

Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Action Items Minutes: March 20, 2025

Zoom Video-Call Details

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: March 2025 OCRC Program Recommendation Meeting
Time: Mar 20, 2025 9:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://rscdd-edu.zoom.us/j/88121686848>

Meeting ID: 881 2168 6848

One tap mobile
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Find your local number: <https://rscdd-edu.zoom.us/u/kbsWmDSeqc>

Voting Members present:

- Peggy Bilbruck, Coastline College
- Ken Starkman, Fullerton College
- Dorsie Brooks, Golden West College
- Tina McClurkin, North Orange Continuing Ed
- Lisa Knuppel, Orange Coast College
- John Jaramillo, Saddleback College
- Matthew Morin, Santa Ana College
- Elizabeth Arteaga, Santiago Canyon College (Alternate)

Voting Members absent:

- Rick Hodge, Cypress College
- Debbie Vanschoelandt, Irvine Valley College

- I. **Call to Order – Meeting called to order at 9:01 a.m. by Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC**

- II. **CRLC Member Roll Call – Ms. Maria Lepe, Interim OCRC Director, Special Programs, conducted the roll call, and quorum for voting members was confirmed.**

- III. **February 2025 CRLC Business Meeting Full Discussion Minutes were Approved**
 - a. **Motion:** Lisa Knuppel, Orange Coast College; **Second:** Ken Starkman, Fullerton College; **APPROVED**
 - **Abstention:** Dorsie Brooks, Golden West College

- IV. **November 2024 CRLC Business Amended Minutes were Approved**
 - a. **Motion:** Ken Starkman, Fullerton College; **Second:** John Jaramillo, Saddleback College; **APPROVED**

- V. **Informational Items**
 - a. **Program Data Requests**

Program Title	Top Code	College	Contact
1. Art Handling & Installation Certificate	1099.00	Cypress College	Janet Owen Driggs jdriggs@cypresscollege.edu
2. Construction Administrative Assistant Certificate	0952.00	Fullerton College	Ken Starkman kstarkman@fullcoll.edu
3. Construction Inspection Associate in Science Degree	0952.00	Fullerton College	Ken Starkman kstarkman@fullcoll.edu
4. Construction Management Certificate	0952.00	Fullerton College	Ken Starkman kstarkman@fullcoll.edu
5. Facilities Management Associate in Science Degree	0952.00	Fullerton College	Ken Starkman kstarkman@fullcoll.edu
6. Facilities Management Certificate	0952.00	Fullerton College	Ken Starkman kstarkman@fullcoll.edu
7. Facilities Maintenance Technician	0952.00	Fullerton College	Ken Starkman kstarkman@fullcoll.edu
8. Food Science Associate in Science Degree and Food Science Certificate	1306.00	Fullerton College	Ken Starkman kstarkman@fullcoll.edu

9. Residential Construction Technician	0952.00	Fullerton College	Ken Starkman kstarkman@fullcoll.edu
10. C++ Programming Certificate of Achievement	0707.10	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
11. Hybrid Electric Vehicle Maintenance Specialist Certificate of Achievement	0948.40	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
12. Java Programming Certificate of Achievement	0707.10	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
13. Public Safety Dispatch- Basic	2199.00	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
14. Python Programming Certificate of Achievement	0707.10	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
15. Biotechnology Technician (Not a part of name: AS)	0430.00	Irvine Valley College	Emalee Mackenzie emackenzie@ivc.edu
16. Biotechnology Technician (Not a part of name: COA)	0430.00	Irvine Valley College	Emalee Mackenzie emackenzie@ivc.edu

VI. Action Items

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

- a. Program Recommendation: Motion:** Lisa Knuppel, Orange Coast College; **Second:** John Jaramillo, Saddleback College;
Recommendations APPROVED

Program Title	Program Award Type	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
						Supply Gap	Wages	Educ. Attain.	
1. Artificial Intelligence, Associate of Science	AS Degree	070700	Coastline Community College	Peggy Bilbruck pbilbruck@coastline.edu	EA	✓	✓	✓	
2. Artificial Intelligence, Certificate of Achievement	Certificate	070700	Coastline Community College	Peggy Bilbruck pbilbruck@coastline.edu	EA	✓	✓	✓	
3. Data Science, Associate of Science	AS Degree	070700	Coastline Community College	Peggy Bilbruck pbilbruck@coastline.edu	EA	✓	✓	✓	
4. Artificial Intelligence in Business Associate in Science	AS Degree	050600	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
5. Artificial Intelligence in Business Certificate	Certificate	050600	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	

6. Artificial Intelligence Foundations Certificate	Certificate	050600	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
7. Automotive Hybrid, Electric, and Alternative Fuel Technology Certificate	Certificate	094840	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	
8. Intelligent Systems Programming Certificate	Certificate	070710	Fullerton College	Ken Starkman kstarkman@fullcoll.edu	ES	✓		✓	

VII. Update, Discussion, and/or Action Item

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

a. *Regional SWP Application Deadline – April 21 at 5PM*

Mr. Michael Sacoto, OCRC Interim Executive Director

b. *COE Update*

Dr. Jesse Crete, OC COE Director

c. *Regional Employer Engagement Update*

Ms. Ruth Cossio-Muniz, OCRC Interim Workforce and EE Director

VIII. Action Item

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

March 20, 2025, CRLC Business Meeting Action Item Minutes were APPROVED.

- **Motion to approve March 20, 2025, action item minutes: John Jaramillo, Saddleback College; Second Tina McClurkin, North Orange Continuing Education; APPROVED**

IX. Adjourn

The next **Orange County CRLC Meeting** will be on **April 17, 2025** from 9:00 A.M. – 10:00 A.M.
Please note, we will be holding all meetings via conference call.