

## Orange County Regional Consortium College Resource Leadership Council Business Meeting

### Approved Full Discussion Minutes: April 16, 2025

#### Zoom Video-Call Details

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: April 2026 OCRC Program Recommendation Meeting

Time: April 16, 2026 9:00 AM Pacific Time (US and Canada)

#### Join Zoom Meeting:

<https://rscdd-edu.zoom.us/j/88102622932>

Meeting ID: 881 0262 2932

One tap mobile

+16694449171,,81365350345# US

+12532050468,,81365350345# US

Find your local number: <https://rscdd-edu.zoom.us/u/kbsWmDSeqc>

#### Voting Members present:

- Natalie Nagthall, Coastline College
- Ken Starkman, Fullerton College
- Dorsie Brooks, Golden West College
- Debbie Vanschoelandt, Irvine Valley College
- Kim Tang, North Orange Continuing Ed
- John Jaramillo, Saddleback College
- Matthew Morin, Santa Ana College
- Denise Foley, Santiago Canyon College

#### Voting Members Absent:

- Rick Hodge, Cypress College
- Larissa Nazarenko, Orange Coast College

- I. Call to Order – Meeting called to order at 9:02 a.m. by Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC***
- II. CRLC Member Roll Call – Ms. Lorena Gonzalez, Acting OCRC Administrative Secretary, conducted the roll call, and quorum for voting members was confirmed.***
- III. March 2026 CRLC Business Meeting Full Discussion Minutes were Approved***
  - a. Motion: Denise Foley, Santiago Canyon College; Second: Matthew Morin, Santa Ana College; **APPROVED*****

**IV. Informational Items**

**a. Program Data Requests**

Program Title	TOP Code	CIP Code	College	Contact
1. Firefighter- Level 1, Certificate of Achievement	2133.50	43.0203	Golden West College	Dorsie Brooks <a href="mailto:dbrooks28@gwc.cccd.edu">dbrooks28@gwc.cccd.edu</a>
2. Law Enforcement Leadership Development	2105.00	43.0103	Golden West College	Dorsie Brooks <a href="mailto:dbrooks28@gwc.cccd.edu">dbrooks28@gwc.cccd.edu</a>
3. Advanced Clinical Practice	1225.00	51.0911	Orange Coast College	John Paul Nguyen <a href="mailto:jpnguyen@occ.cccd.edu">jpnguyen@occ.cccd.edu</a>
4. Aerospace Engineering and Operations Technologists and Technicians	0950.00	15.0801	Orange Coast College	John Paul Nguyen <a href="mailto:jpnguyen@occ.cccd.edu">jpnguyen@occ.cccd.edu</a>
5. Engineering Technology [Associate's Degree] <small>*Note: Info in brackets [xxx] is not part of the formal program name and is used only for differentiation.</small>	0924.00	15.0000	Orange Coast College	John Paul Nguyen <a href="mailto:jpnguyen@occ.cccd.edu">jpnguyen@occ.cccd.edu</a>
6. Engineering Technology [Certificate of Achievement] <small>*Note: Info in brackets [xxx] is not part of the formal program name and is used only for differentiation.</small>	0924.00	15.0000	Orange Coast College	John Paul Nguyen <a href="mailto:jpnguyen@occ.cccd.edu">jpnguyen@occ.cccd.edu</a>
7. Community Music Teaching CoA	1005.00	13.9999	Saddleback College	Brandon Elliott <a href="mailto:belliott@saddleback.edu">belliott@saddleback.edu</a>
8. Live Sound Certificate of Achievement	1005.00	10.0203	Saddleback College	Ariel Alexander <a href="mailto:aalexander@saddleback.edu">aalexander@saddleback.edu</a>
9. Vocational Nursing	1230.20	51.3901	Saddleback College	Rebecca Orozco <a href="mailto:rorozco@saddleback.edu">rorozco@saddleback.edu</a>
10. Automotive Principles	0948.00	47.0604	Santa Ana College	David Roper <a href="mailto:roper_david@sac.edu">roper_david@sac.edu</a>
11. Automotive Theory and Operation	0948.00	47.0604	Santa Ana College	David Roper <a href="mailto:roper_david@sac.edu">roper_david@sac.edu</a>
12. Public Safety Cadet Apprenticeship Program	2105.00	43.0107	Santa Ana College	Timothy Vu <a href="mailto:Vu_Timothy@sac.edu">Vu_Timothy@sac.edu</a>
13. <del>Lactation Education Specialist/Consultant</del> International Board Certified Lactation Consultant (IBCLC)	1299.00	51.0815	Santiago Canyon College	Roberto Vasquez <a href="mailto:vasquez_roberto@sccollege.edu">vasquez_roberto@sccollege.edu</a>

Noncredit Vocational Program				
1. Artisanal Production for Retail Sales	0506.40	52.0701	Golden West College	Dorsie Brooks <a href="mailto:dbrooks28@gwc.cccd.edu">dbrooks28@gwc.cccd.edu</a>
2. Financial Literacy, Certificate of Completion	0514.00	52.0407	Golden West College	Dorsie Brooks <a href="mailto:dbrooks28@gwc.cccd.edu">dbrooks28@gwc.cccd.edu</a>
3. First Aid/ CPR for Public Services	2199.00	44.9999	Golden West College	Dorsie Brooks <a href="mailto:dbrooks28@gwc.cccd.edu">dbrooks28@gwc.cccd.edu</a>
4. AUD (Auditing and Attestation) - CPA Exam Preparation	0502.10	52.0301	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>
5. BAR (Business Analysis and Reporting) - CPA Exam Preparation	0502.10	52.0301	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>
6. CPA Exam Preparation	0502.10	52.1601	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>
7. Enrolled Agent - Taxation - Exam Preparation	0502.10	52.0301	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>
8. Enrolled Agent Part 1 – Individuals - Exam Preparation	0502.10	52.1601	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>
9. Enrolled Agent Part 2 – Business - Exam Preparation	0502.10	52.1601	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>
10. Enrolled Agent Part 3 – Tax Practices & Procedures - Exam Preparation	0502.10	52.1601	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>
11. FAR (Financial Accounting and Reporting) - CPA Exam Preparation	0502.10	52.0301	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>
12. International Taxation	0502.10	52.1601	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>
13. ISC (Information Systems & Controls) - CPA Exam Preparation	0502.10	52.0301	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>
14. REG (Regulation) - CPA Exam Preparation	0502.10	52.0301	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>
15. TCP (Tax Compliance and Planning) - CPA Exam Preparation	0502.10	52.0301	Irvine Valley College	Bennet Tchaikovsky <a href="mailto:btchaikovsky@ivc.edu">btchaikovsky@ivc.edu</a>

V. Action Items

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

a. Program Recommendation: **Motion:** Matthew Morin, Santa Ana College; **Second:** Ken Starkman, Fullerton College. **Recommended:** YES

Program Title	Program Award Type	TOP Code	CIP Code	SOC Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
								Supply Gap	Wages	Educ. Attain.	
1. <a href="#">Dietary Management (Applied) Certificate of Achievement</a>	Certificate	1306.20	19.0505	11-9051	Coastline College	Natalie Nagthall <a href="mailto:nnagthall@ccd.edu">nnagthall@ccd.edu</a>	ES	✓		✓	
2. <a href="#">Introduction to Programming, Certificate of Achievement</a>	Certificate	0707.10	11.0201	15-1255 15-1252	Coastline College	Natalie Nagthall <a href="mailto:nnagthall@ccd.edu">nnagthall@ccd.edu</a>	ES	✓		✓	
3. <a href="#">Nutrition and Food Entrepreneur Certificate</a>	Certificate	1306.00	19.0501	11-9051 35-1012	Fullerton College	Ken Starkman <a href="mailto:kstarkman@fullcoll.edu">kstarkman@fullcoll.edu</a>	ES	✓		✓	

b. Baccalaureate Degree Programs for Recommendation; **Motion:** Matthew Morin, Santa Ana College; **Second:** Ken Starkman, Fullerton College. **Recommended:** YES

Discussion focused on a proposed Bachelor’s in Public Safety Management, planned for the August application cycle. The program will be submitted through the RegionalCTE website and includes standard labor market data and program details.

**Key points:**

- Credit for Prior Learning (CPL) may be incorporated in a later phase.
- Entry pathways include an Administration of Justice AA, Modern Policing AA, or any associate degree with a basic POST certificate.
- The program emphasizes applied, workforce-focused management and leadership, distinguishing it from more theoretical CSU/UC criminal justice degrees.
- Delivery is expected to be flexible, likely using a hybrid model designed for working professionals, with potential cohort-based options.

Program Title	Top Code	College	Contact
1. <a href="#">Public Safety Management</a>	2105.00	Santa Ana College	Matthew Valerius <a href="mailto:Valerius_Matthew@sac.edu">Valerius_Matthew@sac.edu</a>

VII. Update, Discussion, and/or Action Item

a. **Process for the election of the next CRLC Chair and Co-chair** *Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC*

Dorsie Brooks announced that her two-year term as CRLC Chair is concluding and initiating the process to elect a new Chair and Co-Chair within the next two meetings. She noted the role requires minimal time commitment and offered to provide guidance to interested members, along with support from past chair John. She will review bylaws to confirm the election timeline, which is expected to occur by May or June. Additionally, members were reminded to complete a regional survey regarding the June CRLC meeting schedule, particularly considering Juneteenth observances.

**b. RSWP Application Due Date Reminder****Mr. Michael Sacoto, OCRC Interim Executive Director**

Dr. Michael Sacoto shared that the Council meeting will take place tomorrow from 12:30–2:30 p.m., where he will present updates on regional collaboration and the grant. He also noted that Regional SWP applications are due by April 27 and invited partners attending CCCAOE to present updates, particularly on AI-related projects. Additionally, members were reminded to provide detailed budget information and complete the regional marketing survey to support the application process.

Logistical details for the Governance Council Meeting at Golden West College were provided, including parking instructions.

Dr. Jesse Crete announced that the TOP/CIP transition deadline has been extended to Spring 2028, with all related milestones pushed back by six months. She encouraged members to review updated crosswalk resources, submit corrections as needed, and stay informed through upcoming CCCAOE sessions and future regional convenings.

**VIII. Approval of Action Item Minutes**

**a. Motion to approve April 16, 2026, action item minutes. Motion:** Ken Starkman, Fullerton College ; **Second:** Denise Foley, Santiago Canyon College; **APPROVED**

**IX. College Updates**

- a. **Coastline:** Andrea Gallyon shared that Coastline is submitting multiple regional projects and has distributed budget solicitations for partner colleges to review and adjust based on their capacity. She encouraged colleges to reach out with any questions. She also requested brief data input from colleges participating in the regional AI project to support an upcoming CCCAOE presentation highlighting project progress and partner contributions. Colleges may submit the template or provide key bullet points via email.
- b. **Fullerton:** Ken Starkman shared that notifications have been sent to first-round applicants for the baccalaureate program, with 30 students admitted into the initial cohort. The program will follow a cohort model, enrolling one new group annually as it scales. He also noted that the program was made possible through regional investments.
- c. **Golden West:** Dorsie Brooks shared that she will provide a brief overview of a proposed infrastructure project at the upcoming Governance Council meeting to introduce the concept. She also noted that a survey has been distributed to gather feedback and confirm partner commitments. The proposal aims to fund dedicated staff at each college to support regional work. Additionally, she mentioned hosting an internal AI summit for faculty and plans to share outcomes with the group.
- d. **Saddleback:** John Jaramillo announced that Orange County was awarded two CHI grants, including one to Saddleback College. The grant provides \$1.5 million over three years to support apprenticeship programs in automotive and culinary hospitality, and the team expressed strong enthusiasm about the opportunity.
- e. **Santa Ana:** Anthony Pagán shared that the Legal Studies program was not awarded the CHI Implementation Grant, likely due to its pending DASQ registration status. While acknowledging this as a key evaluation criterion, he expressed frustration given the program's existing infrastructure and readiness to scale. The team is considering submitting an appeal within the 10-day window, pending review of scoring details, and is seeking input or recommendations on strategies to strengthen their reconsideration.

**X. Adjourn**

The next **Orange County CRLC Meeting** will be on **May 21, 2026**, from 9:00 A.M. – 10:00 A.M