

Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Action Items Minutes: December 11, 2025

Zoom Video-Call Details

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: December 2025 OCRC Program Recommendation Meeting

Time: December 11, 2025 9:00 AM Pacific Time (US and Canada)

Join Zoom Meeting:

<https://rscdd-edu.zoom.us/j/88102622932>

Meeting ID: 881 0262 2932

One tap mobile

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+12532050468,,81365350345# US

Find your local number: <https://rscdd-edu.zoom.us/j/88102622932>

Voting Members present:

- Ken Starkman, Fullerton College
- Debbie Vanschoelandt, Irvine Valley College
- Kim Tang, North Orange Continuing Ed
- Lisa Knuppel, Orange Coast College
- John Jaramillo, Saddleback College
- Matthew Morin, Santa Ana College
- Denise Foley, Santiago Canyon College

Voting Members Absent:

- Peggy Bilbruck, Coastline College
- Rick Hodge, Cypress College
- Dorsie Brooks, Golden West College

- I. **Call to Order – Meeting called to order at 9:05 a.m. by Mr. Ken Starkman, CRLC Co-Chair and Dean in Technology and Engineering, OCRC**
- II. **CRLC Member Roll Call – Ms. Lorena Gonzalez, Acting Administrative Secretary, OCRC, conducted the roll call, and quorum for voting members was confirmed.**
- III. **November 2025 CRLC Business Meeting Full Discussion Minutes were Approved**
- a. **Motion:** Debbie Vanschoelandt, Irvine College; **Second:** John Jaramillo, Saddleback College; **APPROVED**

IV. **Informational Items**

a. **Program Data Requests**

Program Title	Top Code	CIP Code	College	Contact
1. Applied Certified Dietary Management Certificate of Achievement	1306.20	19.0505	Coastline College	Elaf Farahat efarahat@coastline.edu
2. Cybersecurity Specialist (Applied), Certificate of Achievement	0708.00	11.1003	Coastline College	Tobi West twest20@coastline.edu
3. Air Traffic Controller	3020.30	49.0105	Orange Coast College	Don Carlson dcarlson23@cccd.edu
4. Drone Piloting	3020.20	49.0102	Orange Coast College	Don Carlson dcarlson23@cccd.edu
5. Instructional Assistant/Paraprofessional Educator - Classroom Settings	1305.50	13.1210	Santa Ana College	Michelle Kimmel kimmel_michelle@sac.edu
Existing Low-Unit, Local Certificate for State Chaptering				
1. Digital Art Production Certificate of Achievement	0614.00	09.0702	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
Noncredit Vocational Program				
1. Certified Nursing Assistant- Acute Care	1230.30	51.3902	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu

V. **Action Items**

Mr. Ken Starkman, CRLC Co-Chair and Dean in Technology and Engineering, OCRC

- a. **Program Recommendation**: **Motion**: Debbie Vanschoelandt, Irvine College; **Second**: John Jaramillo, Saddleback College
Recommended: YES

Program Title	Program Award Type	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging *
						Supply Gap	Wages	Educ. Attain.	
1. Business (Applied) Associate of Science	Certificate	050500	Coastline Community College	Peggy Bilbruck pbilbruck@coastline.edu	ES	✓	✓	✓	
2. Human Resource Management (Applied)	Certificate and A. S. Degree	050600	Coastline Community College	Peggy Bilbruck pbilbruck@coastline.edu	ES	✓		✓	
3. Management (Applied)	Certificate	050600	Coastline Community College	Peggy Bilbruck pbilbruck@coastline.edu	ES	✓	✓	✓	
4. Marketing (Applied)	Certificate and A. S. Degree	050900	Coastline Community College	Peggy Bilbruck pbilbruck@coastline.edu		✓		✓	

- b. **Baccalaureate Degree Programs for Recommendation**; **Motion**: Denise Foley, Santa Ana College ; **Second**: Debbie Vanschoelandt, Irvine College

Recommended: YES

Program Title	Top Code	College	Contact
1. Medical Lab Technologist Bachelor of Science	120500	Saddleback College	John Jaramillo jjaramillo@saddleback.edu
2. Artificial Intelligence (AI) for Business	050100	Santa Ana College	Dori Dumon dumon_dori@sac.edu
3. Retail Management	050650	Santa Ana College	Gabriel Shweiri shweiri_gabriel@sac.edu

VII. Update, Discussion, and/or Action Item

Mr. Ken Starkman, CRLC Co-Chair and Dean in Technology and Engineering, OCRC

- a. *Regional Collaboration and Coordination RFA Update*

Mr. Michael Sacoto, OCRC Interim Executive Director

Motion to approve December 11, 2025, action item minutes: Denise Foley, Santiago Canyon College; **Second**: Anthony Pagan, Santa Ana College. **APPROVED**

I. Adjourn

The next **Orange County CRLC Meeting** will be on **January 15 2026**, from 9:00 A.M. – 10:00 A.M.