

Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Full Discussion Minutes: August 15, 2024

Zoom Video-Call Details

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: August 2024 OCRC Program Recommendation and Collaborative Mtg

Time: Aug 15, 2024 9:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://rscdd-edu.zoom.us/j/89726476450>

Meeting ID: 897 2647 6450

One tap mobile

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Voting Members present:

- Andrea Gallyon (Alternate), Coastline Community College
- Rick Hodge, Cypress College
- Ken Starkman, Fullerton College
- Dorsie Brooks, Golden West College
- Tina McClurkin, North Orange Continuing Ed.
- Lisa Knuppel, Orange Coast College
- John Jaramillo, Saddleback College
- Larisa Sergeyeva, Santa Ana College

Voting Members absent:

- Debbie Vanschoelandt, Irvine Valley College
- Denise Foley, Santiago Canyon College

I. Call to Order – Meeting called to order at 9:03 a.m. by Ms. Dorsie Brooks, CRLC Chair and Dean Resource Associate, OCRC

II. CRLC Member Roll Call – Ms. Marbella Ruiz, Administrative Secretary, called roll – a Quorum of Voting Members was verified.

III. Minutes from the June 2024 CRLC Business Meeting (full discussion) were Approved

a. Motion: Ken Starkman, Fullerton College: **Second:** Larisa Sergeyeva, Santa Ana College: **APPROVED**

IV. Informational Items

a. Program Data Requests

Program Title	Top Code	College	Contact
1. Machine Technology Level I Certificate	0956.30	Fullerton College	George Bonnand gbonnand@fullcoll.edu
2. Machine Technology Level II Certificate	0956.30	Fullerton College	George Bonnand gbonnand@fullcoll.edu
3. Sustainable Aquaculture Systems Technician	0303.00	Fullerton College	W. Sean Chamberlin schamberlin@fullcoll.edu
4. Imaging Assistant	1225.00	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
5. Construction Management	0957.00	Saddleback College	Blake Stephens bstephens@saddleback.edu
6. Modern Policing AA Degree	2105.00	Santa Ana College	Timothy Winchell winchell_timothy@sac.edu
7. Emergency Medical Technician Program	1250.00	Santiago Canyon College	Denise Foley foley_denise@sccollege.edu
8. Fermentation	0113.00	Santiago Canyon College	Denise Foley foley_denise@sccollege.edu

9. Modern Policing	2105.00	Santiago Canyon College	Denise Foley foley_denise@sccollege.edu
10. Public Safety Dispatch Program	2199.00	Santiago Canyon College	Denise Foley foley_denise@sccollege.edu
Noncredit Vocational Program			
1. Pool Lifeguard Certificate of Completion	0835.70	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
2. Pool Lifeguard Reauthorization Certificate of Completion	0835.70	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu

- Discussion:** Ms. Dorsie Brooks reminded the region that these program data requests represent the first step in our regional approval process. Each institution request a labor market request to the Center of Excellence, which is how they are included on this agenda. Dr. Jesse Crete informed the group that these requests came in throughout June and July.
Ms. Dorsie Brook stated that these Noncredit Lifeguard Certificates are designed for pool lifeguards.

V. Action Items

Ms. Dorsie Brooks, CRLC Chair and Dean Resource Associate, OCRC

- a. **Program Recommendation:** Motion; John Jaramillo, Saddleback College; **Second:** Tina McClurkin, North Orange Continuing Education
Recommended: YES

Program Title	Program Award Type	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
						Supply Gap	Wages	Educ. Attain.	
1. Court Reporting Technology Certificate	Certificate	051430	Cypress College	Rick Hodge rhodge@cypresscollege.edu	EA	✓	✓	✓	
2. Fashion Stylist Certificate	Certificate	130300	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	EA	✓	✓	✓	
3. Landscape Horticulture Certificate	Certificate	010900	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
4. Ornamental Horticulture Certificate	Certificate	010900	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
5. Advanced Baking and Pastry	A.S. Degree	130630	Saddleback College	John Jaramillo jjaramillo@saddleback.edu	ES	✓		✓	

6. Advanced Baking and Pastry	Certificate	130630	Saddleback College	John Jaramillo jjaramillo@saddleback.edu	ES	✓		✓	
7. Introduction to Baking and Pastry	Certificate	130630	Saddleback College	John Jaramillo jjaramillo@saddleback.edu	ES	✓		✓	
8. Archives and Digital Collections	Certificate & A.S. Degree	160200	Santa Ana College	Dr. Larisa Sergeyeva Sergeyeva_Larisa@sac.edu	ES	✓		✓	

a. Modified Programs

1. [Advanced Fashion Design Certificate](#), Fullerton College
2. [Dressmaking-Alterations Certificate](#), Fullerton College
3. [Fashion Design Associate in Arts Degree](#), Fullerton College
4. [Fashion Design Certificate](#), Fullerton College
5. [Fashion Merchandising Associate in Arts Degree](#), Fullerton College
6. [Fashion Merchandising Certificate](#), Fullerton College
7. [Fashion Skills Certificate](#), Fullerton College
8. [Textiles and Clothing Associate in Arts Degree](#), Fullerton College

- **Discussion:** Ms. Dorsie Brooks reminded the region that modified programs don't need regional approval. But you still need these minutes for the Chancellor's office. Ms. Marbella Ruiz confirmed that you must complete a program application through our Regional CTE website, selecting "Program Modification" as the type of submission, requesting LMI from the Center of Excellence as your first step, and including Advisory Minutes.

VI. Update, Discussion, and/or Action Item

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

a. Federal Regulations on Program Length Restrictions for Gainful Employment Programs

- **Discussion:** Ms. Dorsie Brooks shared with the region the memo sent by the Chancellor's Office regarding Federal Regulations on Program Length Restrictions for Gainful Employment Programs as this impact several of CTE programs. Ms. Brooks wants the region to know that the federal government is looking to limit the number of additional hours that can be required in programs with state-mandated hours. They also supplied a list of the programs that will be affected by this, with Cosmetology and Police Academy being two examples from Golden West College. Mr. John Jaramillo stated that Saddleback College was not as affected because their Cosmetology program is non-credit and financial aid does not apply. However, he sees some areas, such as academies, having a potential impact. Mr. Jaramillo wants more clarity on whether it is an hourly or credit requirement, as both have an impact.

b. VAR Reporting- Discussion for Regional Workgroup

- **Discussion:** *Ms. Dorsie Brooks stated that several members of this group were on a call with the Chancellor's Office and were assigned to work groups, and one of the discussions was to determine whether there is regional alignment that can alleviate some of the decision-making. Ms. Brooks asks why we should do it ten times when we could have regional conversations and reach an agreement that all of our colleges may participate. Ms. Brooks wants to know if there is any interest in developing a regional work group based on the CRLC group's vision-aligned reporting? Dr. Adriene Davis stated that this is an excellent idea because it will align with what the district's researchers are working on, which is a repository to track outstanding workforce outcomes. Dr. Davis indicated that regional allocations are scheduled to be incorporated into vision-aligned reporting next summer, thus forming a working group would be an excellent idea. Ms. Brooks mentioned that this group will revisit this topic in next month meeting September.*

c. CRLC Business Meeting (Program Recommendation) Survey

- **Discussion:** *Ms. Dorsie Brooks informed this group that she plans on creating a survey to gather ideas and suggestions on how to make these meetings more beneficial to everyone. We tend to complete our mandatory work quickly, but having all of our CTE Deans present is valuable, and we would like to make it more effective. If anyone has any recommendations for making these monthly meetings productive, please let us know. A survey will be delivered to your attention soon. In the interim, submit to Marbella any agenda topics you wish to discuss or share with the region.*

d. Top to CIP Codes

- **Discussion:** *Mr. John Jaramillo mentioned that there are a few initiatives underway to convert from Top Code to CIP Codes, which appear to be moving forward. If you don't already have such information aligned with your programs, consider doing so. Saddleback College has been working on implementing the CIP and Top Codes, so you may want to start doing the same in your internal colleges. In addition, a new accounting method for student attendance will be introduced for our regular program. The secretary of state is currently chaptering the standardized attendance accounting, and it does not cover noncredit. So be mindful that it is only intended to make credit programming easier. Mr. Brooks inquired as to whether non-CTE courses would also be required to use CIP codes. Mr. Jaramillo said, evidently because all Top codes are being phased out, therefore yes. Every program will require CIP. Dr. Jesse Crete requested that the COE be involved in these discussions, as they are currently working with the Chancellor's Office on the actual transfer and document review. COE already includes CIP supply data for our noncommunity colleges. So we're already implementing some of those crosswalks for the region, and they already exist. Dr. Crete encouraged the region to include COE as a resource, but also to relay any concerns back to the Chancellor's Office in our role on the data end.*

VII. Updates

Colleges

1. **Coastline** – Ms. Andrea Gallyon announced that Dr. Shelly Blair will leave the college at the end of the month. The intention is to run for CTE Dean in the fall of 2024.
2. **Cypress** – Mr. Rick Hodge stated that they have been working closely with the Career Center because they primarily focus on Education Plans and are now working on Career Plans. It is intended to replicate that original concept, but in such a way that our students can truly comprehend future skills, development, and how to prepare themselves for possibilities that will lead to internships and jobs.
3. **Fullerton** – Mr. Ken Starkman stated that enrollment is looking outstanding, with potential double-digit growth. All CTE sections are full, with a couple of classes that could use a few more students; however, overall enrollment is great. Also, Fullerton College has been under construction for around 5 years as they create a new performing art building and other major construction projects. The drone program was basically conditionally approved by the Chancellor's office as a baccalaureate program. So, we have to go through the accreditation process. We do have accreditation coming in September.
4. **Golden West**- Ms. Dorsie Brooks announced that Jennifer Kalfsbeek-Goetz has been appointed as the new Vice President of Instruction at Golden West College, effective July.
5. **Irvine Valley**
6. **North Orange Continuing Education**
7. **Orange Coast** - Ms. Lisa Knuppel announced Tara Giblin as Orange Coast College's new Vice President of Instruction. They are also in the process of appointing an interim Dean in our Consumer Health Sciences division, which oversees all of our health programs, fashion and culinary arts, and so on. The full-time position will be posted sometime during the fall semester.
8. **Saddleback** – Mr. John Jaramillo shared that Saddleback College is also going through construction, they just opened new gateway building and they are in the process of building our new math and science and computer Science building.
9. **Santa Ana** – Dr. Larisa Sergeyeva announced that Santa Ana College received approval for a bachelor's degree in automotive. This will be their third bachelor's degree from SAC. We currently have 5 automotive faculty. The goal is to hire one more. We're expanding our automotive program. Yesterday, we hired our third welding faculty member. One of Santana College's main goals this year is to build pathways from non-credit to credit; we plan to pursue this heavily, as we have the largest non-credit program. So that is our aim, and we will work hard to achieve it this year.
10. **Santiago Canyon**

VIII. Action Item

Ms. Dorsie Brooks, CRLC Chair and Dean Resource Associate, OCRC

Minutes August 15, 2024, CRLC Business Meeting (Action Items) were Approved

- **Motion to approve all action items minutes;; Second: John Jaramillo, Saddleback College Larisa Sergeyeva, Santa Ana College; APPROVED**