

Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Minutes: April 21, 2022

8:00 a.m.- 9:00 a.m.

Zoom Video-Call Details

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: April 2022 Program Recommendation (CRLC Business Meeting)
Time: Apr 21, 2022 8:00 AM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/94534271107>

Or iPhone one-tap (US Toll): +16699006833,94534271107# or +13462487799,94534271107#

Telephone /Dial:

+1 669 900 6833 (US Toll)
+1 346 248 7799 (US Toll)
+1 253 215 8782 (US Toll)
+1 646 876 9923 (US Toll)
+1 301 715 8592 (US Toll)
+1 312 626 6799 (US Toll)

Meeting ID: 945 3427 1107

International numbers available: <https://cccconfer.zoom.us/u/ahQ3pvZPy>

SIP: 94534271107@zoomcrc.com

Or Skype for Business (Lync):

SIP:94534271107@lync.zoom.us

Voting Members present:

- Kathleen Reiland, Cypress College
- Ken Starkman, Fullerton College
- Dorsie Brooks, Golden West College
- Debbie Vanschoelandt, Irvine Valley College
- Christiaan Desmond (Alternate), Orange Coast College
- John Jaramillo, Saddleback College
- Fernando Ortiz (Alternate), Santa Ana College
- Elizabeth Arteaga, Santiago Canyon

Voting Members absent:

- Merry Kim, Coastline Community College

- I. ***Call to Order – Meeting called to order at 8:02 a.m. by Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC***

- II. ***CRLC Member Roll Call – Ms. Marbella Ruiz, Administrative Secretary, called roll – a Quorum of Voting Members was verified.***

- III. ***Minutes from the March 2022 CRLC Business Meeting were Approved***
 - a. ***Motion:*** Dorsie Brooks, Golden West College; ***Second:*** Ken Starkman, Fullerton College; ***APPROVED***

- IV. **Informational Items**
 - a. **Program Data Requests**

Program Title	Top Code	College	Contact
1. Sports Management Certificate	0835.60	Cypress College	Silvie Grote sgrote@cypresscollege.edu
2. Costuming	1303.10	Saddleback College	Lindsay Fox lpiper@saddleback.edu
3. Library Technician	1602.00	Saddleback College	Carolyn Seaman cseaman@saddleback.edu
Noncredit Vocational Program			
1. Business Information Worker, I- Part 1	0514.00	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu
2. Business Information Worker, I- Part 2	0514.00	Golden West College	Dorsie Brooks dbrooks28@gwc.cccd.edu

- **Informational items discussion:** Mr. John Jaramillo reminded the CRLC group members that had a discussion last month about adding a scheduled meeting that would immediately follow the Program Recommendation/Business meeting; where we would simply approve the Minutes from the meeting we just adorned. We will start next month's meeting in May.

V. Action Items

- a. Program Recommendation; **Motion:** Ken Starkman, Fullerton College; **Second:** Dorsie Brooks, Golden West College; **Recommended:** **APPROVED**

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Wages	Educ. Attain.	
1. Cannabis Management	050600	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	ES		✓	✓	✓
2. Crime Scene Investigation	210500	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	ES		✓	✓	
3. Game Analysis and Design Skills Certificate	061420	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	ES	✓	✓		
4. Networking Skills Certificate	070810	Fullerton College	Ken Starkman KStarkman@fullcoll.edu	ES	✓	✓	✓	
5. Business Administration	050500	Golden West College	Christopher Whiteside cwhiteside4@gwc.cccd.edu	ES			✓	
6. Business Fundamentals Certificate	050500	Golden West College	Christopher Whiteside cwhiteside4@gwc.cccd.edu	ES			✓	
7. Business & Management Certificate	050500	Golden West College	Christopher Whiteside cwhiteside4@gwc.cccd.edu	ES			✓	
8. Fine Woodworking	095200	Orange Coast College	Lisa Knuppel lnuppel@occ.cccd.edu	ES	✓			

Key:
EA = Endorsed: All Criteria Met
ES = Endorsed: Some Criteria
MetNE = Not Endorsed
PA = Pre-Approved

NOTE: A check mark (✓) denotes that specific LMI Criteria was met.
*Emerging denotes there are gaps in the traditional labor market information.

● **Action Items discussion:**

Ms. Dorsie Brooks congratulated Fullerton College for moving forward with Cannabis Management. Dr. Davis confirmed that Fullerton College is the only college in Orange County to offer this program.

VI. Update, Discussion, and/or Action Items

a. **Approval of Minutes – Second Meeting**

Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC

Mr. John Jaramillo confirmed that we are starting our second meeting for a minute's approval in May.

b. **Special Funding Applications (*Colleges internal process*)**

Ms. Dorsie Brooks, Golden West College

Ms. Dorsie Brooks suggested having in a future meeting a discussion on how each college handles Special Funding Applications. She would love to have a conversation about what has worked for your colleges and then what maybe we could avoid if there have been some pitfalls. Mr. John Jaramillo proposed that we can have this discussion at next month's meeting on May 19, 2022.

VII. Updates

c. Districts

1. **Coastline**

2. **Cypress**

3. **Fullerton**

4. **Golden West** – *Christopher Whiteside former Executive Dean Career Education Business has taken a new position at West Hills College Lemoore as their vice President of Instruction. College is moving forward getting an Acting Dean in place until June 30th.*

5. **Irvine Valley**

6. **Orange Coast**

7. **Saddleback** – *Hiring a fulltime Tenure Track faculty in several areas. Recently approved for business, the announcement hasn't even done that yet, but it will very shortly and computer information management.*

8. **Santa Ana** - Closing Associate Dean Position on May 6 to replace Kimberly Matthews, so we hope to get somebody in place by June or July.

9. **Santiago Canyon** - Vice President of Academic Affairs position available by this summer, the goal is to have somebody in place by the start of the Semester. Ms. Elizabeth Arteaga will be sharing further details once it's available.

VIII. Adjourn

The next **Orange County CRLC Meeting** will be on **May 19, 2022, from 9:00 A.M. – 10:00 A.M.**
Please note, due to COVID-19 we will be holding all meetings via conference call.