

# Los Angeles Orange County Regional Consortium College Resource Leadership Council Business Meeting

## Approved Minutes: February 15, 2018

Sheraton Cerritos- 12725 Towne Center Dr., Cerritos, CA 90703

### Voting Members present:

- Nick Real, Cerritos Community College
- Marti DeYoung (Alternate), Citrus College
- Rodney Murray, Compton Community College
- Kathleen Reiland, Cypress College
- Mercedes Yanez, East Los Angeles College
- Virginia Rapp, El Camino College
- Douglas Benoit, Fullerton College
- Jan Swinton, Glendale Community College
- Christopher Whiteside, Golden West College
- Merry Kim, Irvine Valley College
- William Vega (Alternate), Long Beach City College
- Adriene "Alex" Davis, Los Angeles City College
- Sandra Sanchez, Los Angeles Harbor College
- Marla Uliana, Los Angeles Mission College
- Tom Vessella, Los Angeles Pierce College
- Rick Hodge, Los Angeles Southwest College
- Marcia Wilson, Los Angeles Trade-Tech College
- Laurie Nalepa, Los Angeles Valley College
- Jemma Blake-Judd, Mt. San Antonio College
- Lisa Knuppel, Orange Coast College
- Salvatrice Cummo (Alternate), Pasadena City College
- Mike Slavich, Rio Hondo College
- Anthony Teng, Saddleback College
- Bart Hoffman, Santa Ana College
- Patricia Ramos, Santa Monica College
- Von Lawson, Santiago Canyon College
- Carmen Dones, West Los Angeles College

### Voting Members absent:

- Nancy Jones, Coastline Community College

**I. Meeting called to order at 8:45 a.m. by Alex Davis, CRLC Chair and Dean Resource Associate Chair, LAOCRC**

**II. Roll Call by Maria Madrigal, LAOCRC Administrative Secretary**

**III. Minutes from the January 18<sup>th</sup>, 2018 CRLC Business Meeting were APPROVED**

- a. Motion: Von Lawson, Santiago Canyon College; Second: Rodney Murray, Compton College; APPROVED
  - i. Abstain
    - 1. Bart Hoffman, Santa Ana College
    - 2. Alex Davis, Los Angeles City College

**IV. Update, Discussion, and/or Action Items**

a. **DSNs Regional Allocation**

i. **Recommendation 1: To keep the top 6 DSN Sectors per Sub-Region (Please see table below):**

Rank	L.A Sub-Region	Rank	OC Sub-Region
1	Biz & Entrepreneurship	1	Biz & Entrepreneurship
2	Health	2	ICT
3	ICT	3	Health
4	Adv. Trans & logistics	4	Adv. Trans & logistics
5	Energy, Construction & Utilities	5	Retail, Hospitality & Tourism
6	Global Trade	6	Energy, Construction & Utilities

LAOCRC is supported by the CA Community College Chancellor's Office and Carl D. Perkins IV grant #13-150-003.

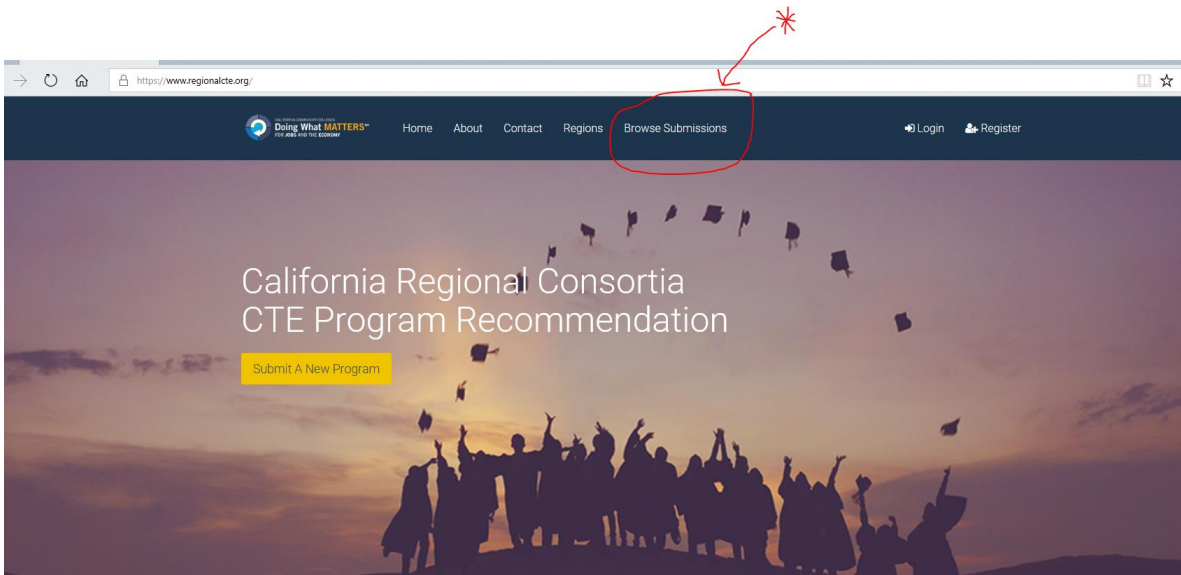
1. **Motion:** Lisa Knuppel, Orange Coast College; **Second:** **?**; **APPROVED**
    - a. Yay: 18/24
    - b. Nay: 3/24
    - c. Abstain: 3/24
  - ii. **Recommendation 2: The two remaining DSNs, one in ICT-DM (with a focus in Digital Media & Entertainment) and one in Health to be assigned to LA County, with the ICT-DM DSN also made available to assist Orange County as needed.**
    1. **Motion:** Marti DeYoung, Citrus College (Alternate); **Second:** Rodney Murray, Compton College; **APPROVED**
      - a. Yay: 16/20
      - b. Nay: 2/20
      - c. Abstain: 2/20
- b. Program Recommendation**
- i. **Signature Pages**
    1. **Motion:** \_\_\_\_\_; **Second:** \_\_\_\_\_; **APPROVED: Y/N**
      - a. On hold; Pending on action items below
    2. The Chancellor's Office does not require a Signature Page from the Consortium to approve programs
      - a. Marcia Wilson, LA Trade-Tech College's Voting Member, requests an email to be sent from the consortium to the college's Academic Senate and Curriculum Committee regarding this change.
        - i. Richard Verches, LA Director, will be attending the Regional Consortium Retreat in San Diego the following week and will ask the Chancellor's Office regarding the need for Signature Pages; an email will be sent out pending this conversation
        - ii. Nick Real, Cerritos College's Voting Member, suggested that in order to exclude the Signature Pages an email from the State's Academic Senate should be forwarded or sent to all the colleges
  - ii. **BIW and ITTP Pre-Approved Program Application**
    1. **Recommendation: Extend the revised BIW and ITTP applications to June 2019 with updated LMI.**
      - a. **Motion:** Jan Swinton, Glendale Community College; **Second:** Von Lawson, Santiago Canyon College; **APPROVED with revisions below**
    2. A concern was brought up by Sandra Sanchez, LA Harbor College Voting Member, that LMI should be updated on the forms
      - a. Lori Sanchez, COE Director, will provide updated LMI for the BIW and ITTP pathways
      - b. The CRLC members will receive an email with the updated applications and they will be posted on the LAOCRC website (<http://www.laocrc.org/>) as soon as possible
  - iii. **Program Applications with Substantial Changes**
    1. The Chancellor's Office has a team of 5 streamlining the process of Substantially Changed Program Applications not requiring the consortiums recommendation and only having new Program Applications go through the consortium's Program Recommendation Process
      - a. **Concerns:**
        - i. Jemma Blake-Judd, Mt. SAC's Voting Member, mentioned that her college is currently doing code alignments to get appropriate data for their programs and

believes that being aware of Substantial Changes to Programs in the region is important for regional alignment

1. Jemma proposes that Programs with Substantial Changes be treated as informational items at the least
  - a. Several CRLC Members agree they would like to be informed of Programs with Substantial Changes
  - b. Bart Hoffman, Santa Ana College's Voting Member, recommends to form a Sub-Committee to discuss TOP Code Alignment
    - i. If you are interested in joining this Sub-Committee, please email Bart Hoffman directly at [Hoffman\\_bart@sac.edu](mailto:Hoffman_bart@sac.edu) . Please ensure your email **Subject** reads as "TOP CODE ALIGNMENT"
  - c. The Center of Excellence will provide a report showing the Substantial Changes that have been made
2. **In conclusion, Program Applications with Substantial Changes will not go through the consortium's Program Recommendation Process; they will be added as informational items only**

iv. **Regional CTE Website Overview and New Features:** <https://www.regionalcte.org/>

1. **Regional CTE for program recommendation**
  - a. We are no longer voting online
  - b. The Regional CTE Website's (<https://www.regionalcte.org/> ) purpose is to submit, review and discuss Program Applications for recommendation
  - c. In order to review the Program Applications that have been submitted for recommendation:
    - i. Create a Username or Log into <https://www.regionalcte.org/>
      1. Click on **Browse Submission\*** at the top (Please see screen shot below)



California Community  
Colleges Regional CTE  
Program Submission

Proposals for credit CTE programs must include a recommendation from the appropriate CTE Regional Consortium as per title 5, section 55130(b)(8)E. The community colleges in California are organized into ten economic regions, served by seven consortia of CTE faculty and administrators from community colleges in that region.  
[Learn More](#)

- Then **Filter by Region** and choose “Los Angeles/Orange County”> **Filter by Status** and choose “Under Review” > Click on the green button “**Apply Filters**” (Please see screen shot below)

**Browse Program Submissions**

Filter by Region: Los Angeles/Orange County

Filter by Status: Under Review

Filter by Search: Search

**Apply Filters** **Clear Filters**

Results for: **Los Angeles/Orange County** **Under Review**

Program Name	Region	College	Submitted By	Date	Status
Advanced Manufacturing Engineering Technologist And Technician	Los Angeles/Orange County	East LA College	Kamy Khashayar	02/01/18	Under Review
Mechanical Engineering Technologist & Technician	Los Angeles/Orange County	East LA College	Kamy Khashayar	02/01/18	Under Review
Industrial Engineering Technologist And Technician	Los Angeles/Orange County	East LA College	Kamy Khashayar	02/01/18	Under Review
Paramedic	Los Angeles/Orange County	West LA College	Carmen Dones	01/31/18	Under Review
Audio Systems Solutions	Los Angeles/Orange County	Cerritos College	Andrew Maz	01/28/18	Under Review

a. **\*\*To view the recommended programs, please choose “Recommended” under the **Filter by Status** scroll bar\*\***

- The applications that are “Under Review” from our region will pull up (Please see red arrows in the screen shot above)
- In order to view the Program Applications you may click on the Program Name (highlighted below) You will be able to review the application, LMI report/s , and Advisory Minutes a week or more before the meeting

**Browse Program Submissions**

Filter by Region: Los Angeles/Orange County

Filter by Status: Under Review

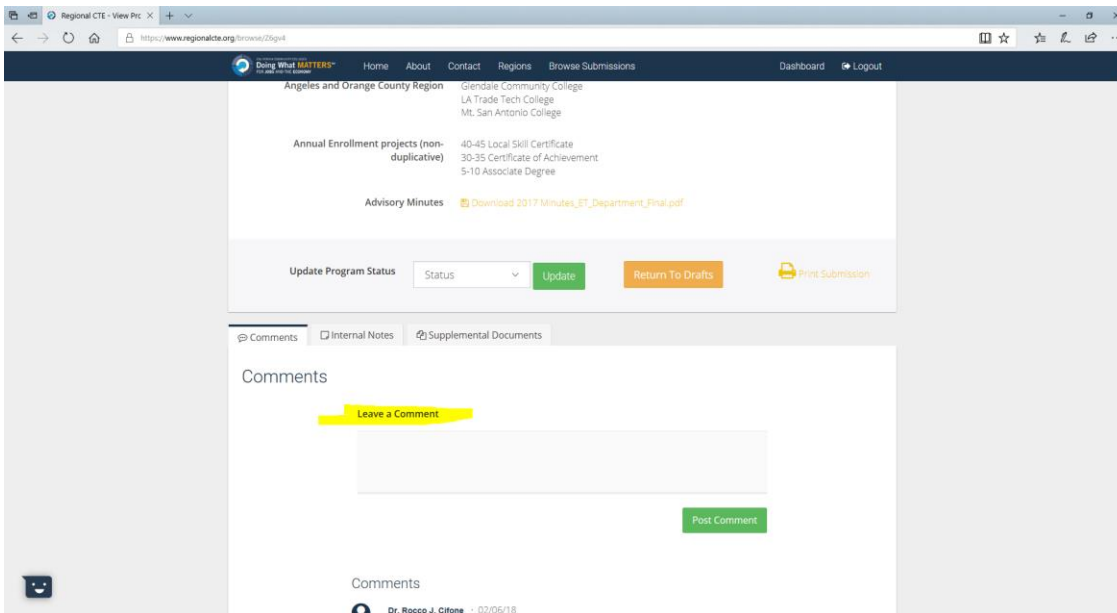
Filter by Search: Search

**Apply Filters** **Clear Filters**

Results for: **Los Angeles/Orange County** **Under Review**

Program Name	Region	College	Submitted By	Date	Status
Advanced Manufacturing Engineering Technologist And Technician	Los Angeles/Orange County	East LA College	Kamy Khashayar	02/01/18	Under Review
Mechanical Engineering Technologist & Technician	Los Angeles/Orange County	East LA College	Kamy Khashayar	02/01/18	Under Review
Industrial Engineering Technologist And Technician	Los Angeles/Orange County	East LA College	Kamy Khashayar	02/01/18	Under Review
Paramedic	Los Angeles/Orange County	West LA College	Carmen Dones	01/31/18	Under Review
Audio Systems Solutions	Los Angeles/Orange County	Cerritos College	Andrew Maz	01/28/18	Under Review

5. Once the Program Application is selected and reviewed, you may add any comments on the bottom section of the application; the comments will be automatically sent to the person who submitted the application and CTE Dean via email (Please see screen shot below)
  - a. Note that comments may be viewed without signing into this public website



- d. Marcia Wilson inquired about best practices on informing your college faculty of the Programs that are being submitted via the Regional CTE website
  - i. Best Practice for having your faculty view the applications, and begin to have a discussion with other colleges, when needed, is the following:
    1. Forward the monthly email Maria Madrigal sends to the CRLC members named “Month Year LAOCRC Program Recommendation”
    2. Have your college faculty or staff create their own Regional CTE website (<https://www.regionalcte.org/>) account in order for them to independently review each application using the steps outlined above
- e. Anthony Teng asked, “Has anyone been affected by the COCI (Chancellor’s Office Curriculum Inventory) database?”
  - i. He informed the CRLC members that Programs that have not been updated since 2012 are being flagged as deleted
    1. This is affecting over 120 programs from Saddleback
  - ii. Anthony will forward the email regarding this issue to OC and LA Director

**V. Informational Items**

*Alex Davis, CRLC Chair and Dean Resource Associate Chair, LAOCRC*

- i. Preapproved programs
  1. N/A
- ii. Notices of Intent
  1. Computerized Bookkeeping, *Los Angeles Valley College*
  2. Information Support, *Los Angeles Valley College*
  3. Homeland Security, *Rio Hondo College*
  4. Applied Education Behavior Technician, *Santa Monica College*

LAOCRC is supported by the CA Community College Chancellor’s Office and Carl D. Perkins IV grant #13-150-003.

Gustavo Chamorro, OC Director  
 Richard Verches, LA Director  
 Revised: 3/26/2018

5. Certified Occupational Therapy Assistant, *Santa Monica College*
6. Code Enforcement and Compliance, *Santiago Canyon College*

## VI. Action Items

*Alex Davis, CRLC Chair and Dean Resource Associate  
Chair, LAOCRC*

- a. **Consent Online Program Recommendation ; Motion:** Doug Benoit, Fullerton College ; **Second:** Patricia Ramos Santa Monica College; **APPROVED**
  1. Audio Systems Solutions, *Cerritos College*
  2. Advanced Manufacturing Engineering Technologist and Technician, *East Los Angeles College*
  3. Industrial Engineering Technologist and Technician, *East Los Angeles College*
  4. Mechanical Engineering Technologist & Technician, *East Los Angeles College*
  5. Paramedic, *West Los Angeles College*

## VII. Updates

*Alex Davis, CRLC Chair and Dean Resource Associate  
Chair, LAOCRC*

- a. Districts
  - i. Cerritos
  - ii. Citrus
  - iii. Coastline
  - iv. Compton
    1. Compton College is hosting a Get Focused Stay Focused Overview Workshop on Friday, February 23<sup>rd</sup> from 9:00 am – 4:00 pm. To register please click on the following link:  
<http://bit.ly/path2gfsf>
  - v. Cypress
  - vi. East Los Angeles
  - vii. El Camino
    1. Recently hired a Career Pathways Specialist; their starting date is March 1<sup>st</sup>
  - viii. Fullerton
  - ix. Glendale
    1. They are currently working on placing CR (credit) and NC (non-credit) students together in a CTE class, and offer a Tech Math and a Vocational ESL to go along with the CTE topics. We eventually would articulate NC to CR for the intro CTE course
  - x. Golden West
  - xi. Irvine Valley
  - xii. Long Beach
  - xiii. Los Angeles City
    1. LACCD is collaborating with the City of LA and LA Chamber to launch the “YIRA” (?) program maybe in January 2019; it is an excellent program to increase enrollment in your college. It is a year program; the first six months are training in a pre-selected Career Pathways and the students get a \$200 stipend a week in a course of 6 month. “YIRA” has philanthropic organizations that donate \$26,000/student that is placed in an internship (\$5,000 goes to the student and \$21,000 goes to towards continuation the operation with “YIRA”. The last 6 months students receive an internship opportunity, while in training, where the students receive \$600/week. After a year, students will be integrated into the college for the opportunity to finish classes/courses from a program for a certificate/degree.
    2. Two new film studios have recently open in Downtown Los Angeles Area; they will be offering paid work-based learning opportunities to community college students.

LACCD is supported by the CA Community College Chancellor's Office and Carl D. Perkins IV grant #13-150-003.

Gustavo Chamorro, OC Director

Richard Verches, LA Director

Revised: 3/26/2018

- xiv.** Los Angeles Harbor
  - 1. They will be hosting a press conference on March 2<sup>nd</sup>, for their student enrollment success in the Harbor Advantage program.
    - a. To learn more about the Harbor Advantage program please click on the following link: <http://lahc.edu/studentservices/HarborAdvantage/index.html>
  - 2. LA Harbor College is hosting an Industry Spotlight event on February 27<sup>th</sup>; they currently have 15 employers who will interview about 150 students
    - a. To register as a Job Fair Exhibitor, Job Seeker, and/or RSVP for the Gig Symposium please click on the following link: <https://www.eventbrite.com/e/gig-economy-industry-spotlight-job-fair-tickets-41711872333>
- xv.** Los Angeles Mission
  - 1. LA Mission College recently hired Dr. Nicole Albo-Lopez, Vice President of Academic Affairs.
- xvi.** Los Angeles Pierce
- xvii.** Los Angeles Southwest
  - 1. LA Southwest College has recently integrated AJCC (America's Job Center of California) into the Career Pathways Center; this is a pilot project.
    - a. Collaboration between AYE (Archdiocesan Youth Employment Services and JVS; we will have both county and city services
- xviii.** Los Angeles Trade-Technical
  - a. LA Trade-Tech College will be hosting the LACCD Transgender Summit on Friday, February 23<sup>rd</sup>. The purpose of the summit is "to share information, resources and ideas to support the ever increasing Transgender/Gender Non-Conforming (TGNC) people at our colleges and in the businesses of our Workforce Partners. There are workshops and activities specifically geared towards faculty and administrators so we hope you can attend."  
–Marcia Wilson
    - i. To register please click on the following link: <https://goo.gl/qz51ex>
- xix.** Los Angeles Valley
  - 1. Los Angeles Valley will be participating on the LACCD Transgender Summit event hosted at LA Trade-Tech College
- xx.** Mt. SAC
  - 1. Open position for Dean of Technology and Health; Jemma Blake-Judd will share Job Description to LA and OC Director
- xxi.** Orange Coast
  - 1. Lisa Knuppel, introduced Karen Cifuentes as the CTE Division Office Area Coordinator
  - 2. Orange Coast College recently hired an Outreach Specialist and CTE Counselor who will be starting on March 1st
- xxii.** Pasadena City
- xxiii.** Rio Hondo
  - 1. Rio Hondo College recently hired a full-time Cybersecurity faculty member
  - 2. On March 1<sup>st</sup> they will be launching a Factory Training effort with Tesla
    - a. Students accepted will get paid \$15/hr
- xxiv.** Saddleback
  - 1. Saddleback recently hired their President, Vice President for Instruction, and Vice President for Administrative Services
- xxv.** Santa Ana
- xxvi.** Santa Monica

**xxvii. Santiago Canyon**

1. Hired CRC Career Coaches who are working towards CTE Outreach efforts
  - a. Master Technical Advisory Committee on Friday, February 23<sup>rd</sup>, 2018 from 8:00 am – 10:00 a.m.

**xxviii. West Los Angeles**

**b. Other**

- i. **Introducing Lorraine Vega, LA Administrative Secretary, LAOCRC**
- ii. **Happy Birthday to Patricia, Lori, and Doris!**

**VIII. Adjourn**

The next CRLC Meeting will be a Conference Call or Zoom Meeting on March 15<sup>th</sup>, 2018 from 8:30 A.M. – 9:30 A.M.

WiFi Password: **Sheraton2016**