

Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Full Discussion Minutes: April 13, 2023

9:00 a.m.- 10:00 a.m.

Zoom Video-Call Details

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: April 2023 Program Recommendation
Time: Apr 13, 2023 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/82505306545>

Meeting ID: 825 0530 6545

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Find your local number: <https://us06web.zoom.us/j/82505306545>

Join by Skype for Business

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Voting Members present:

- Shelly Blair, Coastline Community College
- Kathleen Reiland, Cypress College
- Ken Starkman, Fullerton College
- Dorsie Brooks, Golden West College
- Kim Tang (Alternate), North Orange Continuing Ed.
- Lisa Knuppel, Orange Coast College
- John Jaramillo, Saddleback College
- Elizabeth Arteaga, Santiago Canyon

Voting Members absent:

- Debbie Vanschoelandt, Irvine Valley College
- Larisa Sergeyeva, Santa Ana, College

- I. **Call to Order – Meeting called to order at 9:03 a.m. by Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC**
- II. **CRLC Member Roll Call – Ms. Marbella Ruiz, Administrative Secretary, called roll – a Quorum of Voting Members was verified.**
- III. **Minutes from the March 2023 CRLC Business Meeting (full discussion) were Approved**
 - a. **Motion:** Shelly Blair, Coastline Community College; **Second:** Kathleen Reiland, Cypress College: **APPROVED**
- IV. **Informational Items**
 - a. **Program Data Requests**

Program Title	Top Code	College	Contact
1. Cloud Computing and Security Certificate	0702.00	Fullerton College	Gary Graves ggraves@fullcoll.edu
2. Cloud Computing Skills Certificate	0702.00	Fullerton College	Gary Graves ggraves@fullcoll.edu
3. Office Assistant	0514.00	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
4. Professional Advancement Certificate - Speech and Language Pathology Assistant	1220.00	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu
Noncredit Vocational Program			
5. Security Guard, Certificate of Completion	2105.00	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
6. Google IT Support Professional	0708.00	North Orange Continuing Education	Raine Hambly rhambly@noce.edu
Existing low unit, local certificate for state chaptering			
7. Certificate for Scoring, Music Production and Sound Design	1005.00	Fullerton College	Markus Burger mburger@fullcoll.edu

V. Action Items

Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC

- a. **Program Recommendation; Motion:** Dorsie Brooks, Golden West College; **Second:** Shelly Blair, Coastline Community College;
Recommended: Approved

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Wages	Educ. Attain.	
1. Mechatronics, Robotics and Automation	095600	Cypress College	Margaret Fernandez mfernandez@cypresscollege.edu	ES		✓	✓	
2. Programming Skills Certificate	070200	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	EA	✓	✓	✓	
3. Supply Chain Management Certificate	051000	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES		✓	✓	
4. Bar and Beverage Management	130710	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu	ES	✓		✓	
5. Commercial Dance	100810	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu	ES	✓		✓	
6. Food and Beverage Management - Advanced	130710	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu	ES	✓		✓	
7. Imaging Assistant	122500	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu	EA	✓	✓	✓	
8. Pilates Mat Instructor	083520	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu	ES	✓		✓	
9. Public Health Informatics and Technology	122300	Saddleback College	John Jaramillo jjaramillo@saddleback.edu	ES	✓		✓	

<p>Key: EA = Endorsed: All Criteria Met ES = Endorsed: Some Criteria Met NE = Not Endorsed PA = Pre-Approved</p>	<p>NOTE: A check mark (✓) denotes that specific LMI Criteria was met. *Emerging denotes there are gaps in the traditional labor market information.</p>
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- **Discussion:** Dr. Kathleen Reiland informed us that she discussed with Mr. Ken Starkman about the Hospitality Management Associate Degree for Transfer from Fullerton College. The hospitality management program at Cypress is robust, and it has been there since the college's inception, and they would like to have it withdrawn or tabled until faculty have further discussion and come to a decision to move this forward or vote no. Cypress College does not want to compete with a program that has been in place for a long time. Mr. John Jaramillo questioned if this was an ADT following the state? Dr. Reiland stated that they are proposing a hospitality management program that includes all of the courses that are also hospitality management, and they are categorizing it as business. We need to know what this is and whether it is being proposed as an ADT. However, as a professional courtesy, Cypress request that Fullerton withdraw because this could be a direct competition. Cypress has hospitality management certificates, degrees, and other programs in the area. Mr. Starkman and Dr. Reiland agreed to remove this program from the agenda and hold the discussions before proceeding.
- Ms. Dorsie Brooks mentioned that they have been receiving some pushback from the Chancellor's Office regarding minutes. If the program title does not specify if it is a certificate of achievement or a degree, the title consistency needs to be listed in all submissions and documentation. They are curious as to what we are approving. Ms. Marbella Ruiz suggested adding a column to the agenda that specifies the type of approval being sought, such as a certificate or a degree. Mr. Jaramillo stated that adding a column is unnecessary because the information should be stated in the title and in all other supporting documentation. Mr. Jacob Poore and Dr. Jesse Crete added that if you come across any issues or name changes, please send them an email with the new title. It's a simple process whether you have it under program data request or the program has gone through recommendation.

- VI. **Action Item:** *To remove Hospitality Management Associate in Science Degree for Transfer program application from agenda.*
Motion: *Kathleen Reiland, Cypress College; Second:* *Ken Starkman, Fullerton College*

VII. **Updates**

c. Colleges

1. **Coastline** – Presenting at CCCAOE next week, on competency based education. Coastline will present to the ACCJC on how the approval process works on April 25th, as they are the first in the state to receive approval.
2. **Cypress**
3. **Fullerton**
4. **Golden West** – President Tim McGraths resigned. Ms. Meridith Randall is serving as Interim President.
5. **Irvine Valley**
6. **North Orange Continuing Education**
7. **Orange Coast**
8. **Saddleback** – Removed vaccination requirement for employees.
9. **Santa Ana** -
10. **Santiago Canyon** – Seeking for a Vice President of Academic affairs, and the idea is to have that person board approved and ready to start by the start of next fiscal year.

VIII. Action Item

Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC

Minutes April 13, 2023 CRLC Business Meeting (Action Items) were Approved

- **Motion to approve all action items minutes:** Shelly Blair, Coastline Community College; **Second:** Margaret Fernandez, Cypress College; **APPROVED**

IX. Amendment April 13, 2023 CRLC Business Meeting (Action Items)

- **Motion to approve the amended minutes of action items. Adding Programming Skills Certificate. *Approved: YES***
Motion approved unanimously.