

Orange County Regional Consortium College Resource Leadership Council Business Meeting

Approved Full Discussion Minutes: December 12, 2024

Zoom Video-Call Details

Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: Dec 2024 OCRC Program Recommendation Meeting

Time: Dec 12, 2024 9:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://rscdd-edu.zoom.us/j/82111417129>

Meeting ID: 821 1141 7129

One tap mobile

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Find your local number: <https://rscdd-edu.zoom.us/u/kbQzdKsNkM>

Voting Members present:

- Peggy Bilbruck, Coastline Community College
- Rick Hodge, Cypress College
- Ken Starkman, Fullerton College
- Dorsie Brooks, Golden West College
- Lisa Knuppel, Orange Coast College
- Israel Dominguez (Alternate), Saddleback College
- Denise Foley, Santiago Canyon College

Voting Members absent:

- Debbie Vanschoelandt, Irvine Valley College

- Tina McClurkin, North Orange Continuing Education
- Larisa Sergeyeva, Santa Ana College

I. ***Call to Order – Meeting called to order at 9:01 a.m. by Ms. Dorsie Brooks, CRLC Chair and Dean Resource Associate, OCRC***

II. ***CRLC Member Roll Call – Ms. Lorena Ruiz, Administrative Clerk, called roll – a Quorum of Voting Members was verified.***

III. ***Minutes from the November 2024 CRLC Business Meeting (full Discussion) were Approved***

a. ***Motion: Ken Starkman, Fullerton College: Second: Denise Foley, Santiago Canyon College; APPROVED***

- ***Abstention: Peggy Bilbruck, Coastline Community College***

IV. ***October 2024 CRLC Business Amended Minutes were Approved***

a. ***Motion: Lisa Knuppel, Orange Coast College: Second: Ken Starkman, Fullerton College; APPROVED***

- ***Abstention: Peggy Bilbruck, Coastline Community College***

V. ***Informational Items***

a. ***[Program Data Requests](#)***

| Program Title | Top Code | College | Contact |
|--|----------|---------------------|---|
| 1. Homeless Service Work, Certificate of Achievement | 2104.00 | Golden West College | Dorsie Brooks dbrooks28@gwc.cccd.edu |
| 2. Music Technology, Associate Degree | 1005.00 | Golden West College | Dorsie Brooks dbrooks28@gwc.cccd.edu |
| 3. Music Technology, Certificate of Achievement | 1005.00 | Golden West College | Dorsie Brooks dbrooks28@gwc.cccd.edu |

➤ **Discussion:**

- Ms. Dorsie Brooks noted that all three Program Data Request are from Golden West College. Additionally, Golden West College is reintroducing the Music Technology program, which was previously retired and is now being updated with a new Commercial Music top code.
- Mr. Ken Starkman inquired about the 2104 top code. Ms. Dorsie Brooks initially thought it was for Public Services, but it was later confirmed to be for Human Services General.

VI. Action Items

Ms. Dorsie Brooks, CRLC Chair and Dean Resource Associate, OCRC

- a. Program Recommendation: Motion: Ken Starkman, Fullerton College; Second: Denise Foley, Santiago Canyon College
Recommendations APPROVED**

| Program Title | Program Award Type | TOP Code | College | Contact | Type of LMI Endorsement | LMI Criteria | | | Emerging* |
|--|--------------------|----------|-------------------------|--|-------------------------|--------------|-------|---------------|-----------|
| | | | | | | Supply Gap | Wages | Educ. Attain. | |
| 1. Scoring, Music Production and Sound Design Certificate | Certificate | 100500 | Fullerton College | Ken Starkman kstarkman@fullcoll.edu | ES | ✓ | | ✓ | |
| 2. Plant- Based Nutrition and Sustainable Horticulture Certificate | Certificate | 130600 | Fullerton College | Ken Starkman kstarkman@fullcoll.edu | ES | ✓ | | ✓ | |
| 3. AS Degree Drone Technology | AS Degree | 079900 | Santa Ana College | Larisa Sergeyeva Sergeyeva_Larisa@sac.edu | ES | ✓ | | ✓ | ✓ |
| 4. Emergency Medical Technician Program | Certificate | 125000 | Santiago Canyon College | Denise Foley foley_denise@sccollege.edu | ES | ✓ | | ✓ | |

VII. Update, Discussion, and/or Action Item

Ms. Dorsie Brooks, CRLC and Dean Resource Associate, OCRC

- Ms. Brooks confirmed there were no discussion or action items and asked if anyone had additions. She noted the next round of Regional Applications will be discussed in the OCRC Collaborative Meeting, as agreed upon with Mr. Michael Sacoto.

VIII. Updates

- Coastline-** Dr. Peggy Bilbruck introduced herself as the new Interim Dean of Career Education at Coastline College, starting her second week in the role. She has been with Coastline since 2015 in a faculty position and is excited to work with everyone in her new role.
- Cypress-** None
- Fullerton-** Mr. Ken Starkman provided an update on a LiDAR event scheduled for 2025 at Fullerton College, focusing on LiDAR's use in crime scene techniques and drones. He also inquired about the workgroup meeting related to regional recommendations; Ms. Dorsie Brooks mentioned that she will follow up by sending out a Doodle poll to schedule a time for the January discussion.
- Golden West-** None
- Irvine Valley-** None

6. **North Orange Continuing Education-** *None*
7. **Orange Coast-** Ms. Lisa Knuppel stated that NOCE is actively working on aligning class hours to credits, with all classes progressing well, although the process is slow.
8. **Saddleback-** *None*
9. **Santa Ana-** *None*
10. **Santiago Canyon-** Ms. Elizabeth Arteaga shared that, starting in January, Santiago Canyon College is partnering with the California Community College Chancellor's Office to offer three in-person apprenticeship training sessions. These sessions, aimed primarily at colleges without apprenticeship programs, will be held as follows: the first on January 24 in Sacramento, the second in February in Whittier (most likely at Rio Hondo College), and the final session in March at Palomar College. The training is free and available on a first-come, first-served basis. More details will be shared in January. Ms. Elizabeth Arteaga will send the information to Mr. Michael Sacoto for regional distribution, and the Chancellor's Office will also send out communication. Additionally, Ms. Elizabeth Arteaga shared that the training is open to all campus members involved or interested in apprenticeship programs, with each college deciding who to send, such as faculty, Deans, or VPs.

IX. Action Item

Ms. Dorsie Brooks, CRLC Chair and Dean Resource Associate, OCRC

December 12, 2024, CRLC Business Meeting Action Item Minutes were APPROVED.

- **Motion to approve December 12, 2024, action item minutes: Denise Foley, Santa Ana College; Second: Lisa Knuppel, Orange Coast College; APPROVED; APPROVED**