Paralegal Studies bachelor's program, which launched this fall with 41 students and already has 16 enrolled for spring. Early wage data from Equifax shows CTE certificate holders significantly out-earning associate degree graduates, with paralegal certificate completers averaging over \$80K five years post-graduation. Mr. Anthony Pagán highlighted strong student services support in launching the program and called for regional collaboration on articulation agreements to better align associate and bachelor's pathways. He also noted additional baccalaureate programs in occupational therapy and forthcoming proposals in the business division. Ms. Dorsie Brooks suggested leveraging the OC Deans biweekly meetings to engage articulation officers and formalize these discussions across the region.
- e. Santiago Canyon:** Ms. Elizabeth Arteaga announced that Dr. Denise Foley is now the permanent Dean of Business and Career Education. Dr. Foley reported that the college submitted its Applied Water and Wastewater Technology bachelor's degree and is awaiting final approval on the long-pending Digital Location Information Sciences application. She also highlighted progress in addressing fraudulent enrollment activity, noting that SCC partnered with N2N and Admissions & Records to successfully mitigate bot-related issues that had heavily impacted the college last fall. By this semester, the system has significantly improved, ensuring cleaner rosters and access for genuine students.

VIII. Action Item

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

August 21, 2025, CRLC Business Meeting Action Item Minutes were APPROVED.

Action Items minute approval meeting opened at 9:47 a.m.

- **Motion to approve August 21, 2025, action item minutes:** John Jaramillo, Saddleback College; **Second:** Debbie Vanschoelandt, Santiago Canyon College. **APPROVED**

IX. Adjourn

The next **Orange County CRLC Meeting** will be on **September 18, 2025**, from 9:00 A.M. – 10:00 A.M.