

# Los Angeles Orange County Regional Consortium College Resource Leadership Council Business Meeting

## Approved Minutes: December 09, 2021

9:00 a.m.-10:15 a.m.

### **Zoom Video-Call Details**

LAOCRC is inviting you to a scheduled Zoom meeting.

Topic: December 2021 CRCL Business Meeting

Time: 9:00 AM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/97601918108>

Or iPhone one-tap (US Toll): +16699006833,97601918108# or +12532158782,97601918108#

Telephone /Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 312 626 6799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

**Meeting ID: 976 0191 8108**

International numbers available: <https://cccconfer.zoom.us/j/97601918108>

SIP: [97601918108@zoomcrc.com](mailto:97601918108@zoomcrc.com)

Or Skype for Business (Lync):

[SIP:97601918108@lync.zoom.us](mailto:SIP:97601918108@lync.zoom.us)

**Voting Members present:**

- Nick Real Cerritos Community College
- Victoria Dominguez, Citrus College
- Merry Kim, Coastline Community College
- Lynell Wiggins (Alternate), Compton College
- Kathleen Reiland, Cypress College
- Kendra Madrid, East Los Angeles College
- Virginia Rapp, El Camino College
- Freddy Saucedo, Glendale Community College
- Christopher Whiteside Golden West College
- Debbie Vanschoelandt, Irvine Valley College
- Gene Carbonaro, Long Beach City College
- Armando Rivera-Figueroa, Los Angeles City College
- Mercy Yanez, Los Angeles Harbor College
- Mon Khat, Los Angeles Pierce College
- Marcia Wilson, Los Angeles Trade-Tech College
- Laura Perez, Los Angeles Southwest College
- Laurie Nalepa, Los Angeles Valley College
- Jennifer Galbraith, Mt. San Antonio College
- Lisa Knuppel, Orange Coast College
- Mike Slavich, Rio Hondo College
- Anthony Teng, Saddleback College
- Kimberly Mathews (Alternate), Santa Ana College
- Sasha King (Alternate), Santa Monica College
- Jim Kennedy (Alternate), Santiago Canyon College
- Allison Tom-Miura (Alternate), West Los Angeles College

**Voting Members absent:**

- Ken Starkman, Fullerton College
- Marla Uliana, Los Angeles Mission College
- Salvatrice Cummo, Pasadena City College

***I. Call to Order – Meeting called to order at 9:02 a.m. by Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCRC***

***II. CRLC Member Roll Call – Ms. Lupe Aramburo, Administrative Secretary, called roll – a Quorum of Voting Members was verified.***

***III. Minutes from the December 9, 2021 CRLC Business Meeting were Approved***

***a. Motion: Mon Khat, Los Angeles Pierce College; Second: Jennifer Galbraith, Mt. San Antonio College; APPROVED***

***IV. Informational Items***

a. Program Data Requests

Program Title	Top Code	College	Contact
1. Human Resources Management - Level I (Certificate)	0516	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>
2. Human Resources Management - Level II (Certificate)	0516	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>
3. Management - Level I (Certificate)	0506	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>
4. Management - Level II (Certificate)	0506	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>
5. Marketing (Certificate)	0509	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>
6. Small Business Management/Entrepreneurship - Level I (Certificate)	0506.40	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>
7. Small Business Management/Entrepreneurship - Level II (Certificate)	0506.40	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>
8. Cloud Computing, Associate of Science	0708.00	Coastline Community College	Tobi West <a href="mailto:twest20@coastline.edu">twest20@coastline.edu</a>
9. Cloud Computing, Certificate of Achievement	0708.00	Coastline Community College	Tobi West <a href="mailto:twest20@coastline.edu">twest20@coastline.edu</a>
10. Paramedic Program (Certificate)	1251	Glendale Community College	Abraham Baca <a href="mailto:abaca@glendale.edu">abaca@glendale.edu</a>
11. Film Technician	0612.20	Golden West College	Dorsie Brooks <a href="mailto:dbrooks28@gwc.cccd.edu">dbrooks28@gwc.cccd.edu</a>
12. Certificate of Achievement in Cisco Networking	0708.00	Irvine Valley College	Michael Salviani <a href="mailto:msalviani@ivc.edu">msalviani@ivc.edu</a>
13. Data Analytics Certificate	0702.00	Irvine Valley College	Carolina Kussoy <a href="mailto:ckussoy@ivc.edu">ckussoy@ivc.edu</a>
14. Data Analytics Fundamentals Certificate	0702.00	Irvine Valley College	Carolina Kussoy <a href="mailto:ckussoy@ivc.edu">ckussoy@ivc.edu</a>
15. Advanced Bakery and Pastry (Certificate)	1306.30	Long Beach City College	Chris Young <a href="mailto:cyoung@lbcc.edu">cyoung@lbcc.edu</a>
16. Commercial Music (Certificate of Achievement)	1005	Long Beach City College	Patrick Sheng <a href="mailto:psheng@lbcc.edu">psheng@lbcc.edu</a>
17. Special Education Paraprofessional (Certificate)	1305.20	Long Beach City College	Julie Frumkin <a href="mailto:jfrumkin@lbcc.edu">jfrumkin@lbcc.edu</a>
18. Group Fitness Instructor (Certificate)	835.20	Los Angeles City College	Dan Wanner <a href="mailto:wannerda@lacitycollege.edu">wannerda@lacitycollege.edu</a>
19. Barista Studies (Certificate)	1306.30	Los Angeles Mission	Marla Uliana <a href="mailto:ulianamr@lamission.edu">ulianamr@lamission.edu</a>

20. Biomanufacturing (BS)	0430	Los Angeles Mission	Par Mohammadian <a href="mailto:mohammp@lamission.edu">mohammp@lamission.edu</a>
21. Coaching in Sports (Certificate)	0835.60	Los Angeles Mission	Tracy Harkins <a href="mailto:harkintl@laccd.edu">harkintl@laccd.edu</a>
22. Health Coach (Certificate)	2104	Los Angeles Mission	Tracy Harkins <a href="mailto:harkintl@laccd.edu">harkintl@laccd.edu</a>
23. Legal Translation & Interpretation (AA & Certificate)	2140	Los Angeles Mission	Mario Escobar <a href="mailto:escobama2@laccd.edu">escobama2@laccd.edu</a>
24. Licensed Vocational Nursing (Certificate)	1230.20	Los Angeles Mission	Aracely Molina <a href="mailto:molinaa2@lamission.edu">molinaa2@lamission.edu</a>
25. Personal Trainer/Exercise Instructor (Certificate)	0835.20	Los Angeles Mission	Tracy Harkins <a href="mailto:harkintl@laccd.edu">harkintl@laccd.edu</a>
26. Real Estate (Certificate)	0511	Los Angeles Mission	Marla Uliana <a href="mailto:ulianamr@lamission.edu">ulianamr@lamission.edu</a>
27. TK Teacher Certificate	1305	Los Angeles Mission	Marla Uliana <a href="mailto:ulianamr@lamission.edu">ulianamr@lamission.edu</a>
28. Yoga Instructor (Certificate)	0835.10	Los Angeles Mission	Tracy Harkins <a href="mailto:harkintl@laccd.edu">harkintl@laccd.edu</a>
29. Business Data Analytics and Databases	0707.00	Saddleback College	Tom DeDonna <a href="mailto:tdedonna@saddleback.com">tdedonna@saddleback.com</a>
30. Data Analytics	0707.00	Saddleback College	Tom DeDonna <a href="mailto:tdedonna@saddleback.com">tdedonna@saddleback.com</a>
31. Data Analyst (Certificate)	0702	Santa Monica College	Howard Stahl <a href="mailto:stahl_howard@smc.edu">stahl_howard@smc.edu</a>
32. IT Tech Support Professional (Certificate)	0707.20	Santa Monica College	Howard Stahl <a href="mailto:stahl_howard@smc.edu">stahl_howard@smc.edu</a>
33. Web Development Manager (Certificate)	0707	Santa Monica College	Howard Stahl <a href="mailto:stahl_howard@smc.edu">stahl_howard@smc.edu</a>
<b>Existing Low-Unit, Local Certificates For State Chaptering</b>			
1. Air Conditioning & Refrigeration - Electric Controls (Certificate)	0946	Compton College	Lynell Wiggins <a href="mailto:lwiggins@compton.edu">lwiggins@compton.edu</a>
2. Air Conditioning & Refrigeration - Refrigeration (Certificate)	0946	Compton College	Lynell Wiggins <a href="mailto:lwiggins@compton.edu">lwiggins@compton.edu</a>
3. Automotive Brakes and Suspension Technician (Certificate)	0948	Compton College	Lynell Wiggins <a href="mailto:lwiggins@compton.edu">lwiggins@compton.edu</a>
4. Automotive Engine Rebuilding and Repair Technician (Certificate)	0948	Compton College	Lynell Wiggins <a href="mailto:lwiggins@compton.edu">lwiggins@compton.edu</a>
5. Automotive Transmission and Drive Train Technician (Certificate)	0948	Compton College	Lynell Wiggins <a href="mailto:lwiggins@compton.edu">lwiggins@compton.edu</a>

6. Cosmetology - Level 1 (Certificate)	3007	Compton College	Lynell Wiggins <a href="mailto:lwiggins@compton.edu">lwiggins@compton.edu</a>
7. Costumes/Wardrobe for the Entertainment Industry (Certificate)	1006	Cerritos College	Susan Watanabe <a href="mailto:swatanabe@cerritos.edu">swatanabe@cerritos.edu</a>
8. Makeup for the Entertainment Industry (Certificate)	1006	Cerritos College	Susan Watanabe <a href="mailto:swatanabe@cerritos.edu">swatanabe@cerritos.edu</a>
9. Wigs/Hair for the Entertainment Industry (Certificate)	1006	Cerritos College	Susan Watanabe <a href="mailto:swatanabe@cerritos.edu">swatanabe@cerritos.edu</a>
10. Criminal Forensics (Certificate)	2105.40	Long Beach City College	Gene Carbonaro <a href="mailto:gcarbonaro@lbcc.edu">gcarbonaro@lbcc.edu</a>
11. Yoga Instructor	0835.20	Orange Coast College	Lisa Knuppel <a href="mailto:lknuppel@occ.cccd.edu">lknuppel@occ.cccd.edu</a>

- **Informational Items discussion:** Ms. Herzfeld indicated that she requested data for Associate Degree, Nursing and would like to know if it was included. Mr. Meyer responded that the program was requested on November 23rd; however, program modification requests are not added on the agenda.

**II. Action Items**

*Dr. Marcia Wilson, CRLC Chair and Dean Resource Associate Chair, LAOCCRC*

- a. **Program Recommendation; Motion:** Jennifer Galbraith, Mt. San Antonio College; **Second:** Christopher Whiteside, Golden West College;  
**Recommended: APPROVED**

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Wages	Educ. Attain.	
1. <a href="#">Community Health Worker</a>	126100	Cerritos College	Nick Real <a href="mailto:yreal@cerritos.edu">yreal@cerritos.edu</a>	EA	✓	✓	✓	
2. <a href="#">A.S. Business, Emphasis In Accounting</a>	050100	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>	EA	✓	✓	✓	
3. <a href="#">CPA Exam Preparation: Accounting Subjects Requirement</a>	050200	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>	EA	✓	✓	✓	
4. <a href="#">CPA Exam Preparation: Business-Related Subjects Requirement</a>	050200	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>	EA	✓	✓	✓	
5. <a href="#">CPA Licensure: Accounting Study And Ethics</a>	050200	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>	EA	✓	✓	✓	
6. <a href="#">QuickBooks</a>	050200	Citrus College	Victoria Dominguez <a href="mailto:vdominguez@citruscollege.edu">vdominguez@citruscollege.edu</a>	EA	✓	✓	✓	
7. <a href="#">Bookkeeping Certificate</a>	050200	Golden West College	Christopher Whiteside <a href="mailto:cwhiteside4@gwc.cccd.edu">cwhiteside4@gwc.cccd.edu</a>	ES	✓		✓	

8. <a href="#">Education Studies: STEM- Math Concentration Certificate</a>	080200	Golden West College	Christopher Whiteside <a href="mailto:cwhiteside4@gwc.cccd.edu">cwhiteside4@gwc.cccd.edu</a>	ES	✓		✓	
9. <a href="#">Education Studies: STEM: Science Concentration</a>	080200	Golden West College	Christopher Whiteside <a href="mailto:cwhiteside4@gwc.cccd.edu">cwhiteside4@gwc.cccd.edu</a>	ES	✓		✓	
10. <a href="#">General Accounting Certificate</a>	050200	Golden West College	Christopher Whiteside <a href="mailto:cwhiteside4@gwc.cccd.edu">cwhiteside4@gwc.cccd.edu</a>	ES	✓		✓	
11. <a href="#">Paraeducator/Instructional and Teacher Aide Certificate</a>	080200	Golden West College	Christopher Whiteside <a href="mailto:cwhiteside4@gwc.cccd.edu">cwhiteside4@gwc.cccd.edu</a>	ES	✓		✓	
12. <a href="#">Data Analytics</a>	070200	Irvine Valley College	Debbie Vanschoelandt <a href="mailto:dvanschoelandt@ivc.edu">dvanschoelandt@ivc.edu</a>	ES	✓	✓		
13. <a href="#">Data Analytics Fundamentals</a>	070200	Irvine Valley College	Debbie Vanschoelandt <a href="mailto:dvanschoelandt@ivc.edu">dvanschoelandt@ivc.edu</a>	ES	✓	✓		
14. <a href="#">Data Analytics Program</a>	070200	Irvine Valley College	Debbie Vanschoelandt <a href="mailto:dvanschoelandt@ivc.edu">dvanschoelandt@ivc.edu</a>	ES	✓	✓		
15. <a href="#">Cybersecurity Analyst</a>	070200	Los Angeles City College	Armando Rivera-Figueroa <a href="mailto:riveraa2@lacitycollege.edu">riveraa2@lacitycollege.edu</a>	EA	✓	✓	✓	
16. <a href="#">Data Science</a>	070200	Los Angeles City College	Armando Rivera-Figueroa <a href="mailto:riveraa2@lacitycollege.edu">riveraa2@lacitycollege.edu</a>	ES	✓	✓		✓
17. <a href="#">Machine Learning</a>	070200	Los Angeles City College	Armando Rivera-Figueroa <a href="mailto:riveraa2@lacitycollege.edu">riveraa2@lacitycollege.edu</a>	ES	✓	✓		✓
18. <a href="#">Associate In Science, Design Management</a>	020100	Long Beach City College	Gene Carbonaro <a href="mailto:gcarbonaro@lbcc.edu">gcarbonaro@lbcc.edu</a>	EA	✓	✓	✓	
19. <a href="#">Certificate Of Achievement, Advanced Baking And Pastry</a>	130630	Long Beach City College	Gene Carbonaro <a href="mailto:gcarbonaro@lbcc.edu">gcarbonaro@lbcc.edu</a>	ES	✓			
20. <a href="#">Certificate Of Achievement Post Production For Film And Television</a>	060420	Mt. San Antonio College	Jennifer Galbraith <a href="mailto:jgalbraith@mtsac.edu">jgalbraith@mtsac.edu</a>	ES	✓	✓		
21. <a href="#">Social Services Assistant, Associate Of Science Degree</a>	210400	Rio Hondo College	Mike Slavich <a href="mailto:msslavich@riohondo.edu">msslavich@riohondo.edu</a>	ES	✓		✓	
22. <a href="#">Social Services Assistant, Certificate Of Achievement</a>	210400	Rio Hondo College	Mike Slavich <a href="mailto:msslavich@riohondo.edu">msslavich@riohondo.edu</a>	ES	✓		✓	

**Key:**

EA = Endorsed: All Criteria Met  
 ES = Endorsed: Some Criteria  
 MetNE = Not Endorsed  
 PA = Pre-Approved

**NOTE:** A check mark (✓) denotes that specific LMI Criteria was met.

\*Emerging denotes there are gaps in the traditional labor market information.

**b. Modified Programs; Motion:** Laura Perez, Los Angeles Southwest College; **Second:** Virginia Rapp, El Camino College; **Recommended:** **APPROVED**

1. [Offensive Security, Certificate Of Achievement](#), Coastline Community College
  - Revised title from Penetration Testing
  - Added courses to increase from 12 to 21 units
  - Added additional courses
  - CYBR C101 Intro to Cybersecurity
  - CYBR C170 Cybercrime & CSIRT Coordination
  - CYBR C234 Web Application Security
  
2. [Associate Of Science In Cybersecurity](#), Coastline Community College
  - Revised elective courses as part of transition from Computer Service Technology to Cybersecurity department
  - Added CYBR C101 Intro to Cybersecurity as a requirement
  
3. [Cisco Certified Networking Administrator \(CCNA\) Certificate Of Achievement](#), Coastline Community College
  - Increased from 12 to 16 units
  - Added CST C110 Computer Hardware and Software (A+ Essentials) as a requirement
  
4. [IT Foundation, Certificate Of Achievement](#), Coastline Community College
  - Increased from 12 to 16 units
  - Added CYBR C101 Intro to Cybersecurity and CST C110 Computer Hardware and Software (A+ Essentials) as required
  - Removed CST C116A A+ Essentials Hardware and CST C117A A+ Essentials Software due to retirement of those courses
  
5. [Associates Degree In Information Technology](#), Irvine Valley College
  - Updated courses
    - CIM 160 and 181 have been merged into an updated CIM 181 (they were very similar)
    - CIM 284 has been updated with revised content
    - All courses have had name changes to simplify and make clearer the content of the courses
    - Removed recommended elective block
    - Added CS 10 as a required course
    - Changed degree name to make clear the subject/topic of the degree
  
6. [Certificate Of Achievement In Information Technology](#), Irvine Valley College
  - Updated courses
    - Updated course names to make clearer the content of the courses
    - Removed several courses to make this COA stackable with another (COA in IT Fundamentals)
    - Removed recommended elective block
    - Changed award name to make clear the subject/topic of the award and integrate into our revised program
    - Revised program is now: COA in IT Fundamentals + COA in IT + CS 10 = major classes for A.S. in IT
  
7. [Associate Of Arts Management And Supervision](#), LA Southwest College
  - Remove Mgmt. 13 – Small Business Entrepreneurship – as a degree requirement
  - Remove archived courses from list of possible electives
    - CAOT 1 – Computer Keyboarding
    - CAOT 75 - Word Processing: Equipment Operation

- CAOT 83 – Microcomputer Office Applications: Operation Systems

8. [Certificate Of Achievement - Small Business Entrepreneurship Level I](#), LA Southwest College
  - Change from a Skills Certificate to a Certificate of Achievement
  - Remove CAOT 82 (Microcomputer Software Survey in the Office) as a requirement
  - Remove Coop Ed 295 (Work Experience General I) as a requirement
  - Add CIS 104 (Microcomputer Application Software) as a requirement
  - Add Mkt 23 (Social Media Marketing) as a requirement
  
9. [Certificate Of Achievement - Small Business Entrepreneurship Level II](#), LA Southwest College
  - Change from a Skills Certificate to a Certificate of Achievement
  - Add Bus 22 (The Business of Electronic Commerce) as a requirement
  - Increase required units from 14 units to 17 units
  
10. [Associates In Science, Computer Support Specialist](#), Long Beach City College
  - In addition, complete one (1) unit from the following:
  - BCOM 260: Channels of Business Communications (1 unit) or
  - BCOM 264: Business Telecommuting Fundamentals (1 unit) Required Major Units: 30
  
11. [Certificate Of Achievement, Computer Support Specialist](#), Long Beach City College
  - In addition, complete one (1) unit from the following:
  - BCOM 260: Channels of Business Communications (1 unit) or
  - BCOM 264: Business Telecommuting Fundamentals (1 unit) Required Major Units: 30
  
12. [BIT - Administrative Assistant](#), Pasadena City College
  - LMI data was added.
  - Narrative documents were added.
  - Within the campus curriculum system, software updates were noted.
  
13. [BIT - Business Software Specialist](#), Pasadena City College
  - LMI data was added.
  - Narrative documents were added.
  - Within the campus curriculum system, software updates were noted.
  
14. [BIT - Office Assistant](#), Pasadena City College
  - LMI data was added.
  - Narrative documents were added.
  - Within the campus curriculum system, software updates were noted.

**II. Update, Discussion, and/or Action Item**

*Dr. Marcia Wilson, CRLC Chair and Dean  
Resource, Associate Chair, LAOCRC*

**a. Los Angeles Program Recommendation (process and procedure) Approval**

**1. Motion:** Mercy Yanez, Los Angeles Harbor College; **Second:** Mon Khat, Los Angeles Pierce College; **Approved:** APPROVED

- LARC Program Approval Process discussion:** Ms. Galbraith shared the recommendation for the approval process to include dialogue with programs before they are submitted. Furthermore, when the colleges receive the LMI data, to get the list of other colleges in the area and reaching out to those colleges. Now, on the program recommendation application, the college would include the document under the other documents, where it will reflect the list of colleges that they spoke to in regards to their specific program of interest. In addition, colleges are to ask about the programs they see on the agenda, that their colleges have in common. The following link includes the written process Ms. Galbraith is discussing: [https://docs.google.com/document/d/1ghxhG9PjSqQ6nNQ7CfRq\\_it6\\_tmV\\_K9H/edit?usp=sharing&oid=109175634068389249181&rtfpof=true&sd=true](https://docs.google.com/document/d/1ghxhG9PjSqQ6nNQ7CfRq_it6_tmV_K9H/edit?usp=sharing&oid=109175634068389249181&rtfpof=true&sd=true). The following link includes the infographic corresponding to the written format: <https://drive.google.com/file/d/1klcPD-ca-Z-Q29XXXvCRjzLKn03K3IOr/view?usp=sharing>. Moreover, the Los Angeles Region (LARC) would like to recommend that minutes are approved by the end of the meeting as they are, in order for them to go out approved the next day. This recommendation is to take effect in January, 2022. Lastly, the LARC would like COE to send a weekly list of the program data requests they have received, so that the region can take a look at what is potentially being proposed, and what college is requesting. Moreover, the voting members will be added to emails confirming COE received a specific new program data request to ensure the group can get notified of what is coming in.

**b. Fiscal Agent Update**

*Ms. Sarah Santoyo, Asst. Vice Chancellor of Educational Services Resource Development*

- Sarah Santoyo is out on vacation and will be sending out a memo via email with fiscal updates. Dr. Davis shared that there is progress being made during the transition, as well as with the participation agreements. She added that Ms. Sarah Santoyo has a list of the Los Angeles and Orange County participation agreements, and they were able to reconcile the budgets that were entered into NOVA; they are starting with NOVA applications that have been certified, but all are on their way. Moreover, a request was also sent to the Chancellor's Office to continue certifying the applications. There are currently half of the Los Angeles applications, certified and there has been also progress with the Orange County applications. Ms. Yanez indicated that for the lead colleges the Chancellor's Office sent out a notice that the final report is due for the projects and employer engagement, and asked if Dr. Davis has any information with regards to that. Dr. Davis responded with the deadline to submit all final reports being December 31<sup>st</sup>. She added, for colleges to make sure that they were submitted, considering there being glitches with some regional directors. She also indicated that if there are any issues with submitting the reports to contact the help desk. Ms. Eddington stated that Carol has retired from her position at the Chancellor's Office. Mr. Freddy Saucedo asked if there was ever clarification regarding the marketing funds of \$75,000, if there can be adjustments made within the 25k marketing and 50k conversion activities? Dr. Davis answered that they are able to adjust. Ms. Kendra Madrid asked to confirm that the reporting is only for regional and employer engagement individuals. Dr. Davis replied that it is correct.

### **III. Updates**

#### **c. Districts**

1. Cerritos - there will be an Interim CTE Dean position available for about a year, coming out soon
2. Citrus
3. Coastline - 3 positions open for faculty during spring, Cybersecurity, Business, and Accounting. They have interviewed for a new VP position, who should begin on January 1<sup>st</sup>, 2022. The new VPI will begin on the 1<sup>st</sup> as well. Lastly, there is a new HR Directory, Virginia Smith.
4. Compton
5. Cypress
6. East Los Angeles
7. El Camino
8. Fullerton
9. Glendale
10. Golden West - There will be a hiring process for 12 full-time faculty members throughout the college, over the next few months.
11. Irvine Valley
12. Long Beach - They will be hiring 40 new faculty throughout the college, 21 CTE and the rest council and academic positions – all positions will be posted the about a week or so.
13. Los Angeles City - Friday they had their first event and hosted 150 LAUSD kids and 25 CTE from the LAUSD Arts Media.
14. Los Angeles Harbor - Interim president position was extended through March 22nd if anyone is interested in the position.
15. Los Angeles Mission
16. Los Angeles Pierce - New VP of Academic Affairs starting January 17th, 2022.
17. Los Angeles Southwest
18. Los Angeles Trade-Technical - Hiring faculty soon, and hosting events for high school students.
19. Los Angeles Valley
20. Mt. SAC - CIS position posting soon and should be on the website in the next month. Also shared that their continuing education program received a grant from the Lumina Foundation and were one of twenty across the country to receive it, called, prioritizing adult Community College enrollment and it's for both credit and non-credit. Funds are designed to scale up promising strategies for increasing enrollment of adults and under-represented populations, in addition to a 6-7-month training on how to get it done. They will share more as it progresses.
21. Orange Coast
22. Pasadena City - Process of hiring 21 positions. Recruiting for the AVP position, purchaser, buyer, and admin position.
23. Rio Hondo - Full time auto position will be available in the spring. Their Stem Projects with local high schools targeting at risk homeless, etc., teaching them stem related for better boot camps. Also, opening up Margaret Fernandez's position.
24. Saddleback - Chancellor announced her retirement and will be searching for a new one in the upcoming year. Currently hiring 15

positions, many in the CTE area, a full-time auto instructor position.

25. Santa Ana
26. Santa Monica
27. Santiago Canyon - Hiring four new faculty, librarian, computer science, non-credit counselor specializing in serving formerly incarcerated and incarcerated, and a non-credit allied health coordinator.
28. West Los Angeles - Hiring 10 faculty, 7 of which will be CTE and 3 non-credit in adult ED, and also looking for a new VP of Academic Services.

**IV. Adjourn**

The next will be on **January 20, 2022**, from 9:00 A.M. – 10:15 A.M.

*Please note, due to COVID-19 we will be holding all meetings via conference call.*